

**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING
Minutes
August 21, 2012**

Call to Order – Tim Reeve, President –The meeting was called to order by President Tim Reeve at 7:01 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on May 24, 2012 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Reeve:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

Roll Call – Interim Board Secretary Werner

Present: Tim Reeve, President
Cheryl Drzewoszewski, Vice President
Megan Bruton
Kimberly Donnenberg
Gina Sharkey

Absent: None

Also Present: Art DiBenedetto, Interim Chief School Administrator
Christine Werner, Interim Business Administrator/Board Secretary
There were 3 members of the public present.

EXECUTIVE SESSION

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Megan Bruton, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:05 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Cheryl Drzewoszewski, to close executive session at 7:18 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 7:19 pm with the following members present:

Present: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President.

Communications

Board Trustee Cheryl Drzewoszewski moved the following resolution:

Recommend the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Referred to
Christopher Cerf, Acting Commissioner	Approval Interdistrict Public School Choice Program Application	Mr. Art DiBenedetto, Interim CSA Mr. Tim Reeve, Board President Members, Hampton Board of Education
Ms. Sarah Herzenberg	Resignation	Mr. Art DiBenedetto, Interim CSA Mr. Tim Reeve, Board President Members, Hampton Board of Education
Ms. Kate Feo	Resignation	Mr. Art DiBenedetto, Interim CSA Mr. Tim Reeve, Board President Members, Hampton Board of Education

The motion was seconded by Board Trustee Kimberly Donnenberg and was approved by a unanimous voice vote of the members present.

Board President’s Report

President Reeve had no comment at this time.

Interim Chief School Administrator's Report – Art DiBenedetto

Interim Chief School Administrator DiBenedetto discussed the following matters:

1. **2012-2013 Opening of School** – Interim Chief School Administrator DiBenedetto stated that the district is ready for the 2012-2013 opening of the school year. Interim Chief School Administrator DiBenedetto noted that although there has been a presence of many HPS teachers over the last two weeks, HPS teachers officially report tomorrow and students arrive on Thursday. Interim Chief School Administrator DiBenedetto stated that the HPS teachers will receive professional in-service training in utilizing the new math textbooks and will review the day to day operations procedures.
2. **District Reply to Hampton Borough Exploratory Committee** – Interim Chief School Administrator DiBenedetto noted that he is currently involved in preparing the district's response with regard to the recommendations submitted by the Hampton Borough Exploratory Committee, including but not limited to:
 - a) **Outreach to neighboring districts** – On or about 09/30/12 Interim Chief School Administrator DiBenedetto stated that he will have an update for the Hampton Board of Education regarding his outreach efforts to neighboring districts for shared services and will also post them on the CSA Corner of the Hampton Public School website.
 - b) **Communication/Monthly Reports** – Interim Chief School Administrator DiBenedetto noted that he has made a concentrated effort to improve communications efforts with the Hampton community, which has been very effective since coming on board on July 1, 2012. Interim Chief School Administrator DiBenedetto stated that a monthly report is being compiled for the Board of Education, a “CSA Corner” has been developed on the district website, as well as, a Hampton Public School Facebook page which has daily/weekly updates and postings that provides information for the public.
 - c) **Shared Services/Regionalization** – Interim Chief School Administrator DiBenedetto stated that by October 16, 2012 he will provide various scenarios and pathways to do the following:
 - i. Regionalization
 - ii. Shared Services – Superintendent
 - iii. Merging Consideration(s)
 - d) **HPS After Care Program** – Interim Chief School Administrator DiBenedetto stated that an After Care (Before and After Care program) will begin on Thursday, September 23, 2012.
 - e) **Economic Efficiencies** – Interim Chief School Administrator DiBenedetto stated that some efficiencies that have been considered are limited to some degree:
 - i. Transportation – Special Education transportation is currently being provided by the Hunterdon County Ed. Services Commission. While the HCESC can oftentimes provide services in a less expensive manner that is not always the case. Being that transportation is required for some children per the child's I.E.P. (Individualized Education Plan), the district is required to provide transportation. Interim Chief School Administrator DiBenedetto stated that the district may consider purchasing a van and hiring a driver to provide services in a less expensive manner.
 - ii. School Psychologist Vacancy – Interim Chief School Administrator DiBenedetto stated that being that the district currently has a vacancy for a School Psychologist (1 day/week), that the district may consider sharing services with another district or purchasing services from the Hunterdon County ESC. Interim Chief School Administrator DiBenedetto stated that replacing Ms. Herzenberg will not be easy.

Interim Chief School Administrator DiBenedetto stated that there will be additional opportunities to report on this topic in the future.
3. **HIB Update** – Interim Chief School Administrator DiBenedetto stated that the HIB Update will be posted on the district's website.

4. **Priority School Initiative Program – NJEA** – Interim Chief Administrator DiBenedetto provided a brief overview and update regarding the Priority School Initiative Program grant. This grant will provide professional development training for our teachers at no cost to the district. Interim Chief School Administrator DiBenedetto stated that our staff understands that change is necessary and that they are being proactive in taking advantage of this grant to get professional development training which will be provided through Steven Barkley.
5. **Teacher Evaluation Mandated Program – Charlotte Danielson** – Interim Chief School Administrator DiBenedetto stated that he recently attended 2 days of training to implement the new mandated Teacher Evaluation program which is required to be implemented by next year. Interim Chief School Administrator DiBenedetto stated that he must have eight (8) additional hours of training and take an exam to be able to implement the new teacher evaluation program. Interim Chief School Administrator DiBenedetto stated that there will be training with the HPS teachers with regard to the new teacher evaluation system over the next 4 weeks – on Thursday afternoon during the professional staff development workshops.
6. **HPS Before/Aftercare Program** – Interim Chief School Administrator DiBenedetto distributed the “Hampton Public School – Before and After Care Program Guidelines” and provided an overview of the program which will be implemented on Thursday, August 22, 2012.
7. **K4 Full Day Program Initiative** – Interim Chief School Administrator DiBenedetto stated that after review of the Hampton Borough community’s preschool program needs, polling Hampton parents of PreK children and reviewing the financial implications/impact of implementing a K4 full day program, it has been determined that the K4 Full Day Program initiative is in the best interest of our community. Interim Chief School Administrator DiBenedetto noted that the PreK Orientation will be held on Thursday afternoon.
8. **HEA Contract Update** – Interim Chief School Administrator DiBenedetto stated that the HEA Contract 2012-2015 is currently updated and completed and only requires that authorized signatures be placed on the final document.
9. **Personnel Update** - Interim Chief School Administrator DiBenedetto respectfully requested that the Hampton Board of Education consider appointing a full time PreK teacher this evening.
10. **Auditor Discussion and Recommendation** – Interim Chief School Administrator DiBenedetto noted that the Board of Education has interviewed several Auditor/Auditing firms for consideration to be appointed as the district’s Auditor for the 2012-2013 school year. Interim Chief School Administrator DiBenedetto stated that both he and the Business Administrator/Board Secretary Werner recommend that Mr. Vincent Montanino of VM Associates be appointed this evening.

Interim Chief School Administrator DiBenedetto stated that, at this time, he will publicly review the district’s NJ ASK test scores and provide an analysis of the “Partially Proficient” test scores as follows~

NJ ASK ANALYSIS 2011 -2012 – “PARTIALLY PROFICIENT” TEST SCORES

(Includes Special Education Children)

GRADE	Hampton “Partially Proficient”		State Average		DFG Average	
	LAL	MATH	LAL	MATH	LAL	MATH
GR 3 (2010-2011)	40%	20%			35%	18%
GR 3 (2011-2012)	50%	25%				
GR 4 (2010-2011)	40%	20%	37%	20%	35%	17%
GR 4 (2011-2012)	66%	22%				
GR 5 (2010-2011)	20%	26%	39%	19%	37%	17%
GR 5 (2011-2012)	25%	8%				
GR 6 (2010-2011)	47%	26%	33%	23%	---	---
GR 6 (2011-2012)	16%	0%				
GR 7 (2010-2011)	28%	35%	37%	34%	36%	34%
GR 7 (2011-2012)	55%	33%				
GR 8 (2010-2011)	12%	19%	18%	28%	16%	27%
GR 8 (2011-2012)	13%	38%				

Interim Chief School Administrator DiBenedetto stated that Hampton Public School students did better than the State averages at every level. Based on the chart and data/information as presented the following is of concern:

Grades In Need for Reporting Period

GR8 – LAL
GR5 – LAL
GR8 – MATH
GR3 – LAL (Tchr Input)
GR4 – LAL

It should be noted that the statistics reported for the current period apply to the group of students in the grade, and not necessarily the particular grade. Interim Chief School Administrator DiBenedetto noted that DFG refers to “District Factor Group” which references a district’s socioeconomic status. Interim Chief School Administrator DiBenedetto noted that DFGs range from A (representing Abbott districts) to J (representing wealthy, affluent districts such as Tewksbury) and stated that Hampton Borough is a “DE” district, and is the only district in Hunterdon County whose DFG is below average. Interim Chief School Administrator DiBenedetto recommended that the district “build from the bottom up” as a means of addressing the matter and offered the following strategies be implemented:

- 1) Increase the PreK school day (time) using “Creative Curriculum” teaching methodologies/strategies and provide a positive experience for preschool children such that HPS teachers can build on that.
- 2) Assess potential of a volunteer tutor force and enable volunteers to provide tutoring services for our students who are in need.
- 3) Purchase and administer standardized test assessments in the Fall to assist teachers in identifying student needs and deficiencies whereby teachers can concentrate on these formally identified weaknesses.
- 4) Concentrate on Special Education and Basic Skills Instruction students and provide assistance where identified.
- 5) Provide Study Skills instruction and test preparation assistance.

Board Trustee Cheryl Drzewoszewski stated that the dedication of the school and teachers is evident; however parental involvement and support is also key. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that he will make a concerted effort in getting parents involved and enthusiastic in assisting HPS staff with providing for their child’s education.

Board Secretary’s Report – Christine M. Werner

Business Administrator/Board Secretary Werner discussed the following matters:

1. 2012-2013 Food Service Management Proposals – RFQ that were received on July 25, 2012. Business Administrator/Board Secretary Werner stated that six (6) FSMC received proposals to provide Food Service Management Services for the 12-13 SY but only Maschio’s Food Services, Inc. provided a proposal. Business Administrator Werner stated that their proposal was a “No Cost – Break-Even Guarantee” for the 12-13 SY and therefore, both she and Interim Chief School Administrator DiBenedetto recommended that they be awarded the FSMC contract for the 2012-13 SY.
2. Annual Goal Setting Workshop and Board Retreat – Business Administrator/Board Secretary Werner noted that all Board Self-Evaluation forms are to be completed online on the NJSBA website by August 31, 2012.
3. CNP (Child Nutrition Program) - Free/Reduced Lunch and Breakfast programs - Business Administrator/Board Secretary Werner stated that this evening’s Agenda includes the proposed 2012-13 school breakfast and lunch prices for the ensuing school year which are within the State of NJ Department of Agriculture’s – Department of Child Nutrition guidelines. Business Administrator/Board Secretary Werner respectfully requested that the Board of Education approve the prices as proposed on this evening’s agenda.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Kimberly Donnenberg moved, seconded by Board Trustee Gina Sharkey to open the public session at 7:50 p.m. and was approved by a unanimous voice vote by all members present. President Reeve opened the meeting to the public at 7:50 p.m.

Hampton Borough Councilwoman McDougall (37 E. Grand St.) stated “Thank you for your response to the Hampton Exploratory Committee’s recommendations this evening”. Interim Chief School Administrator DiBenedetto stated that he would continue to review and resolve various questions/concerns/recommendations posed by the Hampton Exploratory Committee’s report and to any member of the public as may come up in the future. Borough Councilwoman McDougall inquired if perhaps Chief School Administrator DiBenedetto’s findings/presentations could be posted on the district website; stated that she liked the new district facebook page; and had heard very positive responses/feedback in regard to Interim Chief School Administrator DiBenedetto and his personal outreach to Hampton Borough Public School’s parents and children. Borough Councilwoman McDougall stated that she and her children had met with Mr. DiBenedetto in August and stated that he is very pleasant to work with; stating “Our meeting was a great experience!” Board Trustee Gina Sharkey commented that the “kids think you are cool!” A brief discussion ensued. The general consensus and comments regarding the addition of the district’s Facebook page is that it is a very nice addition to the district’s public communications and public relations efforts.

Elizabeth Dilts (45 Wells Avenue) stated that she also felt that the communications efforts are great. Mrs. Dilts also stated that she loved this evening’s HPS Test Scores presentation. In regard to the test scores presentation this evening, Mrs. Dilts stated “does the presentation represent partially proficient scores only? Specifically the students who achieved 26% partially proficient in 2010-2011 to proficient or better for the same student base in 2011-2012. Interim Chief School Administrator DiBenedetto stated “yes, but not for 2010-2011 8th grade students because they are currently in grade 9 at North Hunterdon Voorhees HS at present and I would have to request the test scores from NHVHS to make that comparison/analysis.” Interim Chief School Administrator DiBenedetto stated that partially proficient continues to increase as you can see the green highlighted #s is lower and this represents the test scores are getting better as you go from year to year and shows improvement in terms of the % of proficient scores. Also, the current 7th grade did the best in terms of the NJASK test scores overall.”

Elizabeth Dilts (45 Wells Avenue) stated that she had checked the district’s website this evening to view the Agenda for this evening’s meeting but was not able to locate it. Mrs. Dilts also stated that minutes of previous meetings were not yet posted on the district’s website. Mrs. Werner stated that she had asked that the Agenda be posted earlier today. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that he would make sure the minutes of previous meetings are posted on the district’s website at the next opportunity.

Elizabeth Dilts (45 Wells Avenue) stated “Congratulations on being designated a School Choice District!” Interim Chief School Administrator DiBenedetto stated that the district is very excited to have received the School Choice District designation. Interim Chief School Administrator DiBenedetto stated that the district currently has 106 students enrolled and that 2012-2013 will serve as the planning and recruiting year while in 2013-2014, Hampton Borough Public School will begin to implement the School Choice program in our desire to increase enrollment. Mrs. Dilts stated “Thank You” for your efforts and achievement(s) with regard to the School Choice program (Mrs. Dilts suggested that this designation might be posted on the district’s Facebook page to cross promote the program); the HPS Facebook page; HPS District Enrollment and HOB update/reports; the CSA Corner on the district website; and for implementing a Before/After Care program for our community!”

There being no additional items for discussion at this time, Board Trustee Cheryl Drzewoszewski moved, seconded by Board Trustee Kimberly Donnenberg to close the public session at 8:16 pm. This was approved by a unanimous voice vote by all members present.

Committee Reports

Finance and Building & Grounds –Timothy Reeve and Cheryl Drzewoszewski

A. Facility Request – Timothy Reeve and Megan Bruton

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered A-1 – A-2 be adopted as presented:

A-1. Hampton Borough School – Use of Facility Requests

Recommend the Board approve the following facility request(s) as presented:

Applicant	Date/Purpose	Referred to
Hampton Borough Community Educational Foundation Ms. Susan Sullivan	10/05/12 Fund Raising Event Family Night Entertainment Magician	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education
Hampton HSA	Wednesday Evenings Every Week 09/01/12 – 06/30/13 (except Holidays/School Closures) ZUMBA Fund Raising Event(s) Gymnasium	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education
Hampton HSA	Monday Evening 1st Monday Every Month 09/10/12 – 06/03/13 (except Holidays/School Closures) Planning Meetings for HPS Student HSA Sponsored Activities HPS Library	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education

A-2. Hampton Board Of Education – Authorization to Submit Alternate Method of Bathroom Facilities Compliance for Pre-Kindergarten Classroom to HCECS for 2012-2013 SY

Recommend the Board authorizes the submission of an application of waiver request to the Hunterdon County Office of Education – “Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms” pertaining to the PreK classroom in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii, by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in the classroom as is the case with the PreK classroom located in the Hampton Public School.

Discussion: Interim Chief School Administrator noted that the Alternate Method of Bathroom Facilities Compliance for Pre-Kindergarten Classroom has been done in the past and provided a brief overview of the application of waiver request as presented. A brief discussion ensued.

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be **ADDENDED** and adopted as presented:

A-3. Hampton Borough School – Use of Facility Requests

Recommend the Board approve the following facility request(s) as presented:

Applicant	Date/Purpose	Referred to
Hampton Borough Community Educational Foundation Ms. Susan Sullivan	Monday Evening 4th Monday Every Month 09/10/12 – 06/03/13 (except Holidays/School Closures) Monthly Meetings HPS Library	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education
Hampton 8 th Grade Class Sherry Minchin	Wednesday – September 13, 2012 Back-To-School Night Gymnasium – 8th Grade Class Table (1 Table and 3 Chairs) Kid Stuff Coupon Book Fund Raising Event	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education
Hampton 8 th Grade Class Sherry Minchin	Monday Evening / Tuesday (Day) November 5-6, 2012 Lobby Entrance – 8th Grade Class Table (2 Tables and 3 Chairs) Scholastic Book Fair / Bake Sale Fund Raising Event	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education
Hampton 8 th Grade Class Sherry Minchin	October 11-18, 2012 Gym/Stage 8th Grade Class Clothing Drive Fund Raising Event	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education

- All dates/times are subject to cancellation in the event of inclement weather by the Chief School Administrator in consult with the Board President or Vice President and the Finance & Buildings and Grounds Committee Member

Motion to addend resolution A-3 carried by a unanimous voice vote of all members present.

VOTE: FACILITY REQUEST RESOLUTIONS #A-1 – #A-2 AND #A-3 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

B. Building Maintenance- Timothy Reeve and Megan Bruton

A monthly Head Custodian Report completed by Mr. Robert Myers, Head Custodian was distributed to the Board of Education for review. There were no questions or concerns noted pertaining to the the Head Custodian Report as distributed.

C. Negotiations –Timothy Reeve & Gina Sharkey

There were no Negotiations matters presented for discussion this evening.

D. Personnel – Kimberly Donnenberg & Gina Sharkey

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered D-1 – D-4 be adopted as presented:

D-1. Acceptance of Resignation(s) of School Personnel

Recommend the Board accepts, with regret, the resignation of the following personnel effective immediately:

Ms. Sarah Herzenberg, School Psychologist
Ms. Kate Feo, One-to-One Instructional Aide

D-2. Authorization to Advertise Position Vacancies for the 2012-2013 School Year - Concurrence

Recommend the Board authorize the Interim Chief School Administrator to advertise and post the following district job vacancies:

*School Psychologist (Part-Time – 1 Day/Week)
One-To-One Instructional Aide (Out of District Placement)*

Note: Job Descriptions are located in the Superintendent’s Office and available for review upon request.

D-3. Approval Extra-Curricular Service Position Stipends – 2012–2013 School Year

Recommend, the Board approve the Hampton School Extra Service Position stipends, in accordance with the HEA Agreement for the 2012 - 2013 School Year, as follows:

Position	Staff Member	Stipend
Yearbook	J. Burd	\$ 964.00
Student Leadership	K. Harris	\$ 964.00
Ski Club	R. Dalrymple	\$ 964.00
Safety Patrol	S. Mouras	\$ 925.00
Crowd Control	L. Dignazio	\$ 690.00
Middle School Newspaper	A. Burtnick	\$ 925.00
Soccer	B. Exley	\$1,647.00
Boys Basketball	B. Exley	\$2,534.00
Girls Basketball	B. Exley	\$2,534.00
Cheerleading	T. Attanasio	\$1,519.00
Coordinator of Interscholastic Sports	B. Exley	\$ 631.00
Teacher–In-Charge	A. Burtnick	\$ 904.63
Attendance Officer	D. Weston	\$ 904.63
Substitute Caller	S. Lentine	\$ 222.27

Discussion: A brief discussion ensued. Interim Chief School Administrator DiBenedetto and Business Administrator Werner respectfully requested that resolution D-3 be withdrawn at this time.

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that resolution be D-3 be **WITHDRAWN at this time:**

Motion carried by a unanimous voice vote of all members present.

D-4. Approval HPS After-Care Staff/Salary Remuneration – 2012–2013 School Year

Recommend, the Board approve the Hampton Public School After Care personnel appointments effective September 4, 2012 – June 13, 2013* as follows: * Tentative Last Day of School

Note: This is an Enterprise Fund Operation and will be operated at NO COST TO THE BOARD OF EDUCATION.

Employee	Max. Hours Per Week	Hourly Rate	Funding Source(s)
Tina Attanasio Teacher	20	\$12.00	HPS Before/After Care Enterprise Fund

VOTE: PERSONNEL RESOLUTIONS #D-1 – #D-2 AND #D-4 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

E. Policy – Gina Sharkey and Cheryl Drzewoszewski

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Kimberly Donnenberg, that the following resolution be adopted as presented:

E-1. Policy Revision(s) – First Reading

Recommend, the Board approve the **first reading** and adoption of the following Bylaw, Policy and Regulation Revisions:

BYLAW, POLICY AND REGULATION – revisions:

Number	Title
1631	Residency Requirement for Person Holding School District Office, Employment or Position
2431	Athletic Competition
3324	Right of Privacy – Teaching Staff Members
4324	Right of Privacy – Support Staff Members
5117	Interdistrict Public School Choice
5600	Pupil Discipline/Code of Conduct
7510	Use of School Facilities
8613	Waiver of Pupil Transportation
9270	Home Schooling and Equivalent Education

<i>Number</i>	<i>Title</i>
R 5600	Pupil Discipline/Code of Conduct
R 7510	Use of School Facilities
R 9270	Home Schooling and Equivalent Education

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Kimberly Donnenberg, that the following resolution E-2 be addended and adopted as presented:

E-2. Policy Revision(s) – First Reading

Recommend, the Board approve the **first reading** and adoption of the following Bylaw, Policy and Regulation Revisions:

BYLAW, POLICY AND REGULATION –New:

<i>Number</i>	<i>Title</i>
5111	Tuition Students

Discussion: It was suggested that the district’s Policies and Regulations be posted on the distict’s website to allow the public to review them. It was noted that this will allow the public to make comments. Interim Chief School Administrator stated that he will make every effort to post the district policies in the future. A brief discussion ensued.

Motion carried by a unanimous voice vote of all members present.

VOTE: POLICY RESOLUTIONS #E-1 AND #E-2 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

F. Legislative Delegate- Megan Bruton

There were no Legislative matters presented for discussion this evening.

G. Curriculum & Technology-Timothy Reeve and Cheryl Drzewoszewski

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered G-1 – G-2 be adopted as presented:

G-1. Authorize Interim Superintendent to Submit NCLB Grant Application FY2013

Recommend the Board authorizes the Interim Superintendent to submit the FY2013 NCLB grant application as per the entitlement figures released by the New Jersey Department of Education as follows:

Program Name	Hampton Award Entitlement	Program Duration
NCLB		Start: Sept. 1, 2012 End: Aug. 31, 2013
NCLB – Title I	31,438	
NCLB – Title IIA	4,508	

G-2. Authorize Interim Superintendent to Submit IDEA Grant Application FY2013

Recommend the Board authorizes the Interim Superintendent to submit the FY2013 IDEA and IDEA-PS grant applications as per the entitlement figures released by the New Jersey Department of Education as follows:

Program Name	Hampton Award Entitlement	Program Duration
IDEA CONSOLIDATED		Start: Sept. 1, 2012 End: Aug. 31, 2013
IDEA-B Basic Allocation	31,839	
IDEA-PS Preschool Allocation	1,933	

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Kimberly Donnenberg, that the following resolution G-3 be addended and adopted as presented:

G-3. Approval to Initiate F/T HPS PreK (Ages 3&4) Program and Establish Tuition Rate 2012-2013 SY

Recommend the Board authorize the Interim Superintendent to initiate a full day PreK (Ages 3 & 4) program and approve the tuition rate for the district’s full day PreK program be set at \$200.00/month or \$2,000.00/year for Hampton Borough residents and \$322.50/month or \$3,225.00/year for out-of-district pupils (non- PSD children) effective August 27, 2012 – June 12, 2013* for the 2012-2013 school year that which shall be billed monthly for children enrolled in this program.

Note: * Tentative Last Day of School

Motion carried by a unanimous voice vote of all members present.

VOTE: CURRICULUM AND TECHNOLOGY RESOLUTIONS #G-1 – G-2 AND #G-3 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

H. ESC Representative-Kimberly Donnenberg

Board Trustee Kimberly Donnenberg stated that there is no report pertaining to the ESC.

I. Hunterdon County SBA Representative-Kimberly Donnenberg

Board Trustee Kimberly Donnenberg stated that there is no report pertaining to the Hunterdon County SBA.

J. Communication-Gina Sharkey and Cheryl Drzewoszewski

There were no Communications matters presented for discussion this evening.

School Business Administrator/Board Secretary’s Report – Christine Werner, SBA

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of August 21, 2012.

VOTE: SBA/BS RESOLUTION #K-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Kimberly Donnenberg, that the following resolution be adopted as presented:

K-2. Approve Monthly Bills List – July 2012

Recommend the Board **retroactively** approves the attached July 2012 Bills List as recommended by the Interim Chief School Administrator and the School Business Administrator.

Fund 10 – Current Expense	\$96,161.34
Fund 20 – Special Revenue	-0-
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Grand Total	\$ 96,161.34

VOTE: SBA/BS RESOLUTION #K-2 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be adopted as presented:

K-3. Approve Monthly Bills List – August 2012

Recommend the Board approves the attached August 1, 2012 – August 21, 2012 Bills List as recommended by the Interim Superintendent of Schools and School Business Administrator.

Fund 10 – Current Expense	\$ 132,354.92
Fund 20 – Special Revenue	\$ 1,265.00
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Grand Total	\$ 133,619.92

VOTE: SBA/BS RESOLUTION #K-3 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board President Reeve, seconded by Board Trustee Kimberly Donnenberg, that the following resolution be adopted as presented:

K-4. Approval Monthly Payroll – August 2012

Recommend the Board confirm the approval of the payrolls for August 1, 2012 in the amount of \$63,976.51 and August 15, 2012 in the amount of \$16,155.25.

VOTE: SBA/BS RESOLUTION #K-4 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be adopted as presented:

K-5. Approval Student Activity Fund Report – July 2012

Recommend the Board accept/approve the Student Activity Fund report for the month of July 2012, submitted by Mrs. Sharon Lentine in the amount of \$2,479.32.

VOTE: SBA/BS RESOLUTION #K-5 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-6. Approval Administrative Account Report – July 2012

Recommend the Board accept/approve the Administrative Account Report for the month of July 2012, submitted by Mrs. Sharon Lentine in the amount of \$2,970.00.

VOTE: SBA/BS RESOLUTION #K-6 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

K-7. Approval Cafeteria Account Report – July 2012

Recommend the Board accept/approve the Cafeteria Account's Monthly report for the month of July 2012, submitted by Mrs. Sharon Lentine in the amount of \$1,772.24.

VOTE: SBA/BS RESOLUTION #K-7 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Kimberly Donnenberg, that the following resolution be adopted as presented:

K-8. Acceptance of Food Service Management Service Company RFPs for the 2012-2013 SY

Recommend the Board accept the Food Service Management Company as solicited by the School Business Administrator and received on July 25, 2012 as follows:

Food Service Management Company	Proposal– Annual Management Fee	Profit Guarantee
Maschio’s Food Service	\$6,000 / Year	“No Cost - Break Even”
Chartwells Food Service	No Proposal Submitted	
Aramark Educational Services	No Proposal Submitted	
Sodexo Education	No Proposal Submitted	
Nu-Way Concessionaires	No Proposal Submitted	
Nutri-Serve Food Management	No Proposal Submitted	

VOTE: SBA/BS RESOLUTION #K-8 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Kimberly Donnenberg, seconded by President Tim Reeve, that the following resolution be adopted as presented:

K-9. Award of Food Service Management Service Contract for the 2012-2013 SY

Recommend the Board awards Maschio’s Food Service Company a contract to provide Food Service Management Services for the period July 1, 2012 through June 30, 2013. The management fee as stated in the contract is \$600.00/month for 10 months totaling \$6,000.00 annually. Maschio’s guarantees a “No Cost – Break Even” food service operation for the district for the 2012-2013 school year.

VOTE: SBA/BS RESOLUTION #K-9 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-10. Approval of HPS District Lunch Prices for the 2012-2013 SY

Recommend the Board approves the following district Breakfast and Lunch prices for the 2012-2013 school year consistent with the guidelines established by the U.S. Department of Agriculture, Bureau of Child Nutrition:

	Free	Reduced	Student Cost	Adult Cost
Breakfast	0	\$.30	\$1.25	\$1.75
Lunch	0	\$.40	\$3.00	\$3.50

VOTE: SBA/BS RESOLUTION #K-10 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-11. New Bank Account and Signature Resolution

Recommend the Board of Education of Hampton, in the County of Hunterdon, New Jersey, that the following be and are hereby designated as the official depository of the Board and authorized signatures of same, effective September 1, 2012 until the next Reorganization meeting of this Board as follows:

PNC Bank

(facsimile stamps can be used with advance permission)

a.	Hampton Public School	Minimum of two	Board President
	After Care Account	Signatures required	Vice President
			Treasurer of School Monies
			Interim Superintendent
			Bus. Administrator/Bd. Sec'y

Discussion: It was noted that there are various agencies that provide assistance to parents in terms of providing funding to pay for aftercare expenses and that a separate accounting for all enterprise accounts must be maintained and audited along with the other bank accounts during the annual district audit. Interim Chief School Administrator DiBenedetto stated that the Hampton After Care program also provides parents who may only need before care/ after care on occasion "drop-in" services the option of utilizing the program as needed. A brief discussion ensued.

VOTE: SBA/BS RESOLUTION #K-11 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be adopted as presented:

**K-12. Approval to Implement District Employee Vision Benefits Plan - National Vision Administrators
NVA**

Recommend the Board of Education of Hampton, implement a Vision Benefits program effective September 1, 2012, as follows:

1. The Board designates National Vision Administrators (NVA) as the vision benefits plan administrator.
2. The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district's vision plan.
3. The monthly premiums for the vision plan are:

Single	\$5.23
Employee/Spouse	\$9.41
Employee/Child(ren)	\$8.37
Family	\$13.60

4. The above rates will be held for the 46 month time period of September 1, 2012 through June 30, 2015.

VOTE: SBA/BS RESOLUTION #K-12 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Old Business

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

O-1. Approval of Tuition Contract – Tewksbury Board of Education – Student 416705255 for the 2012-2013 SY

Recommend the Board approve the Tuition Contract Agreement of the following Out of District placement pursuant to Policy 2460, and authorizing the Business Administrator/Board Secretary to execute the associated tuition contract as follows:

Student ID	Placement	Dates	2012-2013 Tuition
4168705255	Tewksbury Preschool Inclusion Program	08/29/12 - 6/30/13	\$30,000/Annual \$166.67/Day

Discussion: A brief discussion ensued. It was noted that the tuition contract as presented represents a 0% increase over the cost that was incurred in the 2011-2012 school year.

VOTE: OLD BUSINESS RESOLUTION #O-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Kimberly Donnenberg, that the following resolution be adopted as presented:

O2. Appointment of School Auditor 2012-2013 SY – VM Associates, Inc.

WHEREAS, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Hampton Borough School District Board of Education, in the County of Hunterdon, New Jersey, for the school year 2012-2013; and

WHEREAS, funds are available in the annual budget for this purpose, and

WHEREAS, the Public School Contracts Law defines auditing and accounting services as Professional services not subject to competitive bidding;

RESOLVED, that the Hampton Borough School District Board of Education, in the County of Hunterdon, New Jersey, appoints VM Associates, Inc. as public school accountant, in accordance with N.J.S.A. 18A:23-1 and Policy 6830, for the 2012-2013 school year at a fee of \$10,100 and for additional services as may be necessary for accounting/auditing purposes in accordance with the following fee schedule:

<u>Fee Schedule:</u>	<u>Rate</u>
- Partner	\$135.00/hour
- Manager	\$100.00/hour
- Senior	\$ 80.00/hour
- Staff	\$ 70.00/hour

BE IT FURTHER RESOLVED, that the Hampton Borough School District Board of Education in the County of Hunterdon, New Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

Discussion: Mrs. Dilts inquired as to how many firms were interviewed pertaining to the Auditor RFP that was solicited by Mrs. Werner. Mrs. Werner stated that 5 firms requested RFP's but that only 3 firms responded and that all 3 firms providing an RFP response were interviewed. President Reeve stated that although he appreciates Mrs. Dilts interest and inquiries this evening, having to elaborate on Agenda items as presented is time consuming and takes away from the Board's ability to attend to and conduct matters of business in an expedient and responsible fashion. A brief discussion ensued. President Reeve stated that perhaps Mrs. Dilts might contact Interim Chief School Administrator prior to the meeting to make inquiries regarding the Agenda items. Mrs. Dilts stated that she would certainly have no problem contacting Mr. DiBenedetto but that this evening's agenda was not posted on the website when she checked this afternoon at 12:00 noon, 2:00 p.m., 4:00 p.m. and again at 6:00 p.m. Mrs. Werner stated that the Agenda was submitted for posting and that it was posted this afternoon but that she would be happy to check to make sure that it had been posted properly. Mrs. Werner noted that in the future she would make every effort to email the Draft Agenda to Mrs. Dilts upon its availability.

President Reeve requested that Mrs. Werner write letters to the firms who interviewed with the Board of Education notifying them of the Board's action to appoint an Auditor for the 2012-2013 school year; and to that Mr. Ardito for his many years of service to the Hampton Board of Education.

VOTE: OLD BUSINESS RESOLUTION #O-2 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Interim Chief School Administrator DiBenedetto stated that the school is ready to open for the childrens' arrival for the first day of school on Thursday. Interim Chief School Administrator DiBenedetto stated that he was very excited about the first day and that he would do his very best, having 40 years of experience in serving NJ public schools under his belt, to make it a great year for the Hampton Public School students, staff and community!

New Business

There were no New Business matters presented for discussion this evening.

Comments from the Public II:

Board Trustee Kimberly Donnenberg moved, seconded by Board Trustee Gina Sharkey to open the public session at 8:42 p.m. and was approved by a unanimous voice vote by all members present. President Reeve opened the meeting to the public at 8:42 p.m.

Discussion:

Councilwoman McDougall inquired if the Board of Education will have an opportunity to review/discuss the Shared Services agreement that has been implemented between the Borough of Hampton and the Hampton Board of Education. Councilwoman McDougall inquired if the Board of Education would share a copy of the one that is currently in place that would be appreciated. Councilwoman McDougall stated that if there is not a written agreement that can be located, perhaps we could revisit the shared services consideration and create one (shared services agreement). President Reeve requested that Councilwoman McDougall contact Interim Chief School Administrator DiBenedetto to review/discuss this matter. President Reeve stated that the Board will be happy to include this for discussion at the next opportunity.

Elizabeth Dilts (45 Wells Avenue) stated that she was very pleased with the Board of Education's efforts to improve communication and that Mr. DiBenedetto has been very instrumental in carrying out the Board's efforts to improve communication efforts with the community. Mrs. Dilts stated that in her opinion, Mr. DiBenedetto is doing a fine job! Mrs. Dilts stated (to Mr. DiBenedetto) "Thank you for your enthusiasm and passion, Mr. DiBenedetto, it is contagious! Thank you for the excellent presentation this evening regarding student test scores! You are off to a strong start!"

Stephen Dilts (45 Wells Avenue) stated that the HPS signage message is very inspirational.

Elizabeth Dilts (45 Wells Avenue) A brief discussion ensued regarding the School Mission Statement which is read at every Board meeting. Board Trustee Cheryl Dzewoszewski stated that Mr. DiBenedetto may choose to update the district's mission statement. Interim Chief School Administrator DiBenedetto stated that he would review it and make recommendations accordingly.

President Reeve stated "I appreciate Interim Chief School Administrator DiBenedetto's passion and enthusiasm and stated "this gentleman takes our district to new heights, he brings a new enthusiasm to the Board of Education and the Hampton Public School district! When he came in for his interview, he presented a special energy and the Board of Education is comfortable that he will take us to new heights. The Board of Education welcomes the public's comments and thoughts." Board Trustee Cheryl Drzewoszewski stated "Six years ago, we experienced a similar level of passion and enthusiasm when Ms. Hughes was hired as the district's CSA and she initiated and implemented new curriculum and brought about much improvement to instructional methodologies and strategies." Board President Reeve commented " We were very sorry that she has left our district and we wish her well in her future endeavors. We believe that Mr. DiBenedetto will continue to make improvements to Hampton Public School with his enthusiasm and commitment to education. He always responds quickly and

follows through on all suggestions/comments/inquiries and has offered to meet with residents and members of the Hampton community since coming on board.” Interim Chief School Administrator DiBenedetto stated that he will concentrate on people/staffing and communications because Ms. Hughes had made sure that curriculum and instruction matters/procedures were in place such that it is easy to go forward.

Janet Legg (5th Grade Teacher) stated that she met with Mr. DiBenedetto last week and commented that the HPS teachers are looking forward to the new school year.

Board Trustee Gina Sharkey stated that the Board of Education has requested that Mr. DiBenedetto look at potential shared services with other Hunterdon County school districts and review areas that may be advantageous/beneficial for our district. A brief discussion ensued.

There being no additional items for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Gina Sharkey to close the public session at 8:55 pm. This was approved by a unanimous voice vote by all members present.

Interim Chief School Administrator DiBenedetto respectfully requested that the Board of Education consider appointing Ms. Carly Jackson to be the full time PreK teacher in conjunction with the new full time PreK program. A brief discussion ensued.

D. Personnel – Kimberly Donnenberg & Gina Sharkey

Motion by Board Trustee Kimberly Donnenberg, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolution number D-5 be addended and adopted as presented:

D-5. Appointment of Full Time PreK Teacher for the 2012-2013 SY – Carly Jackson

Recommend the Board appoints Carly Jackson, full-time PreK Teacher for the period August 22, 2012 – June 13, 2013*, at an annual salary of \$44,375.00, BA Guide Step A, as recommended by the Superintendent of Schools.

- Tentative last day of school.

Discussion: Chief School Administrator DiBenedetto stated that he was very pleased to recommend Ms. Jackson for this position and noted that there are a few caveats still yet to be ironed out regarding this new program but did not foresee any difficulties in getting the program started for the opening day for PreK which is actually Monday, August 27, 2012 .

VOTE: PERSONNEL RESOLUTION #D-5 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Donnenberg, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

ADJOURNMENT - There being no further business to come before the board, Board Trustee Kimberly Donnenberg made a motion, seconded by Board Trustee Gina Sharkey and carried by Unanimous Voice Vote to adjourn the August 21, 2012 Regular Business Meeting of the Hampton Board of Education at 8:59 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary