

**HAMPTON BOARD OF EDUCATION
SPECIAL MEETING
Minutes
August 28, 2012**

Call to Order – Tim Reeve, President –The meeting was called to order by President Tim Reeve at 7:03 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on August 23, 2012 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Reeve:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

Roll Call – Interim Board Secretary Werner

Present: Tim Reeve, President
Cheryl Drzewoszewski, Vice President
Megan Bruton
Gina Sharkey

Absent: Kimberly Donnenberg

Also Present: Art DiBenedetto, Interim Chief School Administrator
Christine Werner, Business Administrator/Board Secretary
There were 2 members of the public present.

EXECUTIVE SESSION

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Cheryl Drzewoszewski, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel, legal matters and contract matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:05 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Cheryl Drzewoszewski, to close executive session at 7:45 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 7:45 pm with the following members present:

Present: Mrs. Bruton, Ms. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President.

Communications

Board Trustee Cheryl Drzewoszewski moved the following resolution:

Recommend the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Referred to
Ms. Linda Aller	Retirement	Mr. Art DiBenedetto, Interim CSA Mr. Tim Reeve, Board President Members, Hampton Board of Education
Hunterdon Healthcare	2012-2013 School Based Youth Services Affiliation Agreement	Mr. Art DiBenedetto, Interim CSA c.: Members, Hampton Board of Education

The motion was seconded by Board Trustee Gina Sharkey and was approved by a unanimous voice vote of the members present.

Board President’s Report

President Reeve had no comment at this time.

Interim Chief School Administrator's Report – Art DiBenedetto

Interim Chief School Administrator DiBenedetto reported on the following matters:

PreK Enrollment – Interim Chief School Administrator DiBenedetto reported that our PreK enrollment has nine (9) full-time children enrolled and six (6) part-time children enrolled as of today.

HPS Boiler Conversion Project – Interim Chief School Administrator DiBenedetto provided an overview of the conversion of the HPS boiler project (from oil to gas), the process of bringing the gas lines to just outside the boiler room from Foss Avenue by NJ Natural Gas and an overview of the process to solicit RFPs to complete the conversion by next month in preparation for the conversion to take place prior to the onset of the heating season.

Business Administrator/Board Secretary's Report – Christine M. Werner

Business Administrator Werner stated that the Board Self Evaluation questionnaires are to be completed online by August 31, 2012. Following the completion of the questionnaires, Mrs. Werner stated that she will schedule Mrs. Gwen Thornton, NJSBA Representative to present an overview/compilation of the Self-Evaluation questionnaires and then also to assist the Board of Education and Administration to set forth Board Goals and Superintendent Goals for the 2012-2013 school year.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Gina Sharkey moved, seconded by Board Trustee Megan Bruton to open the public session at 7:49 p.m. and was approved by a unanimous voice vote by all members present. President Reeve opened the meeting to the public at 7:49 p.m.

Elizabeth Dilts (45 Wells Avenue) made an inquiry regarding the current HPS student enrollment stated of the 109 children currently enrolled in district and according to Interim Chief School Administrator DiBenedetto's report this evening 17 children are PreK children, which means that the HPS currently has an enrollment of 92 children in grades K-8. Interim Chief School Administrator DiBenedetto stated yes. Mrs. Dilts stated that the projected enrollment on the advertised Budget Summary indicated that the district anticipated 121 students as compared to 109 actual students enrolled. Interim Chief School Administrator DiBenedetto stated that the district projected 121 students based on the information available at the time of developing the Budget, but has since experienced a decrease in enrollment due to students opting to attend Choice Schools, as well as students who have moved out of district. Interim Chief School Administrator DiBenedetto stated that Hampton Public School has been selected to be a School Choice District in the 2013-2014 school year and that students from other districts may select Hampton Public School as their choice school which will increase our enrollment. Interim Chief School Administrator DiBenedetto stated that this is a wonderful accomplishment for the district.

There being no additional items for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Cheryl Drzewoszewski to close the public session at 7:50 pm. This was approved by a unanimous voice vote by all members present.

Committee Reports

Finance and Building & Grounds –Timothy Reeve and Cheryl Drzewoszewski

A. Facility Request – Timothy Reeve and Megan Bruton

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be adopted as presented:

RESOLVED that resolution number A-1 be adopted as presented:

A-1. **Recommend** the Board approve the following facility request(s) as presented:

Group	Purpose	Date	Fee (if applicable)
Bible Centered Ministries International of Warren/Hunterdon Counties Mr. Donald Jackson	10/03/12 – 05/15/13 Wednesdays 3:00 PM – 4:15 PM After School Program for Students	Art DiBenedetto, Interim CSA C. Werner, Bus. Admin./Board Secretary c: Tim Reeve, Board President Members, Hampton Board of Education	N/A

- All dates/times are subject to cancellation in the event of inclement weather by the Chief School Administrator in consult with the Board President or Vice President and the Finance & Buildings and Grounds Committee Member

Discussion: It was noted that the Bible Centered Ministries International of Warren/Hunterdon Counties has been an ongoing after school program for HPS students for many years and is/has been at no cost to the district or students.

VOTE : FACILITY REQUEST RESOLUTION #A-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

B. Building Maintenance- Timothy Reeve and Megan Bruton

There were no Building Maintenance matters presented for discussion this evening.

C. Negotiations –Timothy Reeve & Gina Sharkey

There were no Negotiations matters presented for discussion this evening.

D. Personnel – Kimberly Donnenberg & Gina Sharkey

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered D-1 – D-4 be adopted as presented:

D-1. Acceptance of Resignation(s) of School Personnel

Recommend the Board, upon the recommendation of the Interim Chief School Administrator, accepts, with regret, the resignation of Ms. Linda Aller for retirement purposes effective December 31, 2012. Payment for her accumulated sick pay shall be in accordance with the HEA Contract.

D-2. Adjustment of Employment Contract (FTE) and Salary – Instructional Aide

Recommend the Board, upon the recommendation of the Interim Chief School Administrator, approves the following employment contract and salary adjustment:

Note: FTE represents Full Time Equivalency.

Employee	From	To
Noreen Hurford	.5 FTE (50%)	1 FTE (Full Time)
	\$6,129.60	TBD

D-3. Appointment of One-to-One Instructional Aid for Out-of-District Placement

Recommend, the Board, upon the recommendation of the Interim Chief School Administrator, approves the employment of Kimberly A. Sessock as a Special Education One-To-One Instructional Aide for the 2012-2013 school year at an annual salary of \$_____ pro-rata beginning September 17, 2012 to June 14, 2013.

Note: This program will be held at the Old Turnpike School in Tewksbury for Student #856229966 – tentative start date is September 17, 2012.

D-4. Approval Professional Workshops

Recommend the Board approve the request for the following Professional Workshops as noted:

Date	Teacher	Subject	Estimated Cost
10/02/12	Ms. Linda Aller	The Role of the Educator: Strengthening the Identification & Reporting of Suspected Child Abuse Hawke Pointe Washington, NJ	None Mileage - None

Discussion: Discussion ensued pertaining to salary remuneration of personnel listed in resolutions D-2 and D-3 as presented. Interim Chief School Administrator DiBenedetto stated that in correlation to salaries in Hunterdon County for full time instructional aides, he recommended that the district full time instructional aides salary(ies) be set at \$15,000/annual for the 2012-2013 school year.

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Gina Sharkey, that the following resolutions D-2 and D-3 be AMENDED and adopted as presented:

D-2. Adjustment of Employment Contract (FTE) and Salary – Instructional Aide

Recommend the Board, upon the recommendation of the Interim Superintendent, approves the following employment contract and salary adjustment:

Note: FTE represents Full Time Equivalency.

Employee	From	To
Noreen Hurford	.5 FTE (50%)	1 FTE (Full Time)
	\$6,129.60	\$15,000

D-3. Appointment of One-to-One Instructional Aid for Out-of-District Placement

Recommend, the Board, upon the recommendation of the Interim Superintendent, approves the employment of Kimberly A. Sessock as a Special Education One-To-One Instructional Aide for the 2012-2013 school year at an annual salary of \$15,000.00 pro-rated to \$14,250.00 for the period September 17, 2012 to June 14, 2013.

Note: This program will be held at the Old Turnpike School in Tewksbury for Student #856229966 – tentative start date is September 17, 2012.

Motions carried by a unanimous voice vote of all members present.

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Gina Sharkey, that the following resolution D-5 be addended and adopted as presented.

D-5. Adjustment of Employment Contract and Salary – Instructional Aide

Recommend the Board, upon the recommendation of the Interim Superintendent, approves the following employment contract and salary adjustment:

Note: FTE represents Full Time Equivalency.

Employee	From	To
Anissa Mikitiuk	1 FTE (Full Time)	1 FTE (Full Time)
	\$12,000	\$15,000

Motion carried by a unanimous voice vote of all members present.

VOTE : PERSONNEL RESOLUTIONS #D-1, D-2-D-3 AS AMENDED, D-4 AND D-5 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

E. Policy – Gina Sharkey and Cheryl Drzewoszewski

There were no Policy matters presented for discussion this evening.

F. Legislative Delegate- Megan Bruton

There were no Legislative matters presented for discussion this evening.

G. Curriculum & Technology-Timothy Reeve and Cheryl Drzewoszewski

There were no Curriculum & Technology matters presented for discussion this evening.

H. ESC Representative-Kimberly Donnenberg

There were no ESC matters presented for discussion this evening.

I. Hunterdon County SBA Representative-Kimberly Donnenberg

There were no Hunterdon County SBA matters presented for discussion this evening.

J. Communication-Gina Sharkey and Cheryl Drzewoszewski

There were no Communication matters presented for discussion this evening.

School Business Administrator/Board Secretary's Report – Christine Werner, SBA

Motion by Board President Reeve, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-1. Approval of the REVISED Board Secretary's Report July 2011

Recommend that the Board accept the REVISED Report of the Business Administrator/Board Secretary for the month of July 2011.

VOTE : SBA/BS REPORT RESOLUTION #K-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be adopted as presented:

K-2. Approval of the REVISED Treasurer's Report July 2011

Recommend that the Board accept the REVISED Report of the Treasurer for the month of July 2011.

VOTE : SBA/BS REPORT RESOLUTION #K-2 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board President Reeve, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-3. Approval of the REVISED Board Secretary's Report August 2011

Recommend that the Board accept the REVISED Report of the Business Administrator/Board Secretary for the month of August 2011.

VOTE : SBA/BS REPORT RESOLUTION #K-3 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board President Reeve, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-4. Approval of the REVISED Treasurer's Report August 2011

Recommend that the Board accept the REVISED Report of the Treasurer for the month of August 2011.

VOTE : SBA/BS REPORT RESOLUTION #K-4 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board President Reeve, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

K-5. Approval of Affiliate Agreement 2012-2013 SY – Hunterdon Healthcare

Recommend that the Board approve the affiliate agreement with Hunterdon Healthcare, to provide School Based Youth Services for the Hampton Borough School District for the 2012-2013 school year as attached.

Discussion: A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that this affiliate agreement is a continuing program and is very important to our district.

VOTE : SBA/BS REPORT RESOLUTION #K-5 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Old Business

There were no Old Business matters presented for discussion this evening.

New Business

Interim Chief School Administrator DiBenedetto stated that he would write a letter to Ms. Aller acknowledging the approval of her retirement and thanking her for her 5 years of service to the Hampton Public School.

Interim Chief School Administrator DiBenedetto and Mrs. Werner publicly thanked Mr. Hensler for his donation of mulch and plants/flowers to the HPS garden and entrance area/walkway which looks beautiful.

Interim Chief School Administrator DiBenedetto and Mrs. Werner publicly thanked Mr. Staystasyn for his donation of a large peace lily plant which has been placed in the front foyer area of the school entrance.

Comments from the Public II:

Board Trustee Gina Sharkey moved, seconded by Board Trustee Megan Bruton to open the public session at 7:57 p.m. and was approved by a unanimous voice vote by all members present. President Reeve opened the meeting to the public at 7:57 p.m.

Discussion:

Elizabeth Dilts (45 Wells Avenue) requested an opportunity to make the following statement, uninterrupted, for approximately two (2) minutes. President Reeve stated “yes”.

“I have one brief comment to make, less than two minutes, and I would appreciate being given the courtesy of making my comment without being interrupted.

Since the first day of school, the sign outside the Hampton Public School has read, “School Rules Summary: Treat others the way you want to be treated.” This is great advice, and yet in the past 3 months, my husband and I have been accused of having an anti-school agenda. We have been accused of only attending meetings to ask questions to make the Board of Education look foolish. On more than one occasion, I have been asked to explain why I ask the questions I ask. I have been criticized as to the manner in which I ask my questions. I have been told that my questions and comments are not brief enough (despite being mostly yes or no questions.) And I have been told that most of my questions are irrelevant. On more than one occasion, my questions have been answered with sarcasm and eye rolling and general nastiness. I personally have heard the Board President say, “I can say anything I want, and you can’t say anything.” And at the last meeting my husband, who had not spoken a single word, shifted his weight in his chair and was then verbally accosted by the Board President, culminating in the statement, “You know where the door is, if you don’t like it leave!” The Board of Education’s own Mission Statement read at each and every meeting, includes the goal of fostering a respect for self and others and encouraging personal, social and civic responsibility. Treat others the way you want to be treated. The golden rule is a good guide for anyone. I think it should apply to us all, including the members of the Board of Education.”

Board President Reeve stated that he agreed and disagreed with some of the comments. “I do admit that I may not have commented in the most polite manner, but you have made a point of criticizing the Board of Education at every opportunity. While I do provide you with an opportunity to speak, the manner in which you speak is often demeaning to the Board of Education.” Mrs. Dilts commented “that’s your opinion.”

Board Trustee Cheryl Drzewoszewski stated that “it is not my perception that you have an anti-school agenda, but rather that you have applied to be on the ballot for the next school board election and that you have recently begun attending the BOE meeting to “bone” up” on the activities of the Board. That is fine, but as a Board Member it is not my job to educate you on the activities of the board so that you can get prepared for a BOE roll that you hope to have in the future. Rather it is my responsibility to address the issues at hand and do a good job for the students and the school. And, Mrs. Dilts commented “On many occasions, President Reeve, you have been disrespectful to myself and my husband.” Board Trustee Gina Sharkey stated “Let’s just move forward. Everyone is entitled to their own opinion (interpretation).”

A brief discussion ensued. It was suggested that Mrs. Dilts call Interim Chief School Administrator DiBenedetto prior to a Board of Education meeting if you (Mrs. Dilts) would like to review and/or clarify Agenda items so that the Board of

Education can attend to addressing the Agenda items and Board business without having to provide an explanation of the matters at hand. Mrs. Dilts stated, of late, she was having trouble asserning what questions she could ask and what questions she could not. Board President Reeve stated that Interim Chief School Administrator DiBenedetto will provide you with answers to your questions appropriately. Board Trustee Cheryl Drzewoszewski stated “if you ask a question and we ask why you are asking”, this is to ensure that we answer the question properly and not spend unnecessary time guessing at where you are going with your question.”

Elizabeth Dilts (45 Wells Avenue) stated she still did not see many of the meeting minutes posted on the district’s website. Business Administrator Werner stated that she would make every effort to post them at the next opportunity. Mrs. Dilts noted that the August 2011 Board meeting minutes had not recorded any public comment. Mrs. Dilts noted that the meeting was recorded as having lasted 3 hours and 20 minutes, yet there are no public comments recorded. Also, Mrs. Dilts noted that the August 2011 Board meeting minutes did not indicate the # of people in attendance and there were 100+ people in attendance. A brief discussion ensued. Board Trustee Cheryl Drzewoszewski stated that Mrs. Werner has made many changes, revising Board of Education agendas and minute formats since coming on board last September and that she notes the # of members of the public who are in attendance in the Board Meeting minutes and she also includes discussion items and comments whenever they are made and records them throughout the minutes. Board Trustee Cheryl Drzewoszewski stated that there have been many changes as appropriate to other functions/procedures in the business office since Mrs. Werner came on board with us last September and that they will likely continue in the future.

There being no additional items for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Gina Sharkey to close the public session at 8:15 pm. This was approved by a unanimous voice vote by all members present.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Megan Bruton made a motion, seconded by Board Trustee Gina Sharkey and carried by Unanimous Voice Vote to adjourn the August 28, 2012 Special Meeting of the Hampton Board of Education at 8:16 PM.

Respectfully Submitted,

Christine M. Werner
Business Administrator/Board Secretary