

**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING
Minutes
December 18, 2012**

Call to Order – Tim Reeve, President –The meeting was called to order by President Tim Reeve at 7:03 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on November 15, 2012 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Reeve:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

Roll Call – Board Secretary Werner

Present: Tim Reeve, President
Cheryl Drzewoszewski, Vice President
Megan Bruton

Absent: Gina Sharkey (arrived @ 7:16 p.m.)

Also Present: Art DiBenedetto, Interim Chief School Administrator
Christine Werner, Business Administrator/Board Secretary
There were 19 members of the public present.

President Reeve read the following resolution in recognition of Mrs. Kimberly Donnenberg:

HAMPTON BOARD OF EDUCATION RESOLUTION
IN RECOGNITION AND APPRECIATION FOR
KIMBERLY DONNENBERG

WHEREAS, Kimberly Donnenberg has served as a Board Trustee with the Hampton Board of Education April 2007 through November 2012. During this time she has committed herself and served to the operation of the Hampton Board of Education and for the well being of the Children of Hampton; and

WHEREAS, her personal commitment to a quality education, her valued participation in establishing effective policies, and her readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system; and

WHEREAS, the Members of the Board of Education and the community appreciates and hereby recognizes her commitment to the Hampton Board of Education; the Hampton School District and to the children of the community; and

NOW THEREFORE BE IT RESOLVED, that the Hampton Board of Education, on behalf of your colleagues, our teachers and our students, acknowledges the efforts of Kimberly Donnenberg as Board Trustee of the Hampton Board of Education; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Kimberly Donnenberg's recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the Hampton Board of Education wishes Kimberly Donnenberg every success during the coming years.

This resolution shall take effect immediately.
Adopted this the 18th day of December 2012.

Timothy Reeve, Board President

Art DiBenedetto, Interim Chief School Administrator

Christine M. Werner, Board Secretary

President Reeve then stated, "Thank you for all of your time having served as a Hampton Board of Education Trustee

and your years of service to the Hampton Public School community. We appreciate it!” President Tim Reeve then presented Board Trustee Kimberly Donnenberg with a commemorative gift. President Tim Reeve stated that Board Trustee Kimberly Donnenberg will be sorely missed. Mrs. Donnenberg thanked the Board of Education and the public for their support and confidence during the last 5 years.

President Reeve then stated that this evening’s Board meeting will be the last meeting for him as the Reorganization meeting that will take place on January 2, 2013 will seat two new Board Trustees. President Reeve stated that a lot has been accomplished by the Board of Education over the last several years and stated that he was very proud to have been part of implementing the changes that have been made to date and would like to continue the work going forward should he be selected to replace Mrs. Donnenberg.

President Reeve then stated that the Board of Education will have a short recess at this time to allow the Board of Education and members of the public present to enjoy the refreshments provided this evening and provide an opportunity for those present to say farewell to Mrs. Donnenberg.

Board Trustee Sharkey entered the meeting at 7:16 p.m.

The Board reconvened at 7:17 p.m. with the following members present:

Present: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President.

Minutes Approval

Board Trustee Cheryl Drzewoszewski moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

Date	Meeting
November 27, 2012	Regular Business Meeting
	Executive Session I
	Executive Session II

The motion was seconded by Board Trustee Megan Bruton and was approved by an unanimous voice vote of the members present.

Communications

Board Trustee Gina Sharkey moved the following resolution:

Recommend the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Referred to
Sharon Seyler NJSBA	Sequestration Resolution	Mrs. C. Werner, Business Administrator Mr. Art DiBenedetto, Interim CSA

Sender	Subject	Referred to
Mr. Tim Reeve	Board of Education Vacancy - Letter of Interest	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Mr. John F. Drummond	Board of Education Vacancy - Letter of Interest	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Mrs. Megan Bruton	Board of Education Vacancy – Letter of Interest	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Mrs. Jennifer Shaner	Board of Education Vacancy – Letter of Interest	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Nicole Bollenbach Jeffrey VanNewkirk	Letter Recommending the Board of Education Delay the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Stephen & Elizabeth Dilts	Letter Recommending the Board of Education Delay the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
John F. Drummond	Letter Recommending the Board of Education Delay the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Kimberly Meaney	Letter Recommending the Board of Education Delay the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Debra J. Dalpe	Letter Recommending the Board of Education Delay the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Chris Szymanski	Letter Recommending the Board of Education Delay the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Sherry Baranek	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Jennifer Desch	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Peter Desch	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Jennifer Christensen	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Susan Hanson	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Jennifer Michaud	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator

Sender	Subject	Referred to
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Robert N. Nathanson	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Edward Scallon	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator
Jennifer Shaner	Letter Recommending the Board of Education Proceed with the Appointment of a New Board of Education Trustee	Members, Hampton Board of Education Mr. Art DiBenedetto, Interim CSA Mrs. C. Werner, Business Administrator

The motion was seconded by Board Trustee Cheryl Drzewoszewski and was approved by a unanimous voice vote of the members present.

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

**Sequestration Resolution
Amend Federal Budget Control Act of 2011**

WHEREAS, a world class public education is essential for the future success of our nation and today’s school children; and

WHEREAS, the Budget Control Act of 2011 includes a provision to impose \$1.2 trillion in across-the-board budget cuts in almost all federal programs, including education, that would become effective January 2, 2013; and

WHEREAS, these across-the-board budget cuts, also known as “sequestration,” would have a negative impact on education through a reduction in funds of 7.8 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and

WHEREAS, sequestration would affect almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, and 21st Century Community Learning Centers; and

WHEREAS, public schools nationwide would be negatively affected by an estimated \$2.7 billion loss in just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined total of 30.7 million children; and

WHEREAS, federal funding for K-12 programs was already reduced by more than \$835 million in Fiscal Year 2011; and

WHEREAS, New Jersey already ranks last among the states in the percentage of school expenditures (3.1%) supported by the federal government; and

WHEREAS, in Fiscal Year 2013, New Jersey will lose more than \$73 million in funding for elementary and

secondary education programs, administered through the U.S. Department of Education, as well as over \$11.7 million in Head Start funding; and

WHEREAS, with a state-imposed tax levy cap and limited growth in state aid, New Jersey local school districts have limited capacity to absorb cuts in funding resulting from sequestration.

NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Board of Education, in the County of Hunterdon, State of New Jersey urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

AND BE IT FURTHER RESOLVED, that a copy of this resolution be sent to United States Senator Robert Menendez, United States Senator Frank Lautenberg, U.S. Representative Rush Holt, State Senator Michael Doherty, Assembly Representative John DiMaio, Assembly Representative Erik Peterson, the New Jersey School Boards Association, and the National School Boards Association.

VOTE: SEQUESTRIAN RESOLUTION AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Board President's Report

President Reeve had no comment at this time.

Interim Chief School Administrator's Report – Art DiBenedetto

Interim Chief School Administrator DiBenedetto noted that recent tragedy that occurred in Newtown, CT. Chief School Administrator DiBenedetto requested that the victims who lost their lives be recognized via a moment of silence. All present participated. Interim Chief School Administrator DiBenedetto stated that he was hopeful that the Government will take action to insure that public school buildings are safe for students and staff.

Interim Chief School Administrator DiBenedetto noted that the “100 Year Anniversary” commemorative mural has been completed and he thanked Mrs. Burd and her students who designed and painted the mural for their excellent work on this project.

Interim Chief School Administrator DiBenedetto stated that he was significantly pleased with the HPS students who participated in the Holiday concert. He also commended the HPS staff for their participation in this event.

Interim Chief School Administrator DiBenedetto welcomed the individuals here this evening who had expressed interest in filling the Board of Education vacancy. Interim Chief School Administrator DiBenedetto stated that being that 2 of the 4 Board of Education members currently seated have submitted letters of candidacy for the vacant BOE position, that there is not a majority remaining to vote (2 members is not a majority), subsequently, said vacancy cannot be filled this evening. Interim Chief School Administrator DiBenedetto stated that the vacancy will be considered, interviews conducted, candidates nominated and a vote held at the January 2, 2013 Reorganization meeting.

Interim Chief School Administrator DiBenedetto stated that the Finance Committee met earlier this evening with Mr. Ardito, Ardito & Company, our district auditors to review the annual audit. Interim Chief School Administrator DiBenedetto provided an overview of the district's financial status, surplus and recommendations @ June 30, 2012. Interim Chief School Administrator DiBenedetto noted that the district's surplus @ June 30, 2012 is \$204,693.00. Interim Chief School Administrator DiBenedetto noted that the state of affairs of the Business Office has greatly improved since Mrs. Werner has come on board.

Interim Chief School Administrator DiBenedetto noted that he had received a response from Califon regarding a potential shared service for the Superintendent position, stating that Califon does not wish to share services at this time.

Interim Chief School Administrator DiBenedetto noted the following matter:

Monthly Fire Drill/Emergency Drill Report

	DATE/TIME	EVACUATION TIME
Hampton Public School	12/19/12 – 10:42 a.m. – 10:44 a.m.	2:00 Minutes
Hampton Public School – Lock Down Drill	12/19/12	

Board Secretary's Report – Christine M. Werner

Board Secretary Werner noted the following:

1. Report of the Official Election Results as follows:

Elected Officials:			
Three-year Seats:	Elizabeth Dilts	317	Votes
Write-In	Megan Bruton	39	Votes
Unexpired Term:			
Write-In	Robert Shumski	304	Votes
	Timothy Reeve	44	Votes

2. Reorganization Meeting – Wednesday January 2, 2013 @ 7:00 PM – Board Secretary Werner provided a list of items and appointments to be approved at the Reorganization meeting.
3. A-5 – Board of Education Members mandated training requirements.
4. Maintenance Reserve Withdrawal resolution – Board Secretary Werner stated that a resolution approving a withdrawal from the district's Maintenance Reserve Account has been placed on the agenda this evening for consideration and approval. A brief discussion ensued. Board Secretary Werner stated that the withdrawal of funds will be appropriated to the general fund operating account for the boiler conversion project (electric to gas) and to replace entrance door locks.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Megan Bruton moved, seconded by Board Trustee Gina Sharkey to open the public session at 7:31 p.m. and was approved by a unanimous voice vote by all members present. President Reeve opened the meeting to the public at 7:31 p.m.

Elizabeth Dilts (45 Wells Avenue) inquired if the Addendum would be made available to the public this evening. Board Secretary Werner stated that she made copies of the Addendum Agenda for the public this evening. Mrs. Dilts made reference to the resolution in honor of Mrs. Donnenberg. Interim Chief School Administrator DiBenedetto stated that this is actually a form of recognition and acknowledgement rather than a resolution.

Interim Chief School Administrator DiBenedetto briefly discussed the Maintenance Reserve Withdrawal resolution that has been placed on the Agenda this evening noting that the projects to be undertaken pertain to School Safety and Security matters and are projects that were included on the district’s approved LRFP (Long Range Facility Plan) including correcting the front door lock and the conversion of the boiler from electric to gas. The boiler project will provide energy savings and reduce the district’s heat/energy expenditures.

Steven Dilts (45 Wells Avenue) inquired if the Administration has considered and/or began a security assessment for the district. Interim Chief School Administrator DiBenedetto stated that the district has initiated and completed several projects with regard to safety and security measures utilizing grant funds, awards/gratuities (freebies) and current expense funds i.e. installation of additional surveillance cameras around the outside of NPS building, interior door locks, barricades at the front entrance of the school building, review of exterior “soft spots” around the building, windows etc. over the last several years as a result of prior security assessments completed by the previous Administration. Interim Chief School Administrator DiBenedetto stated that as a result of a more recent safety and security assessment, Administration has determined that the front door locks are in need of repair at this time.

There being no additional items for discussion at this time, Board Trustee Gina Sharkey moved, seconded by Board Trustee Megan Bruton to close the public session at 7:35 pm. This was approved by a unanimous voice vote by all members present.

Committee Reports

Finance and Building & Grounds –Timothy Reeve and Cheryl Drzewoszewski

A. Facility Request – Timothy Reeve and Megan Bruton

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolutions be adopted as presented:

RESOLVED that resolution number A-1 be adopted as presented:

**A-1. Hampton Public School HSA Facility Request – North Hunterdon Soccer Club
January 2013 – March 2013**

Recommend the Board approve the following facility request(s) as presented:

Applicant	Purpose	Date	Time	Fee (if applicable)
North Hunterdon Soccer Club Ms. Jens Duerr	Indoor Soccer Training	Monday Evenings January 7, 2013 – March 25, 2013	7:30 PM – 9:00 PM	In Accordance with Board of Education Policy #1330 - TBN

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Chief School Administrator in consult with the Board President or Vice President and the Finance and Buildings & Grounds Committee Chairperson(s).

**Motion carried by a majority voice vote of the members present.
Board Trustee Gina Sharkey abstained.**

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that resolution A-2 be **ADDENDED** and adopted as presented:

A-2. Hampton Public School Facility Request – HSA on behalf of the Class of 2014 Refreshment Stand-Basketball January 2013 – March 2013

Recommend the Board approve the following facility request(s) as presented:

Applicant	Purpose	Date	Time	Fee (if applicable)
HSA - Class of 2014 Refreshment Stand	Refreshment Stand – Class Fundraiser	Evenings December 2012 – February 2013	Home Basketball Games	N/A

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Chief School Administrator in consult with the Board President or Vice President and the Finance and Buildings & Grounds Committee Chairperson(s).

Motion as addended was carried by a unanimous voice vote of all members present.

B. Building Maintenance- Timothy Reeve and Megan Bruton

A monthly Head Custodian Report completed by Mr. Robert Myers was distributed to the Board of Education for review. There were no questions or concerns noted pertaining to the Head Custodian Report as distributed.

C. Negotiations –Timothy Reeve & Gina Sharkey

There were no Negotiations matters presented for discussion this evening.

D. Personnel – Kimberly Donnenberg & Gina Sharkey

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Megan Bruton, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered D-1 – D-2 be adopted as presented:

D-1. Approval of Substitute Teacher – 2012-13 School Year

Recommend the Board add the following individual to the district’s substitute teacher list for the 2012-2013 school year:

Substitute Teacher	Certification/Credentials	Criminal Background Check Status
Mr. James Whitehead	Substitute Teacher Certificate	Completed

D-2. Approval of Teacher/Nurse Field Experience – Trina L. Shafer

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the School Nurse field experience of Trina L. Shafer with Ms. Linda Aller not exceed 2 days during the period January 2, 2013 – March 31, 2013.

Note: This is at no cost to the district.

Discussion: Interim Chief School Administrator DiBenedetto stated that Mrs. Shafer is a potential candidate for the 2013-2014 School Nurse vacancy that will occur @ June 30, 2013 with the impending retirement of Mrs. Aller.

VOTE: PERSONNEL RESOLUTIONS #D-1 – #D-2 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

E. Policy – Gina Sharkey and Cheryl Drzewoszewski

There were no Policy matters presented for discussion this evening.

F. Legislative Delegate- Megan Bruton

There were no Legislative matters presented for discussion this evening.

G. Curriculum & Technology-Timothy Reeve and Cheryl Drzewoszewski

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Megan Bruton, that the following resolution be adopted as presented:

RESOLVED that resolution numbered G-1 be adopted as presented:

Recommend the Board approve the following Field Trips as listed:
(Admission, Transportation and Substitute Costs are listed.)

Date	Grade	Field Trip
05/17/13	Kindergarten & 1 st Grade Attanasio/Rush 16 Students / 2 Adults	Jenkinson’s Aquarium Point Pleasant, NJ Admission: Donation from HSA Transportation Cost - \$270.00 Substitute Cost: \$90.00 (Nurse) Total Cost: \$360.00

Date	Grade	Field Trip
05/30/13	Grade 4 & Grade 5 Grossman / Legg 14 Students / 2 Adults	DeVinci Science Center Allentown, PA Admission: Donation from HSA (16 x \$8.50 = \$136.00) Transportation Cost - \$245.00 Substitute Cost: None Total Cost: \$245.00

VOTE: CURRICULUM AND TECHNOLOGY RESOLUTION #G-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

H. ESC Representative

There were no ESC matters presented for discussion this evening.

I. Hunterdon County SBA Representative

There were no Hunterdon County SBA matters presented for discussion this evening.

J. Communication-Gina Sharkey and Cheryl Drzewoszewski

There were no Communications matters presented for discussion this evening.

School Business Administrator/Board Secretary's Report – Christine Werner, SBA

Motion by Board Trustee Megan Bruton, seconded by President Reeve, that the following resolution be adopted as presented:

Mrs. Werner read the SBA/BS Monthly Certification statement as follows:

K-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of December 18, 2012.

VOTE: SBA/BS RESOLUTION #K-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Cheryl Drzewoszewski, that the following School Business Administrator/Board Secretary resolutions be adopted as presented:

RESOLVED that resolutions numbered K-2 – K-8 be adopted as presented:

K-2. Approve Transfers – November 2012

Recommend the Board approve the budget line item transfers as per the attached.

K-3. Authorize Intermittent Payments – December 2012

Recommend the Board authorize the Business Administrator/Board Secretary to generate payments through December 31, 2012. Actions will be presented to the Board for subsequent approval at the January 2, 2013 Reorganization Meeting.

K-4. Approve Monthly Bills List – December 2012

Recommend the Board approves the attached November 28, 2012 – December 18, 2012 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

Fund 10 – Current Expense	\$ 50,137.32
Fund 20 – Special Revenue	\$ 8,289.42
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	\$ -0-
Fund 50 – Food Service	\$ -0-
Grand Total	\$ 58,426.74

K-5. Approval Monthly Payroll – December 2012

Recommend the Board confirm the approval of the payrolls for December 1, 2012 in the amount of \$94,143.06 and December 14, 2012 in the amount of \$93,959.14.

K-6. Approval Maschio’s Food Service Report – November 2012

Recommend the Board accept/approve Maschio’s Food Service Income Statement report for the month of November 2012, which shows a monthly loss of (\$491.82) and a year-to-date income loss of (\$474.91).

K-7. Approval of Child Nutrition Program 6 Cent Per Lunch Reimbursement

Recommend the Board approve the Hampton Borough Board of Education application to the State of New Jersey Department of Agriculture for an additional 6 cent per lunch reimbursement and to attest that the Board of Education is in compliance with the meal pattern requirements, required food serving size, zero trans fats requirement and minimum calorie requirements under the program.

K-8. Approval of Withdrawal from Maintenance Reserve

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Hampton Borough Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of 17,300.00, and

WHEREAS, according to 6A:23A-14.2(e), the Hampton Borough Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW THEREFORE BE IT RESOLVED, by the Hampton Borough Board of Education that it hereby authorizes the district’s School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

VOTE: SBA/BS RESOLUTION #K-2 – K- AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Old Business

Chief School Administrator DiBenedetto stated that FEMA had come to our district to assess damages the district endured resulting form Hurricane Sandy and had been referred to our district by John Spiridigliozzi, Hampton Borough Director of Public Works. Interim Chief School Administrator DiBenedetto stated that he appreciated Mr. Spiridigliozzi’s referral and the opportunity to meet with FEMA regarding the losses that the district incurred due to the storm. Interim Chief School Administrator DiBenedetto stated that a claim pertaining to the district’s loss(es) has been submitted to the district’s insurance company for reimbursement (less the district’s deductible amount).

New Business

There were no New Business matters presented for discussion this evening.

Comments from the Public II:

Board Trustee Megan Bruton moved, seconded by Board Trustee Gina Sharkey to open the public session at 8:44 p.m. and was approved by a unanimous voice vote by all members present. President Reeve opened the meeting to the public at 8:44 p.m.

Elizabeth Dilts (45 Wells Avenue) inquired about Addendum Agenda resolution D-3 – Approval of the Revised Employment contract of the School Business Administrator Werner. Interim Chief School Administrator DiBenedetto noted the the revision of Mrs. Werner’s contract pertained to a potential reduction of her employment contract which will be discussed later this evening in Executive Session.

Elizabeth Dilts (45 Wells Avenue) stated that she intended to submit an OPRA request regarding the August 2011 minutes and hand written notes of the Board Secretary tomorrow.

There being no additional items presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Cheryl Drzewoszewski to close the public session at 8:47 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Gina Sharkey, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters and student matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:48 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Megan Bruton, to close executive session at 8:56 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:56 pm with the following members present:

Present: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President.

D. Personnel – Kimberly Donnenberg & Gina Sharkey

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolution numbered D-3 be addended and adopted as presented:

D-3. Approval of Revised Employment Contract of School Business Administrator/Board Secretary

Recommend the Board approve the revised Employment Contract of the School Business Administrator/Board Secretary as per the attached.

VOTE: PERSONNEL RESOLUTION #D-3 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

Interim Chief School Administrator DiBenedetto provided a brief overview of an Assistant Principal/Teacher position consideration to be implemented in the 2013-2014 school year. A brief discussion ensued.

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolution numbered D-4 be addended and adopted as presented:

D-4. Approval of Assistant Principal/Teacher Position for the 2013-2014 School Year

Recommend the Board approve a Vice Principal/Teacher position for the 2013-2014 school year.

Discussion: Interim Chief School Administrator DiBenedetto stated that job description will be developed for the Assistant Principal/Teacher position for consideration and approval by the Board of Education. As noted, Interim Chief School Administrator DiBenedetto stated that said position will be implemented for the 2013-2014 school year and will be at no additional cost to the Board of Education explaining that his position will be reduced during the ensuing school year. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that the position will be posted in early Spring.

VOTE: PERSONNEL RESOLUTION #D-4 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

New Business

Interim Chief School Administrator provided an overview of the Superintendent Goals and Board Goals set forth for the 2012-2013 school year. A brief discussion ensued.

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

NB-1. Approval of Superintendent Goals and Board Goals – 2012-2013 School Year

Recommend the Board approve the Superintendent Goals and the Board Goals for the 2012-2013 school year.

BOARD GOALS

1. Improve the community perception of the board’s work by:
 - Improving responsiveness to concerns of taxpayers and townspeople.
 - Increase circumstances of communication with the town via staff and CSA activities.
2. Increase governance of fiscal operations so as to maximize fund balance, tax relief and budget savings while providing a thorough and efficient education for students.
3. Explore cooperative ventures toward shared services with other districts.

CSA GOALS

1. Address the potential of improvement of state test scores.
2. Increase trust of town towards district administration via communication and programming recommendations.
3. Enable staff to maximize potential as educators.
4. Increase efficiency of instructional operations.

VOTE: NEW BUSINESS RESOLUTION #1 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Drzewoszewski, Ms. Sharkey and Mr. Reeve, President

NAYS: None

ABSTENTIONS: None

ADJOURNMENT - There being no further business to come before the board, Board Trustee Cheryl Drzewoszewski made a motion, seconded by Board Trustee Megan Bruton and carried by Unanimous Voice Vote to adjourn the December 18, 2012 Regular Business Meeting of the Hampton Board of Education at 9:06 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary