

**HAMPTON BOARD OF EDUCATION  
REGULAR MONTHLY BUSINESS MEETING  
MINUTES  
SEPTEMBER 20, 2011**

**Call to Order – Timothy Reeve, President at 7:02 p.m.**

**Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 2, 2011, and posted in public buildings which include the Hampton Borough Hall and Hampton Public School.”

**Pledge of Allegiance**

**Roll Call – Robert Sulvinski, SBA/Board Secretary**

Tim Reeve, President - Present	Cheryl Drzewoszewski, Vice President - Present
William Peterson - Present	Gina Sharkey - Absent
Kimberly Donnenberg - Absent	

Also Present:            Joanna Hughes, Superintendent/Principal  
                               Robert Sulvinski, Business Administrator/Board Secretary

**Minute Approval**

**Motion by William Peterson, second by Cheryl Drzewoszewski, the Board approve the minutes of the following meeting(s):**

August 16, 2011-Regular Business Meeting

**Motion Carried**

**Communications**

1. Letter from teachers regarding prayer group
2. Letter from Jackie Carruthers
3. Memo from David Blank, Schwartz Simon Edelstein & Celso
4. 2011 – 2012 No Child Left Behind (NCLB) Grant
5. Joint Solar Project Presentation
6. Eighth Grade Update
7. RAMM Environmental Services

**Comments from Public I (Public discussion of agenda items only)**

*Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322*

## **Committee Reports**

### **Finance and Building & Grounds – William Peterson & Timothy Reeve**

#### **A. Facility Request**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the following facility request(s) as presented:

1. Hampton Cheerleaders; Use of the library and/or kindergarten room on Wednesday evenings from 7:00 pm – 8:00 pm. The library and/or kindergarten room is needed for babysitting during Zumba.
2. HSA; Use of the library to plan carnival. The library is needed 9/22, 9/29, 10/6, 10/13 from 7:00 pm to 9:30 pm.
3. PreK-2<sup>nd</sup> grade; Use of the All-Purpose Room for pumpkin carving night. The All-Purpose Room is needed Tuesday, October 18, 2011 from 6:00 pm – 7:30 pm.
4. Hampton Teachers; Use of the Art Room on Tuesday mornings beginning September 27, 2011 at 7:30 a.m. for a weekly prayer group.

**Motion Carried**

### **B. Building Maintenance – William Peterson & Timothy Reeve**

#### **Negotiations – William Peterson & Timothy Reeve**

**Nothing to Report**

### **Personnel – Kimberly Donnenberg & Gina Sharkey**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the request for Professional Day for Tina Attanasio. Ms. Attanasio would like to attend Overcoming Speedbumps that may be Encountered in Implementing the Common Core State Standards for Mathematics in all Grades, Kindergarten through High School. The conference is scheduled for September 26, 2011 from 12:30 pm – 3:00 pm.

Cost: No cost involved

**Motion Carried**

**Motion by Cheryl Drzewoszewski, second by William Peterson**, the Board approve the request for Professional Day for Lesley Dignazio. Mrs. Dignazio would like to attend Overcoming Speedbumps that may be Encountered in Implementing the Common Core State Standards for Mathematics in all Grades, Kindergarten through High School. The conference is scheduled for September 26, 2011 from 12:30 pm – 3:00 pm.

Cost: No cost involved

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the request for Professional Day for Jeannine Burd. Mrs. Burd would like to attend Art Educator of New Jersey “The Power of Art” conference. The conference is scheduled for October 3, 2011 and October 4, 2011.

Cost: \$304.63 (\$110.00 conference registration, \$64.63 mileage, \$80.00 workshops and \$50.00 membership).

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the request for Professional Day for Linda Aller. Ms. Aller would like to attend CPR/AED Re-Certification for Health Care Providers. The conference is scheduled for October 10, 2011 at Hackettstown Hospital.

Cost: No cost involved

**Motion Carried**

**Motion by Cheryl Drzewoszewski, second by William Peterson**, the Board approve an unpaid maternity leave of absence request for Mrs. Jackie Carruthers from November 1, 2011 through February 1, 2012.

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve tenure for music teacher Mrs. Elaine Ciba. Effective September 2, 2011, Mrs. Ciba was eligible to be considered for tenure.

**Motion Carried**

**Motion by Cheryl Drzewoszewski, second by William Peterson**, the Board approve the employment of Christine Werner as Business Administrator/Board Secretary at a salary of \$60.00 an hour. Ms. Werner’s employment will commence Wednesday, September 21, 2011. Ms. Werner has her New Jersey School Business Administrators Certification and is a NJ Qualified Purchasing Agent.

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve adding Christin Cosgrove to the District’s substitute list for the 2011 – 2012 school year. Ms. Cosgrove has her teaching certification and has completed her criminal history background check.

**Motion Carried**

### **Policy – Gina Sharkey & Cheryl Drzewoszewski**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the Harassment, Intimidation and Bullying Policy for the Hampton Public School District as presented for the second reading. Adopted by the Hampton Borough Board of Education in the County of Hunterdon at a public meeting held at Hampton, New Jersey on the 20<sup>th</sup> day of September, 2011.

**Motion Carried**

**Motion by Cheryl Drzewoszewski, second by William Peterson**, the Board approve the revised bylaws, policies & regulations printed and codified in the comprehensive document

entitled "Bylaws, Policies & Administrative Regulations" of the Hampton Borough Board of Education hereby presented for the First Reading.

**Roll Call:**

Tim Reeve, President - Aye

Cheryl Drzewoszewski, Vice President - Aye

William Peterson - Aye

Gina Sharkey - Absent

Kimberly Donnenberg - Absent

**Motion Carried**

**Legislative Delegate – William Peterson**

**Nothing to Report**

**Curriculum & Technology – Timothy Reeve & Cheryl Drzewoszewski**

**Motion by William Peterson, second by Cheryl Drzewoszewski, the Board approve the following field trip(s):**

1. Grade 4; Trip to Point Mountain Park for nature walk/science. Trip is planned for Thursday, September 29, 2011 from 8:30 am. – 2:00 pm.  
Cost: Convocation Bus
2. Grade 8; Trip to Clinton Twp. Middle School. Trip is to see a presentation on Intolerance, Kindness, and Treating People with Respect. Trip is scheduled for October 5, 2011 from 9:00 am. – 11:30 am.  
Cost: \$177.78
3. Soccer Team; bus transportation to away games. Six away games are planned for the 2011 soccer season.  
Cost: \$1,319.70 (6 games @ \$219.95 a game)

**Motion Carried**

**ESC Representative – Kimberly Donnenberg**

**Nothing to Report**

**Hunterdon County SBA Representative – Kimberly Donnenberg**

**Nothing to Report**

**Communication – Gina Sharkey & Cheryl Drzewoszewski**

**Nothing to Report**

**School Business Administrator/Board Secretary's Report – Robert Sulvinski, SBA**

**Motion by Timothy Reeve, second by William Peterson, in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations.**

**Roll Call:**

Tim Reeve, President - Aye  
William Peterson - Aye  
Kimberly Donnenberg - Absent

Cheryl Drzewoszewski, Vice President - Aye  
Gina Sharkey - Absent

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the List of Bills, dated September 20, 2011 in the amount of \$39,074.22.

**Motion Carried**

**Motion by Timothy Reeve, second by William Peterson**, the Board approve the payrolls for August 15, 2011 in the amount of \$63,539.32 and August 31, 2011 in the amount of \$63,157.60.

**Motion Carried**

**Motion by Cheryl Drzewoszewski, second by William Peterson**, the Board approve the Student Activity Fund report for the month of August 2011, submitted by Mrs. Sharon Lentine, in the amount of \$1,482.06.

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the Administrative Account Report for the month of August 2011, submitted by Mrs. Sharon Lentine, in the amount of \$1,928.26.

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the Cafeteria's Monthly report for the month of August 2011, submitted by Mrs. Sharon Lentine, in the amount of \$1,704.87.

**Motion Carried**

**Chief School Administrator's Report – Joanna Hughes**

**Old Business**

**New Business**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board the approve the following; The school district on 09/20/2011 authorizes the submission of the No Child Left Behind (NCLB) application for Fiscal Year 2012, and accepts the grant award of these funds upon the subsequent approval of the FY2012 NCLB application in the amount of Title I Part A - \$22,634 and Title II Part A - \$5,636.

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve RAMM Environmental Services, Inc. to perform an Asbestos AHERA 3-Year Inspection and Management Plan and conduct the Asbestos AHERA 2-Hour Awareness Training. The cost is \$1,275.00.

**Motion Carried**

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board approve the revised general fund tax levy to be collected for the 2011-2012 school year is the amount of \$1,738,462.00. The reduced tax levy is for the prior year interest and principal tax levy that was not collected but was paid by the district.

**Roll Call:**

Tim Reeve, President - Aye  
William Peterson - Aye  
Kimberly Donnenberg - Absent

Cheryl Drzewoszewski, Vice President - Aye  
Gina Sharkey - Absent

**Motion Carried**

**Comments from the Public II:**

*Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File code: 9322*

**Motion by William Peterson, second by Cheryl Drzewoszewski**, the Board adjourn from Public Meeting at 9:55 p.m.

**Motion Carried**

Respectfully Submitted,

Robert Sulvinski  
Business Administrator/Board Secretary