

**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING
Minutes
February 26, 2013**

Call to Order – Cheryl Drzewoszewski, President –The meeting was called to order by President Cheryl Drzewoszewski at 7:01 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 17, 2013 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Drzewoszewski:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

Roll Call – Board Secretary Werner

Present: Cheryl Drzewoszewski, President
Gina Sharkey, Vice President
Megan Bruton
Elizabeth Dilts
Robert Shumski

Absent: None

Also Present: Art DiBenedetto, Interim Chief School Administrator
Christine Werner, Business Administrator/Board Secretary
There were 9 members of the public present.

Minutes Approval

Board Trustee Elizabeth Dilts moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

Date	Meeting
January 2, 2013	Reorganization Meeting

The motion was seconded by Board Trustee Gina Sharkey and was approved by a unanimous voice vote of the members present.

Board President's Report

President Drzewoszewski had no comment at this time.

Interim Chief School Administrator's Report – Art DiBenedetto

2013-2014 Preliminary Budget Discussion - Interim Chief School Administrator DiBenedetto began a preliminary discussion regarding the 2013-2014 School Budget preparation process.

First and foremost, Mr. DiBenedetto stated that during the 2013-2014 school year, the Hampton Public School will likely receive a decrease in State Aid funding of approximately \$50,000. Mr. DiBenedetto noted that the decrease is anticipated due to a decreased enrollment trend over the last several years and that which is expected to continue for the next few years. Mr. DiBenedetto noted that the 2013 8th grade class graduating from HPS totals 18 students and the incoming Kindergarten class enrollment is anticipated to be 12 which is a net decrease in enrollment of 6 students. Last year, due to decreased enrollment, HPS's 2012-2013 State Aid funding was reduced \$55,000. Mr. DiBenedetto stated it is likely that this decrease in State Aid funding trend will continue forward to the 2013-2014 school year.

Mrs. Werner distributed a 2013-2014 Preliminary Budget with detail to the Board of Education. Mr. DiBenedetto discussed the revenues and expenditures anticipated in the preliminary 2013-2014 School Budget as presented.

- The 2013-2014 budget decreases will include personnel (both a reduction to staff, as well as, a decrease to full time equivalency/ies from 100% to 75%, 60%, 45%, etc. as appropriate). The 2013-2014 continues to support a F/T Preschool program. Mr. DiBenedetto discussed the district's full time Preschool program which was implemented as full time last September. Tuition revenues and efficiencies have effectively enabled the program to operate at no additional cost to the Board of Education.
- The 2013-2014 budget increases include an anticipated increase for health benefits premiums @ 25%. Mr. DiBenedetto noted that while Health Benefits premiums are anticipated to increase 25%, employee contributions will also increase based on NJ Regulations (likely twice the amount of that which is currently being withheld) which is expected to increase miscellaneous revenues substantially.
- Retirements primarily provide for a net savings to salary line but may increase the benefits line item for the position because it is customary to budget for a family health benefits package for the new employee to avoid a deficit later when the current employee has less coverage (single). i.e. School Nurse retirement situation currently will net a potential savings in the salary line item of approximately \$8,000 the health benefits package will likely increase approximately \$13,000.
- Administration has developed several versions of the 2013-2014 school budget which is anticipated to net decreases to both current expense or the General Fund tax levy, as well as, the Debt Service tax levy.

Interim Chief School Administrator DiBenedetto noted the anticipated/potential increases in expenditures included in the 2013-2014 School Year Budget:

- Support staff (instructional aides required in conjunction with student IEPs) and Custodial help (part time/temporary/Summer help).
- Home Instruction.
- Insurances – General Liability, Workers Compensation, etc.
- Occupational Therapy and Physical Therapy in conjunction with student IEPs.
- Audit fees.
- FICA matching contributions and State Unemployment employer share.
- Copier Lease Fees – prior copier lease obligation which the district will purchase copier outright.
- Increased energy costs (electricity and heating oil although there is a potential savings due to the gas conversion for the district boilers) in conjunction with usage and economic trends.
- Aid in Lieu payments to parents of children attending Choice Schools and private schools.

Interim Chief School Administrator DiBenedetto noted the anticipated/potential decreases in expenditures included in the 2013-2014 School Year Budget:

- Teacher Salaries (Retirements, Reduction in Force/Reduction in FTE %, etc.)
- Superintendent – reduction to work schedule/days.
- BA/BS – reduction to position, shared services consideration, as well as, reduction/no benefits

Interim Chief School Administrator DiBenedetto stated that Administration has worked toward reducing both the Current Expense or General Fund tax levy, as well as, the Debt Service tax levy. Interim Chief School Administrator also reiterated that it is anticipated that the district's State Aid revenues will be decreased in the amount of \$50,000.

Interim Chief School Administrator DiBenedetto stated that he was also hopeful to start a Special Education class for autism in the 2013-2014 school year and also, to accept tuition students in this class. A brief discussion ensued regarding staffing, class location, student(s), tuition revenue, etc.

Interim Chief School Administrator DiBenedetto stated that he and Mrs. Werner have met with Finance Committee members during the budget development process and have reviewed the budget as presented this evening. Interim Chief School Administrator DiBenedetto stated that the 2013-2014 school budget has is consistent with restructuring the district to implement multi-age classes as previously approved by the Board of Education.

Board Trustee Elizabeth Dilts discussed stated aid resources specifically with regard to the State and Federal breakfast and lunch reimbursements. Board Trustee Elizabeth Dilts stated that the district needs to emphasize that these reimbursements are not maximized if parents do not make application and therefore it is not utilized, subsequently the district does not receive the maximum reimbursement due to the district. Mrs. Werner stated that Administration has informed parents on occasion throughout the school year but oftentimes the only changes in terms of students who are eligible are made known when the district implements the direct certification process which is completed twice annually. Board Trustee Elizabeth Dilts stated that it might be helpful make it known that there is a distinguishable difference in terms of a child's "qualification" for free/reduced breakfast/lunch as compared to "utilization" of the program such that even if a child qualifies for free/reduced they are not required to utilize the program if, for instance, the meal choice is undesirable to the child. Mrs. Werner stated that the district makes every attempt to encourage student participation in the program but that there are situations that are beyond our control.

Jennifer Shaner (Blossom Road) stated that many times Administration has discussed shared services and potential shared services situations, but that she was hoping that Administration might provide additional information this evening. Interim Chief School Administrator DiBenedetto stated that Administration has discussed shared services arrangements in terms of the CSA position, BA/BS position and Child Study Team services in the past and has, in fact, met with a few Hunterdon County districts to discuss the potential to share the Interim CSA in November 21012 and December 2012. Board Trustee Gina Sharkey stated that it actually was an odd dynamic in the sense that the situation seemed to be a "hurry up and wait" in terms of considering shared services in conjunction with developing the 2013-2014 school budgets. Board Trustee Gina

Sharkey stated that the Board of Education and Administration hosted several shared services exploratory committee meetings with the idea of sharing yet the process subsequently went stagnant. A brief discussion ensued. Interim Chief School Administrator stated that he also proposed a non-teaching nurse consortium when the Hunterdon County districts met, however, there has been no further discussions regarding this proposal.

Interim Chief School Administrator DiBenedetto stated that the district's consideration to implement a Special Education (autistic program) which may potentially provide for a net savings in terms of reducing out-of-district tuition expenditures and also serve to be a shared services program whereby we will offer this program to other Hunterdon county school districts on a tuition basis. Interim Chief School Administrator DiBenedetto stated that the 2013-2014 school budget does not include revenues or expenditures pertaining to this program as we are not ready to implement this program at the present time.

Jennifer Sharner (Blossom Road) inquired as to how many students have opted leave HPS in order to attend other School Choice districts. Interim Chief School Administrator DiBenedetto stated there are 2 students who will be leaving HPS to attend a Choice School in September. Interim Chief School Administrator DiBenedetto stated that there were other students whose parents made it known they were looking to attend other School Choice districts, however, upon the Board's decision to approve the multi-age classroom, several parents rescinded their School Choice application to other districts and opted to stay with HPS. Interim Chief School Administrator DiBenedetto stated that HPS parents have responded positively and embraced the multi-age classroom concept, noting that he could certainly understand their feeling that children should have some change in educational program and environment and hoped that next year's multi-age classroom will provide for this even though the number of students in classrooms will remain small, the environment will be positive. A brief discussion ensued. President Drzewoszewski stated that grade levels are combined for students in the middle school grades and that the multi-age classrooms were much the same concept just at the elementary level.

Mr. Michael Jones (HPS Teacher) provided an overview of the multi-age classroom from a teacher's perspective noting that he has visited Stockton School District (Hunterdon County) which has implemented multi-age classrooms for as long as the school has been in existence. Mr. Jones stated that his visitation provided him with an introduction to and exposure to the multi-age classroom and provided for an interesting experience where he was introduced to a "spiraling education" concept. A brief discussion ensued. Mr. Jones also stated that the multi-age experience may interest parents such that HPS as a Choice School will attract students/parents interested in the multi-age classroom program.

Jennifer Shaner (Blossom Road) stated that she had concern with the multi-age classroom program in terms of her child's/a child's maturity decrease due to combining i.e. grades 3 & 4 and the 4th grader being combined with a less mature 3rd grader. President Drzewoszewski stated she too had concerns in this regard but after several presentations, reading research, and discussing the matter with Mr. DiBenedetto, she no longer had concerns and is comfortable with the multi-age level classroom concept. Interim Chief School Administrator DiBenedetto stated that in circumstances whereby an older child i.e. 4th grader in a multi-age grade 3 & 4 classroom is deserving of advancing to a 5th grade classroom level for a subject or subjects, this will be allowed. In fact, the schedule allows for going upward, and individualizes a child's education, because HPS students will have consistent schedules in terms of subjects. Interim Chief School Administrator DiBenedetto stated that the schedule was presented to the Board of Education at the January 15, 2013 Board meeting. Additionally, the 2013-2014 schedule includes an enrichment period for all children during the last period of the school day, this will also allow for students to advance to the next grade level for various subjects. Interim Chief School Administrator DiBenedetto stated that due to the fact that HPS is small, this allows for scheduling opportunities and individualized programs and educational opportunities that could not be appropriately implemented in larger districts. Mr. Micheal Jones stated that Stockton School District has some differences in terms of the multi-age classroom program which Hampton plans to implement but that Hampton will go further and that we (HPS) can make it successful. President Drzewoszewski stated that in reviewing all of the research associated with multi-age level classrooms, there is no evidence that there will be an academic decrease/detriment to HPS students and that, in fact, socially this program will have a positive impact on HPS students. Board Trustee Elizabeth Dilts stated this is real representation of NCLB whereby "no child is left behind" and there is no stigma for any child. Board Trustee Robert Shumski stated that this (program/concept) is most impressive!

Interim Chief School Administrator DiBenedetto also noted the following matter:

Safety Drill Report

	DATE/TIME	EVACUATION TIME
Hampton Public School	01/09/13 – 1:20 p.m. – 1:22 p.m.	2:00 Minutes
Hampton Public School – Lockdown Drill	01/31/13	

Interim Chief School Administrator DiBenedetto noted that 14 HPS teachers attended a workshop in Trenton on Saturday (02/23/13) in conjunction with the Priority Schools initiative. Interim Chief School Administrator DiBenedetto stated that this is quite impressive.

Interim Chief School Administrator DiBenedetto stated that Mr. Steven Barclay will be featured at the upcoming Teacher In-Service scheduled on 03/14/13. Interim Chief School Administrator DiBenedetto distributed the In-Service Workshop Agenda to the Board of Education.

Interim Chief School Administrator DiBenedetto stated that the 2013-2014 Kindergarten Registration is scheduled to take place on Thursday, February 28, 2013.

Interim Chief School Administrator DiBenedetto noted that Parent/Teacher Conferences are upcoming.

Interim Chief School Administrator DiBenedetto proposed that a Summer Program for Preschool children might be implemented. Interim Chief School Administrator DiBenedetto stated that this would be a tuition based program and would be a "break-even" fiscally. Interim Chief School Administrator DiBenedetto inquired if the Board of Education might authorize him to do an outreach effort to parents to determine if there would be interest in sending their children to a tuition based preschool program. The consensus of the Board of Education was agreeable to authorize Mr. DiBenedetto to solicit parents' interest in having their child attend a summer preschool program on a tuition basis.

Interim Chief School Administrator DiBenedetto noted that there is a need for an Executive Session meeting this evening to discuss Personnel matters.

Board Secretary's Report – Christine M. Werner

Board Secretary Werner noted the following:

1. **Annual School Ethics Forms** – Financial Disclosure Forms – Board Secretary Werner stated that all Board of Education Members must complete their Financial Disclosure forms online by April 30, 2013.
2. **A-5** – Board Secretary Werner provided an overview of the Board of Education Members mandated training requirements and noted that the mandated training workshops may be completed either on-line or through attending a workshop in person.
3. **2013 BOE Candidates Packets and Deadline for BOE Candidate Petitions** – Mrs. Werner noted that she was awaiting the release of the 2013 BOE Candidates packets/petitions and stated that the BOE Candidates petitions will be due to the County Clerk on/no later than June 4, 2013 @ 4:00 p.m.
4. **2013 – 2014 Budget Timeline**

<i>January – March 2013</i>	<i>Board Meetings and Committee Meetings as per schedule</i>
<i>March 7, 2013</i>	<i>Adoption and Filing of Preliminary Budget to ECS</i>
<i>March 17, 2013</i>	<i>Last Day to Advertise for Public Hearing</i>
<i>March 21, 2013</i>	<i>Last day for Budget approval by ECS</i>
<i>March 25 - April 1</i>	<i>User-Friendly Budget Posting to District Website</i>
<i>March 28, 2013</i>	<i>Public Hearing – Adopt Final Budget</i>

5. **NJSEHBP – Consideration to Purchase District Experience Rating and Solicit Health Benefits Provider Quotations.** Discussion ensued. Mrs. Werner stated that the cost of purchasing the districts’ health benefits experience rating would likely cost \$2,000 - \$2,500, but would allow Administration to explore our options regarding employee health benefits coverage(s)/costs.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Robert Shumski moved, seconded by Board Trustee Elizabeth Dilts to open the public session at 7:55 p.m. and was approved by a unanimous voice vote by all members present. President Drzewoszewski opened the meeting to the public at 7:55 p.m.

Mr. Steven Dilts (Wells Avenue) commented on the anticipated increases for health insurance costs @ 25%. Mrs. Werner stated that the Finance Committee has agreed that a resolution be placed on this evening’s Agenda Addendum to purchase HPS district’s NJSEHBP experience rating in order to allow Administration to solicit quotes from private carriers for employee health benefits. Mr. Dilts then mad an inquiry regarding the copier lease, Interim Chief School Administrator DiBenedetto stated that the district has appropriated funds to finalize a copier lease and purchase the equipment. Mr. DiBenedetto stated that the HPS district will purchase the equipment and make use of it going forward. Mr. DiBenedetto stated that the copier was erroneously given to our current copier vendor and that Mrs. Werner recently requested the copier be returned to our district. A brief discussion ensued.

Discussion ensued regarding the promotion of the district’s multi-age classroom in terms of School Choice. It was noted that brainstorming efforts in promoting our cutting edge program – multi-age classrooms – should be shared with the public and other school districts i.e. mailing, word of mouth, press release. This will not only promote HPS district, but will also assist us in both growing and sustaining our program in the future. Discussion ensued regarding the things HPS is doing to promote change, promote our school and end the declining enrollment trend. Board Trustee Gina Sharkey inquired what committee i.e. “Shared Services” would/should be in charge of this outreach? How can the HPS share this with other communities/school districts? A brief discussion ensued sharing ideas/considerations for same. Board Trustee Megan Bruton stated she liked that the Board of Education was being proactive and that the Board of Education, Administration, HPS Staff and the Hampton Borough community are collaborating, sharing ideas and working cohesively on behalf of promoting our district.

There being no additional items for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Robert Shumski to close the public session at 8:15 pm. This was approved by a unanimous voice vote by all members present.

Committee Reports

Finance and Building & Grounds - Elizabeth Dilts and Cheryl Drzewoszewski

Board Trustee Elizabeth Dilts stated that a copy of the Finance Committee meeting minutes were distributed to the Board of Education earlier this evening.

A. Facility Request - Elizabeth Dilts and Cheryl Drzewoszewski

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolution number A-1 be adopted as presented:

A-1. Hampton Public School Facility Requests

Recommend the Board approve the following facility request(s) as presented:

Applicant	Purpose	Date	Time	Fee (if applicable)
Hampton Borough Community Educational Foundation Ms. Susan Sullivan	Request for Use of the District's Risers	March 22, 2013 & March 23, 2013	N/A	N/A
North Hunterdon Baseball League Mr. Mark Gibson	Practice	Tuesday and Thursdays (Tentative) March 1, 2013 – April 30, 2013* *During Inclement Weather	6:30 PM – 8:00 PM	In Accordance with Board of Education Policy #1330 - TBN

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Chief School Administrator in consult with the Board President or Vice President and the Finance and Buildings & Grounds Committee Chairperson(s).

All in favor.

B. Building Maintenance – Megan Bruton and Robert Shumski

A monthly Head Custodian Report completed by Mr. Robert Myers was distributed to the Board of Education for review. Board Trustee Elizabeth Dilts made several inquires pertaining to the report as presented including 1) the new door entrance access system/staff entrance; 2) installation of HPS door entrance access system (Vendor will be MPA); 3) Roof Leaks (under warranty). Interim Chief School Administrator DiBenedetto responded accordingly.

C. Negotiations - - Gina Sharkey and Robert Shumski

There were no Negotiations matters presented for discussion this evening.

D. Personnel – Cheryl Drzewoszewski and Gina Sharkey

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered D-1 – D-2 be adopted as presented:

D-1. Approval of Substitute Teacher – 2012-13 School Year

Recommend the Board add the following individual to the district's substitute teacher list for the 2012-2013 school year:

Substitute Teacher	Certification/Credentials	Criminal Background Check Status
Ms. June Klicka	Substitute Teacher Certificate Standard Teaching Certificate	Completed

Discussion: Board Trustee Elizabeth Dilts inquired if Ms. Klicka could only substitute for music classes. Interim Chief School Administrator DiBenedetto stated that Ms. Klicka may substitute for any classroom.

D-2. Approval Professional Workshops

Recommend the Board approve the request for the following Professional Workshop as noted:

Date	Teacher	Subject	Estimated Cost
03/18/13	Ms. Marilyn Stowell	Taking Your Co-Teaching Partnership to a Higher Level Newark, NJ	\$225.00 (NCLB Title IIA) No Mileage

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the resolution D-3 be ADDENDED and adopted as presented:

RESOLVED that resolution number D-3 be addended and adopted as presented:

D-3. Approval of Title I NCLB Funding Allocation for Salary – Alice Burtnick

Recommend the Board approve the appropriation of Title I funds to be used for the salary offset for a Title I support teacher for the 2012-2013 school year as follows:

Employee	2012-2013 Salary	Title I Funding	FTE
Alice Burtnick	\$70,350.00	\$24,000.00	.34

All in favor.

VOTE: PERSONNEL RESOLUTIONS #D-1 – #D-3 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

E. Policy – Elizabeth Dilts and Robert Shumski

Board Trustee Elizabeth Dilts stated that a copy of the Policy Committee meeting minutes were distributed to the Board of Education earlier this evening.

Much discussion ensued regarding updating and digitizing the district’s Board Policy book. Interim Chief School Administrator DiBenedetto stated that he would be happy to volunteer to update and digitize the Board Policy book. Interim Chief School Administrator DiBenedetto stated this will not cost the district any additional money. Board Trustee Robert Shumski stated that Mr. DiBenedetto’s genius and hard work will complete this task without costing the district any additional money. Board Trustee Robert Shumski thanked Mr. DiBenedetto for all of his hard work and effort.

F. Legislative Delegate – Elizabeth Dilts

There were no Legislative matters presented for discussion this evening.

G. Curriculum & Technology - Elizabeth Dilts and Gina Sharkey

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Elizabeth Dilts, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered G-1 – G-2 be adopted as presented:

G-1. Approval of Revised Curricula – Language Arts Grades K-8

Recommend the Board approve the revised curricula for the Hampton School District for the 2012-2013 school year:

Language Arts - Grades K-8

- Note: This has been revised to reflect the NJCCCS.

Discussion: Interim Chief School Administrator DiBenedetto stated that a copy of the Language Arts K-8 Revised Curricula is on file in his office. Interim Chief School Administrator DiBenedetto stated that the revised curriculum is based on the National Standards.

G-2. Approval of Field Trip Requests for the 2012-2013 School Year

Recommend the Board approve the following Field Trip as listed:

(Admission, Transportation and Substitute Costs are listed.)

Date	Grade	Field Trip
03/20/2013	Grades 3 - 5 Burd/Mikitiuk 10 Students / 2 Adults	MIND Construction, Building and Architecture Lebanon Township, NJ Admission: No Cost Transportation Cost – None (Children/Parent Expense) Substitute Cost: None Aid for One Student: \$75.00

VOTE: CURRICULUM AND TECHNOLOGY RESOLUTIONS #G-1 - #G-2 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

H. ESC Representative – Hunterdon County SBA Representative - Robert Shumski

President Drzewoszewski noted that there is an upcoming Hunterdon County SBA workshop in March. Anyone who is interested in attending should register online or contact Mrs. Werner to complete the registration form.

I. Shared Services and Neighboring Outreach Committee - Megan Bruton and Cheryl Drzewoszewski

President Drzewoszewski stated that the Shared Services Committee met earlier this evening and is currently working on preparing a status report for the Board Members

J. Communication – Megan Bruton and Gina Sharkey

There were no Communications matters presented for discussion this evening.

School Business Administrator/Board Secretary’s Report – Christine Werner, SBA

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Robert Shumski, that the following resolution be adopted as presented:

Mrs. Werner read the SBA/BS Monthly Certification statement as follows:

K-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of February 26, 2013.

VOTE: SBA/BS RESOLUTION #K-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Elizabeth Dilts, that the following School Business Administrator/Board Secretary resolutions be adopted as presented:

RESOLVED that resolutions numbered K-2 – K-9 be adopted as presented:

K-2. Approve Transfers – February 2013

Recommend the Board approve e the budget line item transfers as per the attached.

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Elizabeth Dilts, that resolution K-2 be tabled at this time.

K-2. Approve Transfers – February 2013

Recommend the Board approve e the budget line item transfers as per the attached.

All in favor.

K-3. Approve Bills List – February 2013

Recommend the Board approves the attached January 16, 2013 – February 26, 2013 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

Fund 10 – Current Expense	\$ 59,235.74
Fund 20 – Special Revenue	\$ 698.00
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	\$ -0-
Fund 50 – Food Service	\$ -0-
Grand Total	\$ 59,933.74

K-4. Approval Monthly Payroll – February 2013

Recommend the Board confirm the approval of the payrolls for February 1, 2013 in the amount of \$93,610.32 and February 14, 2013 in the amount of \$93,607.37.

K-5. Approval Maschio’s Food Service Report – January 2013

Recommend the Board accept/approve Maschio’s Food Service Income Statement report for the month of January 2013, which shows a monthly loss of (\$812.11) and a year-to-date income loss of (\$1,851.20).

K-6. Acceptance of No Child Left Behind Grant

WHEREAS, the Board of Education authorized application for funds available under No Child Left Behind (NCLB) legislation, and

WHEREAS, the State Department of Education has now approved the district’s application for the period of September 1, 2012 to August 31, 2013,

Now Therefore Be It

RESOLVED that the Board of Education accepts the following grant:

Account No.	Description	Allocation – District	Total:
NCLB Title I			
100-100	Teacher Salaries	\$24,000	
100-600	General Supplies	\$2,638	
200-200	Employee Benefits	\$4,800	
Total:			\$31,438

Account No.	Description	Allocation – District	Total:
NCLB Title IIA			
200-300	Professional and Technical Services	\$ 508	
200-500	Other Purchased Services	\$4,000	
Total:			\$4,508

K-7. Acceptance of Individuals with Disabilities Education Act (IDEA) Funds

WHEREAS, the Board of Education authorized application for funds available under Individuals with Disabilities Education Act (IDEA) legislation - Part B (BASIC) and Preschool, and

WHEREAS, the State Department of Education has now approved the district’s application for the period of September 1, 2012 to August 31, 2013,

Now Therefore Be It Resolved that the Board of Education accepts the following grants:

Account No.	Description	Allocation – District	Total:
IDEA BASIC			
100-500	Other Purchased Services - Tuition	\$31,839	
Total:			\$31,839

Account No.	Description	Allocation – District	Total:
IDEA Preschool			
200-300	Professional and Technical Services – OT & PT	\$1,933	
Total:			\$1,933

K-8. Approval Professional Services Contract 2012-2013 SY – J&B Therapy, LLC.

Recommend the Board approve the contract with J&B Therapy, Inc., to provide occupational, physical and/or speech therapy services for the Hampton Borough School District for 2012-2013 school year at the following fee schedule (as noted in the Professional Services contract):

February 26, 2013 – June 30, 2013

<u>Professional Service</u>	<u>Rate</u>
School Based Therapy – In District	\$79.00/per hour

K-9.

**Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program**

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-14 school year, and

WHEREAS, the Hampton Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students and the participation in SEMI would not provide a cost benefit to the district based on the district’s available SEMI reimbursement for the 2013-14 budget year;

NOW THEREFORE BE IT RESOLVED, that the Hampton Board of Education hereby authorizes the Interim Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-14 school year.

VOTE: SBA/BS RESOLUTIONS #K-3 – K-9 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that the resolution K-10 be ADDENDED and adopted as presented:

RESOLVED that resolution number K-10 be addended and adopted as presented:

K-10. Authorization to Purchase NJSEHBP Experience Rating Report

Recommend the Board approve the authorize the Business Administrator/Board Secretary to purchase the District’s New Jersey State Educator’s Health Benefits Experience Rating Report at a cost not to exceed \$2,500.00.

All in favor.

VOTE: SBA/BS RESOLUTION #K-10 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

Old Business

There were no Old Business matters presented for discussion this evening.

New Business

There were no New Business matters presented for discussion this evening.

Comments from the Public II:

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Megan Brutoni to open the public session at 8:42 p.m. and was approved by a unanimous voice vote by all members present. President Drzewoszewski opened the meeting to the public at 8:42 p.m.

There being no items presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Robert Shumski to close the public session at 8:43 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Robert Shumski, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:44 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – **A motion is requested to come out of executive session.**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, to close executive session at 9:06 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 9:07 pm with the following members present:

Present: Mrs. Bruton, Mrs. Dilts., Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Elizabeth Dilts made a motion, seconded by Board Trustee Megan Bruton and carried by Unanimous Voice Vote to adjourn the February 26, 2013 Regular Business Meeting of the Hampton Board of Education at 9:08 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary