

**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING
MINUTES
JUNE 21, 2011**

Call to Order – Cheryl Drzewoszewski, Vice President at 7:01 P.M.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 2, 2011, and posted in public buildings which include the Hampton Borough Hall and Hampton Public School.”

Pledge of Allegiance

Roll Call – Robert Sulvinski, SBA/Board Secretary

Tim Reeve, President - Absent

Cheryl Drzewoszewski, Vice President

William Peterson

Gina Sharkey - Absent

Kimberly Donnenberg

Also Present:

Joanna Hughes, Superintendent/Principal

Robert Sulvinski, Business Administrator/Board Secretary

Minute Approval

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the minutes of the following meetings:

May 12, 2011 – Regular Business Meeting

May 12, 2011 - Re-Organization Meeting

Motion Carried

Communications

1. District Professional Development Plan
2. Board Counsel Retainer Agreement – 2011-2012 School Year

Comments from Public I (Public discussion of agenda items only)

Brief comments on any matter of interest to the district should be reserved for the time

There were no comments from the Public at this time.

Committee Reports

Finance and Building & Grounds – William Peterson & Timothy Reeve

A. Facility Request

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the following facility request(s) as presented:

1. Saint Ann Church; Use of the school for religious instruction for grades 1-8. The school is needed Sunday mornings, September 10, 2011 – May 21, 2012 from 9:00 a.m. to 10:15 a.m.
2. HSA; Use of the gym for market day delivery. The gym is needed on the following days: September 9, 2011, October 7, 2011, November 4, 2011, December 2, 2011, January 13, 2012, February 10, 2012, March 9, 2012, April 5, 2012, May 11, 2012 and June 8, 2012. The gym is needed from 3:00 p.m. to 5:30 p.m.
3. Bible Centered Ministries International, Inc; Use of a classroom for songs, lessons, games, crafts, snacks and memory verses. A classroom is needed one day a week from October 5, 2011 to May 2012 from 3:05 p.m. to 4:30 p.m.
4. HSA; Use of the blacktop and surrounding areas for carnival. The blacktop is needed October 15, 2011 (raindate October 22, 2011) for a HSA carnival with the joint assistance of teachers and parents. The school grounds are needed from 7:00 a.m. to 10:00 p.m.
5. Class of 2012; Use of the gym on July 1, 2011 from 6:30 p.m. – 8:30 p.m. for a Zumba Fundraiser to benefit the Class of 2012.

Motion Carried

B. Building Maintenance – William Peterson & Timothy Reeve

Negotiations – William Peterson & Timothy Reeve

Nothing to Report

Personnel – Kimberly Donnenberg & Gina Sharkey

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve the re-employment of the following custodians for the period of 7/1/11 - 6/30/12 at the budgeted salary. Issue contracts to: Robert Myers, Head Custodian and James Neidlinger.

Motion Carried

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the employment of Walter Howard as a school social worker for the 2011-2012 school year. Mr. Howard will provide counseling services with a compensation of \$50.00 per hour as a .2 FTE (1 day per week) counselor. Mr. Howard is a counselor certified by the State of New Jersey Department of Education.

Motion Carried

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the employment of Paula Nicolai as a part-time Special Education teacher for the Pre-School program for the 2011-2012 school year. Ms. Nicolai will be placed at MA Step L on the 2011 – 2012 salary guide and prorated accordingly.

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve the request for Professional Day for Marlene Rush. Mrs. Rush would like to attend Teaching Out of the Box on July 27 & July 28, 2011 at the Hunterdon Learning Center, Califon, New Jersey.

Cost: \$250.00 (conference registration cost).

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve the request for Professional Day for Nancy Fleming. Mrs. Fleming would like to attend Teaching Out of the Box on July 27 & July 28, 2011 at the Hunterdon Learning Center, Califon, New Jersey.

Cost: \$250.00 (conference registration cost).

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve adding three (3) custodial aids for the period of June 27, 2011 through August 22, 2011 at a rate of \$10.00 per hour on an as needed basis.

Motion Carried

Policy – Cheryl Drzewoszewski & Gina Sharkey

Nothing to Report

Legislative Delegate – William Peterson

Nothing to Report

Curriculum & Technology – Cheryl Drzewoszewski & Timothy Reeve

Nothing to Report

ESC Representative – Kimberly Donnenberg

Nothing to Report

Hunterdon County SBA Representative – Kimberly Donnenberg

Nothing to Report

Communication – Cheryl Drezewoszewski & Gina Sharkey

Nothing to Report

School Business Administrator/Board Secretary's Report – Robert Sulvinski, SBA

Motion by William Peterson, second by Kimberly Donnenberg, in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations.

Roll Call:

Tim Reeve, President - Absent

Kimberly Donnenberg - Aye

Gina Sharkey - Absent

Cheryl Drzewoszewski, Vice President - Aye

William Peterson - Aye

Motion Carried

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the List of Bills, dated June 21, 2011, in the amount of \$40,568.99.

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board the approve the payrolls for May 15, 2011 in the amount of \$78,132.16 and May 31, 2011 in the amount of \$78,340.35.

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board the approve the Board Secretary and Treasurer reports for the month of February, 2011.

Motion Carried

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the Student Activity Fund report for April, 2011 in the amount of \$4,053.55 and May, 2011 in the amount of \$2,578.15.

Motion Carried

Motion by William Peterson, second by Cheryl Drzewoszewski, the Board approve the Administrative Account Report for the April, 2011 in the amount of \$2,385.55 and May, 2011 in the amount of \$2,261.56.

Motion Carried

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve the Cafeteria's Monthly report for the month of April, 2011 in the amount of \$5,165.98 and May, 2011 in the amount of \$2,689.25.

Motion Carried

Chief School Administrator's Report – Joanna Hughes

Ms. Hughes recognized and congratulated six students (five 8th graders and one 7th grader) that will be enrolled in Advanced Math courses at Voorhees High School for the upcoming year. Everyone had a great time during the 8th Grade Lock-in and enjoyed the BBQ at Hampton's Field Day. This year's Kindergarten class was excited and looking forward to the traditional ride home on Hampton's fire truck. The HSA provided a ZUMBA Day for the entire school which was a big success and greatly appreciated by the students and staff. Ms. Hughes reported that there are six (6) students that will be

participating in the School Choice program for the 2011 – 2012 School Year going to Alexandria and Clinton Township Schools. Finally, Ms Hughes offered a great big thank you to the 8th grade parents for their donation of this years' class gift which is a huge flat screen TV and sound system that will be enjoyed by everyone in the school for many years to come.

Old Business

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve the Hampton School District Professional Development Plan for the 2011 – 2012 School Year.

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve the Board Attorney Retainer Agreement with Schwartz Simon Edelstein & Celso, LLC for the 2011 – 2012 School Year.

Motion Carried

New Business

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve using Maschio's Trucking for the delivery of monthly food commodities for the 2011 – 2012 School Year.

Motion Carried

Motion by William Peterson, second by Kimberly Donnenberg, the Board approve the resolution to join the Educational Risk Insurance Consortium-WEST (A FUND WITHIN THE NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP).

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Hampton Public School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Hampton Public School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

WHEREAS, the New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member districts;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HAMPTON PUBLIC SCHOOL DISTRICT:

THAT the Board of Education of Hampton Public School District joins with other school districts in organizing and becoming members of the Sub fund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium West); and THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium West) effective the date indicated below, and for the duration of three consecutive years for the following coverage:

Property	ف	EDP	ف	General Liability	ف	Umbrella	ف
Equipment	ف	Crime	ف	Automobile Liability	ف	Bonds	ف
Errors & Omissions			ف	Breakdown			ف
Auto Physical Damage			ف	Workers' Compensation			ف

Adopted by the Board of Education of the Hampton Public School District, New Jersey, effective the 1st day of July, 2011 until the 30th day of June, 2014.

Motion Carried

Motion by Kimberly Donnenberg, second by William Peterson, the Board approve reimbursement for Board member expenses related to their Criminal History and Fingerprinting reviews.

Motion Carried

Comments from the Public II:

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File code: 9322

Concerns regarding behavioral issues at the school with students in the lower grades were expressed by several parents. Ms. Hughes informed the parents that for the upcoming school year changes are being made and staff will be reassigned which will help remedy these issues. A follow-up meeting with the concerned parents is scheduled for early October to review progress towards rectifying these issues.

Motion by William Peterson, second by Kimberly Donnenberg, the Board adjourn from Public Meeting at 8:31 P.M.

Respectfully Submitted,

Robert Sulvinski
Business Administrator/Board Secretary