

**HAMPTON BOARD OF EDUCATION  
REGULAR MONTHLY BUSINESS MEETING  
Minutes  
January 15, 2013**

**Call to Order – Cheryl Drzewoszewski, President** –The meeting was called to order by President Cheryl Drzewoszewski at 7:00 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

**Open Public Meeting Announcement** - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 17, 2013 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance** - All of those present participated in the pledge to the allegiance.

**District Mission Statement** was read into the minutes by President Drzewoszewski:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

**Roll Call – Board Secretary Werner**

Present: Cheryl Drzewoszewski, President  
Gina Sharkey, Vice President  
Elizabeth Dilts  
Robert Shumski

Absent: None

Also Present: Art DiBenedetto, Interim Chief School Administrator  
Christine Werner, Business Administrator/Board Secretary  
There were 9 members of the public present.

## Communications

**Board Trustee Elizabeth Dilts moved the following resolution:**

**Recommend** the communications mentioned be listed in the minutes and action be taken as necessary.

<b>Sender</b>	<b>Subject</b>	<b>Referred to</b>
Mr. Art DiBenedetto to Jeffrey R. Scott, HCECS	“Student Recognition at a State Board Meeting”	Members, Hampton Board of Education
Christine M. Werner	Resignation	Mr. Art DiBenedetto, Interim CSA Members, Hampton Board of Education

**Discussion:** Interim Chief School Administrator DiBenedetto stated that Mrs. Werner has agreed to change her resignation date from March 10, 2013 to June 30, 2013.

Interim Chief School Administrator DiBenedetto noted the recent efforts of the HPS 2<sup>nd</sup> Grade Class along with the support of their teacher, Ms. Ruthann Dalrymple, to organize, advertise and coordinate a fundraising endeavor for the Make-A-Wish Foundation. Interim Chief School Administrator stated that the efforts of the eight second graders whose fundraiser included charging \$1.00 per person to wear a hat to district staff and students, impressively raised \$540.00 for the Make a Wish Foundation despite our district having only 109 students and 23 staff members. Interim Chief School Administrator DiBenedetto stated he felt these efforts should be submitted to and subsequently recognized by the State Board of Education pertaining to the “Student Recognition at a State Board Meeting” document. Interim Chief School Administrator DiBenedetto stated that the venture of these second graders, who worked as a team and that which has resulted in a significant contribution to the community, is certainly the type of activity that the State Board of Education finds worthy of recognition and honor. A brief discussion ensued. Board President Cheryl Drzewoszewski and the Hampton Board of Education applauded the efforts of the 2<sup>nd</sup> grade students, Ms. Dalrymple, Mr. DiBenedetto, the HPS staff, students and HPS community for their support and contributions on behalf of this fundraiser.

The motion was seconded by Board Trustee Gina Sharkey and was approved by a unanimous voice vote of the members present.

## Board President’s Report

President Drzewoszewski had no comment at this time.

## Interim Chief School Administrator’s Report – Art DiBenedetto

**Safety and Security** - Interim Chief School Administrator DiBenedetto stated the the district’s Emergency Plan was recently updated and revised in response to the recent tragedy in Newtown, CT. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that HPS School will also serve as a 2<sup>nd</sup> practice site/zone for local emergency personnel to conduct drills in the future. Interim Chief School Administrator DiBenedetto stated that the front entrance door to the HPS is being updated such that an electronic entrance system will be installed. Visitors will still be required to ring the door bell and identify themselves before allowing them to enter our school.

**HPS Gas Conversion Project Update** - Interim Chief School Administrator DiBenedetto provide a status report pertaining to the boiler gas conversion project.

**2013-2014 School Year – Schedule and Changes** - Interim Chief School Administrator DiBenedetto provided an overview of the 2013-2014 schedule and changes as follows:

1<sup>st</sup> Period - Math (Grades K-5 and Grade 8)

2<sup>nd</sup> and 3<sup>rd</sup> Periods – ILA (Grades K-8)

Grades 1-2 / 3-4 Combination Math/ILA/Library/Spanish

Grades 6-7 – Combination Science/ILA and Reading

Grades 4-5 – Combination Science/Social Studies

Grades 7-8 – Combination Art/Physical Education

Grades 5-6 – Combination Art/Physical Education

Grades 2-3 – Combination Art/Physical Education

Math Help – 1/2/3/4/5

Science Help – 3/4/5

Science Extra – 6/7

Enrichment Period - 4 days/week; 2:30 p.m. – 3:00 p.m. All activities for this period will be based upon employability skills. Instruction during this enrichment period will focus on teamwork, decision making, math challenge , etc. Interim Chief School Administrator DiBenedetto stated that more information has been noted on the CSA Corner webpage.

**Reminder Board Vacancy Can Be Filled this Evening** - Interim Chief School Administrator stated that he wished to remind the Board of Education that the Board Trustee Vacancy can be filled this evening prior to the 65-day deadline placing the responsibility for appointing an individual in the hands of the County Executive Superintendent. Much discussion ensued pertaining to the candidates, election, write-in ballots, community support to select one candidate, experience of the applicants, votes cast, overview of interview session(s), etc. Interim Chief School Administrator DiBenedetto stated that Mr. Scott, ECS may require that the Board advertise/solicit letters of interest/interview new candidates for the Board Trustee vacancy, which in effect, will exclude the individuals that have already sent letters of interest and who have interviewed with the Board of Education from being considered by him. Interim Chief School Administrator DiBenedetto urged the Board to review the candidates who have submitted letters of interest/interviewed, deliberate/discuss these individuals and select one candidate to fill the vacancy this evening. While the consensus of the Board was hopeful in selecting one individual to fill the vacancy, reaching an agreement/consensus did not come to fruition at this time. Interim Chief School Administrator DiBenedetto stated that he commended the Board of Education for engaging in a very healthy discussion regarding same.

**State Testing** – Interim Chief School Administrator DiBenedetto stated that the HPS teachers and staff have done an excellent job in preparing students for the upcoming state testing.

**HPS Community Activities** – Interim Chief School Administrator DiBenedetto provided an overview of the HPS 100<sup>th</sup> Year Celebration in conjunction with the 100<sup>th</sup> day of School and various events which have been planned to be held on February 5, 2013. Chief School Administrator DiBenedetto stated that these events have historical significance and then he stated that the HEA has been very active in terms of the planning of these historical and celebratory events to honor the school's history and celebrate our 100<sup>th</sup> year – including our new mural painted by Mrs. Burd and HPS MIND students “Learning for 100 Years and Cherishing Every Moment Here” incorporating the painted handprint(s) of every child currently attending the HPS. Interim Chief School Administrator DiBenedetto stated that he was very proud of the Teachers/Staff and the Students and that he was excited with regard to the upcoming events.

**HPS 8<sup>th</sup> Grade Trip to NYC** - Interim Chief School Administrator DiBenedetto requested that Mr. Jones (8<sup>th</sup> Grade Class Advisor) provide an overview of the itinerary planned for the HPS 8<sup>th</sup> grade field trip to NYC. Mrs. Jones provided an overview of the itinerary and then stated that a meeting with 8<sup>th</sup> grade parents pertaining to same will be held soon. Mr. Jones stated that the itinerary and events planned are very structured and are educational for students including, but not limited to Madam Trousseau's Museum, Broadway Play – Spiderman, Ripley's, Dave & Busters (lunch) and the 09/11 Memorial to name a few. Mr. Jones noted that the 8<sup>th</sup> Grade trip is funded through student fund raising, donations and parent payments. Mr. Jones noted that Mr. DiBenedetto will also attend this event. A brief discussion ensued.

Interim Chief School Administrator DiBenedetto noted the following dates pertaining to the 2013-2014 School Budget:

State Software to be released 01/23/13. (1<sup>st</sup> Download)

State Aid Figures to be released 02/28/13.

2013-2014 Budget to be submitted to the NJDOE 03/07/13.

Interim Chief School Administrator DiBenedetto noted the following matter:

**Safety Drill Report**

	DATE/TIME	EVACUATION TIME
Hampton Public School	01/09/13 – 1:20 p.m. – 1:22 p.m.	2:00 Minutes
Hampton Public School – Lockdown Drill	01/31/13	

**Board Secretary’s Report – Christine M. Werner**

Board Secretary Werner noted the following:

1. Report of the Official Election Results as follows:

Three-year Seats:	Elizabeth Dilts	317 Votes
Write-In	Megan Bruton	28 Votes
	Timothy Reeve	4 Votes
	Nancy Knight	1 Vote
	William Peterson	1 Vote
	No Vote*	5 Votes
1 Year Unexpired Term:	Robert Shumski	304 Votes
Write-In	Timothy Reeve	33 Votes
	Megan Bruton	4 Votes
	Robert Hoffman	1 Vote
	Ali Firouz	1 Vote
	Justin Mehaffy	1 Vote
	Alexanfra Dickey	1 Vote
	No Vote *	3 Votes

\*No Vote (none of the above, etc)

2. Annual School Ethics Forms – Financial Disclosure Forms – Board Secretary Werner stated that all Board of Education Members must complete their Financial Disclosure forms online by April 30, 2013.
3. A-5 – Board Secretary Werner provided an overview of the Board of Education Members mandated training requirements and noted that the mandated training workshops may be completed either on-line or through attending a workshop in person.

Board Trustee Elizabeth Dilts thanked Mrs. Werner for providing the amended Official Election results as above.

Board Trustee Elizabeth Dilts noted that all HPS Board Trustees have been provided with school district email addresses and, that usage of same for Board business is highly recommended. Board Trustee Elizabeth Dilts stated that usage of personal email accounts for BOE business can subject personal emails to being OPRA’d. Board Trustee Elizabeth Dilts stated “I just wanted BOE Trustees to be aware of this.”

## Comments from Public I (Public discussion of agenda items.)

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Robert Shumski to open the public session at 7:41 p.m. and was approved by a unanimous voice vote by all members present. President Drzewoszewski opened the meeting to the public at 7:41 p.m.

A Hampton resident in the audience this evening noted that three of the four individuals who have submitted letters of interest and have interviewed with the BOE are present this evening. He then stated that the Board of Education should make a decision this evening; he said to not do so is a mockery of the town; he also stated that the Board of Education should look at what is best for our town and should not leave the meeting this evening without selecting one of these individuals to fill the the BOE vacancy.

Gloria Hrobicky ( ) expressed frustration stating that despite the fact that Administration has put so much forward on behalf of the district yet the BOE cannot make a decision to select one of the individuals who have submitted letters of application/interviewed for the BOE vacancy. This resident stated she would call Mr. Scott, ECS and nominate herself tomorrow for said vacancy. She also stated that the BOE should think about/focus on bringing children back to HPS. Choosing a BOE member should be simple. She urged the BOE to consider one of the three individuals present this evening to fill the vacancy. She stated "I can't believe this."

Mrs. McDougall (37 E. Grand St.) reiterated that the Board of Education is giving the public the wrong impression with regard to this situation. Mrs. McDougall stated that the BOE has been provided with a ton of feedback from the public regarding the selection of a BOE member and there are 4 qualified candidates who have submitted letters of interest and have interviewed and the Board of Education has an opportunity to make an appointment and go forward and attend to BOE business. She too, encouraged the Board of Education to appoint a new Board Member this evening saying she is encouraged by the changes that have taken place to date in the district and that the BOE has an opportunity to continue its work going forward. Mrs. McDougall stated that while her children had made application to be school choice students in another district, she has since opted to remain at HPS, withdrawing her childrens' application to be Choice students in another district because the HPS district has made changes that are in the best interest of our students.

Interim Chief School Administrator DiBenedetto noted that the Board of Education Policy enables one person (BOE Trustee) to nominate one, two, three people or all of the candidates who have applied to be considered which has caused somewhat of a difficulty. Much discussion ensued. Board Trustee Gina Sharkey stated that she chose one individual and not two or three, because "I chose the person who is responsible for the changes that have been made within the HPS district to date. Board Trustee Gina Sharkey stated that she nominated only one individual and cast her vote for Mr. Reeve because he is the right person for job. Discussion ensued.

Tim Reeve (16 Blossom Rd.) commented that while Mr. Shumski and Mrs. Dilts would ask that Mrs. Sharkey and Mrs. Drzewoszewski consider compromising and voting for one of the other candidates this evening, neither Mr. Shumski nor Mrs. Dilts have considered compromising and voting for me. Mrs. Sharkey stated that the word "compromise" is a "cop-out", that, in her opinion, only one person is the best person for the job and that is Mr. Reeve.

Board Trustee Robert Shumsky stated that, in his opinion, the local voters voiced their opinion in November in electing two new BOE members, it appears the residents want a change. A member of the public stated that the Board of Education should be able to come to an agreement on one individual who can be appointed this evening. A brief discussion ensued. It was noted that this is, in effect, a lame duck situation. Mr. Reeve stated that the focus of the Board of Education should be to help the school get back on track and proceed in the right direction. Mr. Reeve stated that is why I want to be selected to continue to serve as a BOE member so that we can continue with the work that was started when Mr. DiBenedetto came on board. Mr. Reeve stated "our children deserve the best and my efforts have been to do everything on behalf of the children". Mr. Reeve noted that some people are of the opinion that the school should be closed, and that Mrs. Dilts and Mr. Shumski have been known to say they might, in fact, support this. "I am not in support of closing HPS." Much discussion ensued.

Mr. Steven Dilts commented that the Board of Education should consider one of the candidates at a time. A brief discussion ensued. Mr. Reeve stated that he did not want to be attacked for trying to do the best thing for HPS. Mrs. Shaner stated that she cares deeply about the HPS and that she too wanted the best for both her child and the children who attend HPS.

There being no additional items for discussion at this time, Board Trustee Robert Shumski moved, seconded by Board Trustee Gina Sharkey to close the public session at 7:59 pm. This was approved by a unanimous voice vote by all members present.

**Committee Reports**

**Finance and Building & Grounds**

**A. Facility Request**

There were no Facility requests presented for discussion or consideration for approval this evening.

**B. Building Maintenance**

There were no Building Maintenance matters presented for discussion this evening.

**C. Negotiations**

There were no Negotiations matters presented for discussion this evening.

**D. Personnel**

**Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Elizabeth Dilts, that the following resolutions be adopted as presented:**

**RESOLVED that resolutions numbered D-1 – D-3 be adopted as presented:**

**D-1. Approval of Substitute Teachers – 2012-13 School Year**

**Recommend** the Board approve the district’s Substitute Teacher/Aid/Nurse list for the 2012-2013 school year:

<b>Substitute Teacher</b>	<b>Certification/Credentials</b>	<b>Criminal Background Check Status</b>
Alexes Andrian	Substitute Teacher Certificate	Completed
Theresa BiFano	Substitute Teacher Certificate	Completed
Jane Brown	Substitute Teacher Certificate	Completed
Susan Brown	Substitute Teacher Certificate	Completed
Elizabeth Fisher	Substitute Teacher Certificate	Completed
Barbara Fuentes	Substitute Teacher Certificate	Completed
Julie Hensler	Substitute Teacher Certificate	Completed
Nancy Knight	Substitute Teacher Certificate	Completed
Chad Nathanson	Substitute Teacher Certificate	Completed
Nicole Peoni	Substitute Teacher Certificate	Completed
Devin Smith	Substitute Teacher Certificate	Completed
Sue Sullivan	Substitute Teacher Certificate	Completed
Audrey Vitale	Substitute Teacher Certificate	Completed
Jim Whitehead	Substitute Teacher Certificate	Completed
Linda Williams	Substitute Teacher Certificate	Completed

Substitute Teacher (Tewksbuy)	Certification/Credentials	Criminal Background Check Status
Barbara Antonelli	Substitute Teacher Certificate	Completed
Mary Callo	Substitute Teacher Certificate	Completed
Kristen Rhinehart	Substitute Teacher Certificate	Completed

Substitute Nurse	Certification/Credentials	Criminal Background Check Status
Trina Conrad	Substitute Teacher Certificate	Completed
Trina Shafer	Substitute Teacher Certificate	Completed
Lynn Oxley	Substitute Teacher Certificate	Completed

**Discussion:** A brief discussion ensued.

**D-2. Approval Professional Workshops**

**Recommend** the Board approve the request for the following Professional Workshops as noted:

Date	Teacher	Subject	Estimated Cost
03/18/13	Ms. Alice Burtnick	Using Ipads for Teaching and Learning Mathematics – Grades K-12 Morris-Union Jointure New Providence, NJ	\$140.00 (NCLB Title IIA) \$35.00 Mileage (Current Expense) \$90.00 Substitute (NCLB Title IIA)
04/16/13	Ms. Alice Burtnick	Using Ipads for Digital Publishing and Writing – Grades K-12 Morris-Union Jointure New Providence, NJ	\$140.00 (NCLB Title IIA) \$35.00 Mileage (Current Expense) \$90.00 Substitute (NCLB Title IIA)

**D-3. Approval of Resignation – Christine M. Werner**

**Recommend** the Board accepts, with regret, the resignation of Mrs. Christine M. Werner, Business Administrator/ Board Secretary effective March 10, 2013.

**Discussion:** Interim Chief School Administrator DiBenedetto stated that Mrs. Werner has agreed to amend her resignation date from March 10, 2013 to June 30, 2013 as noted earlier this evening. A brief discussion ensued.

**Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Elizabeth Dilts, that the resolution D-3 be AMENDED and adopted as presented:**

**D-3. Approval of Resignation – Christine M. Werner**

**Recommend** the Board accepts, with regret, the resignation of Mrs. Christine M. Werner, Business Administrator/ Board Secretary effective June 30, 2013.

**All in favor.**

**VOTE: PERSONNEL RESOLUTIONS #D-1 – #D-3 AS AMENDED AND AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

### **E. Policy**

### **F. Legislative Delegate**

There were no Legislative matters presented for discussion this evening.

### **G. Curriculum & Technology**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:**

**RESOLVED that resolution numbered G-1 be adopted as presented:**

#### **G-1. Approval of AMENDED NJQSAC Statement of Assurances for the 2011-2012 School Year**

**Recommend** the board approve the **AMENDED** NJQSAC Statement of Assurances – School Year 2011-12 as reviewed and outlined in Attachment #1.

**Discussion:** Discussion ensued. Interim Chief School Administrator DiBenedetto noted that QSAC replaces the old system of monitoring and represents the scores received during the 2011-2012 SY. Interim Chief School Administrator DiBenedetto stated that resolution G-1 should be amended to state 2012-2013 and remove AMENDED.

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the resolution G-1 be AMENDED and adopted as presented**

#### **G-1. Approval of NJQSAC Statement of Assurances for the 2012-2013 School Year**

**Recommend** the board approve the NJQSAC Statement of Assurances – School Year 2012-2013 as reviewed and outlined in Attachment #1.

**All in favor.**

**VOTE: CURRICULUM AND TECHNOLOGY RESOLUTION #G-1 AS AMENDED AND AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

**Motion by Board Trustee Robert Shumski, seconded by Board Trustee Elizabeth Dilts, that the following resolution be adopted as presented:**

**G-2. Approval of Field Trip Requests for the 2012-2013 School Year**

**Recommend** the Board approve the following Field Trips as listed:

**(Admission, Transportation and Substitute Costs are listed.)**

<b>Date</b>	<b>Grade</b>	<b>Field Trip</b>
05/23/13	8 <sup>th</sup> Grade Attanasio/Rush 16 Students / 2 Adults	Raritan Valley Community College Branchburg, NJ <b>Admission: Donation from HSA</b> Transportation Cost - \$275.00 Substitute Cost: None <b>Total Cost: \$275.00</b>

**VOTE: CURRICULUM AND TECHNOLOGY RESOLUTION G-2 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

**H. ESC Representative**

There were no ESC matters presented for discussion this evening.

**I. Hunterdon County SBA Representative**

There were no Hunterdon County SBA matters presented for discussion this evening.

**J. Communication-Gina Sharkey and Cheryl Drzewoszewski**

There were no Communications matters presented for discussion this evening.

**School Business Administrator/Board Secretary’s Report – Christine Werner, SBA**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:

Mrs. Werner read the SBA/BS Monthly Certification statement as follows:

**K-1. SBA/BS Monthly Certification – NJAC 6:20-2:113**

**Recommend** in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of January 15, 2013.

**VOTE: SBA/BS RESOLUTION #K-1 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following School Business Administrator/Board Secertary resolutions be adopted as presented:

**RESOLVED** that resolutions numbered K-2 – K-4 be adopted as presented:

**K-2. Approve Interimittant Bills List – January 2013**

**Recommend** the Board approves the attached January 3, 2013 – January 15, 2013 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

<b>Fund 10 – Current Expense</b>	<b>\$ 20,860.37</b>
<b>Fund 20 – Special Revenue</b>	<b>\$ 225.00</b>
<b>Fund 30 – Capital Outlay</b>	<b>-0-</b>
<b>Fund 40 – Debt Service</b>	<b>\$ -0-</b>
<b>Fund 50 – Food Service</b>	<b>\$ -0-</b>
<b>Grand Total</b>	<b>\$ 21,085.37</b>

**Discussion:** Discussion ensued regarding Aid In Lieu payment/remittances. Mrs. Werner stated that Aid In Lieu payments are made 2x per year – January/February and June. Payments are made to parents of children who attend private schools, if there is no bus route available for students and students who attend Choice School districts. Discussion ensued pertaining to the the JCP&L invoice schedule. Mrs. Werner noted that the monthly JCP&L invoice is received very late in terms of preparing the monthly bills list. Board Trustee Elizabeth Dilts suggested that Mrs. Werner contact the billing department and ask if the billing might be changed such that the district can make remittances in accordance with the Board meeting schedule. Mrs. Werner stated she would inquire pertaining to same as noted.

**K-3. Approval Monthly Payroll – January 2013**

**Recommend** the Board confirm the approval of the payrolls for January 2, 2013 in the amount of \$91,628.00 and January 15, 2013 in the amount of \$91,965.52.

**K-4. Approval Maschio’s Food Service Report – December 2012**

**Recommend** the Board accept/approve Maschio’s Food Service Income Statement report for the month of December 2012, which shows a monthly loss of (\$564.18) and a year-to-date income loss of (\$1,039.09).

**VOTE: SBA/BS RESOLUTIONS #K-2 – K-4 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: Mr. Shumski – Resolution #K-2.**

**EXECUTIVE SESSION**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters and legal matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:13 pm and was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, to close executive session at 8:40 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:41 pm with the following members present:

**Present: Mrs. Dilts., Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President.**

**Board Trustee Gina Sharkey left the meeting at 8:42 p.m.**

## Old Business

There were no Old Business matters presented for discussion this evening.

## New Business

Much discussion ensued regarding the following matters:

- Treasurers Reports – status report. Discussion ensued.
- Web site posting of Board agendas prior to meeting – Draft form on website Friday afternoon prior to meeting.
- Web site posting of Board meeting minutes – make available to public within 2 weeks following meeting in draft form.
  - Regular Meeting (draft, final)
  - Executive Committee (draft, final – as of January 2011 and forward) – Board Secretary monitors status. Mrs. Werner noted that Personnel and Student matters noted in Board of Education meeting minutes are confidential.

**Discussion:** Discussion ensued regarding website posting of agendas, minutes and website maintenance matters and proposed timelines for same. Discussion ensued regarding draft and final agenda documents, minutes (Board Bits, highlights, Facebook postings to provide updates, details, information from BOE meetings. Discussion ensued regarding website maintenance and responsibility of school district personnel pertaining to same, one person responsible, updating can be cumbersome, etc. Board Trustee Elizabeth Dilts volunteered to assist Mrs. Flynn with said responsibilities. Mrs. Dilts stated she would contact Mrs. Flynn regarding same.

- Web site posting of BA notes from 8/16/11 regular meeting – much discussion ensued. Board Trustee Elizabeth Dilts stated that she had submitted an OPRA form to obtain all notes (typed or handwritten) prepared by the previous BA/BS. Mrs. Dilts stated that she received 8 pages of handwritten notes and would suggest/recommend that changes be made and that the district's meeting minutes include information/ hand written notes that were in the meeting file/folder. Discussion ensued. The consensus of the 08/16/11 seated Board Trustees present this evening, is that no changes shall be made at this time. However, Mrs. Werner will include handouts presented at the meeting/distributed to the BOE in the Board of Education minute book along with 08/16/11 meeting minutes.
- CSA monthly reports:
  - 1) District Mission Statement (Interim Chief School Administrator DiBenedetto was asked to share information pertaining to programs that are specifically related to the District's Mission statement – identify programs as appropriate);
  - 2) 2011/12 Annual Audit – a brief discussion ensued. This will be discussed at the next opportunity – Special meeting to be scheduled to review/discuss 2011/12 CAFR;
  - 3) 2011/12 NJ QSAC District Improvement Plan – discussion was held earlier this evening.
- Cell phone usage by Board members during meetings (regular, executive) – Board Trustee Elizabeth Dilts noted that this matter will be discussed by the Policy Committee at the next opportunity.
- Vision for Hampton Public School – Discussion ensued. President Drzewoszewski inquired as to the vision/expectation of both Mrs. Dilts and Mr. Shumski pertaining to the Hampton Public School. Board Trustee Robert Shumski stated that he would like to see the community resume passion about Hampton Public School. Mr. Shumski stated that he would like to see/felt that the school is/should be the centerpiece of our community. Mr. Shumski stated that he has a strong feeling about HPS which has served the children of Hampton well over the

years, including his own children. Mr. Shumski stated that he has concerns/is concerned about the Hampton Public School, in particular, with regard to the community survey completed and presented last May during a jointly held Hampton Board of Education and Hampton Borough public meeting. Mr. Shumski stated that he was particularly concerned that the Hampton community has lost its passion for our school. Board Trustee Elizabeth Dilts stated that she would like “open communication” with the Hampton Borough community and to involve the community and share Board meeting Agenda(s)/Minutes with the public/community. Mrs. Dilts expressed concern with regard to the school’s declining student population; Mrs. Dilts noted that the HPS’s educational program is fantastic, Mr. DiBenedetto and the HPS teachers/staff have a wonderful passion for their craft (education), and noted that the public knows what is going on here at HPS and has seen the changes and improvements since Mr. DiBenedetto has come on board and stated that she would like to see Mr. DiBenedetto sell/show what wonderful things are going on here. Mrs. Dilts stated that the Board will attend to the realities of the financial concerns/restraints as the 2013-2014 budget is being developed/approved. Discussion ensued. President Drzewoszewski stated that while the Board of Education and Administration has not done a great job of promoting the good things happening at Hampton Public School in the past; of late, our success(es), progress and growth have been posted on both the CSA Blog and on Facebook which has been a bird’s eye view for the public to be apprised of what is going on here. President Drzewoszewski stated that this is just a few of the creative ways of providing the public with information about HPS!

- Policy Outsourcing – Discussion ensued. Board Trustee Elizabeth Dilts stated that the Policy Committee will work diligently to resurrect a Policy Manual that is updated, completed and publicly available. (i.e digitize HPS Policy Manual which is searchable on-line, website posting, etc.)

### **Comments from the Public II:**

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Robert Shumski to open the public session at 9:34 p.m. and was approved by a unanimous voice vote by all members present. President DiBenedetto opened the meeting to the public at 9:34 p.m.

**Mrs. Shaner made an inquiry regarding the 08/16/11 Board of Education meeting minutes; What was included in the Board Secretary’s notes?, What is part of the record (written notes, handouts, etc.)?; Why were the minutes of the meeting accepted without including his notes? President Drzewoszewski stated that no decision to amend the 08/16/11 minutes which have been accepted and approved, has been made and will not be considered until such time that the Board Trustee vacancy has been filled. President Drzewoszewski stated that the minutes of the meeting are located in the Board Secretary’s office and are available to be reviewed by the public during normal business office hours.**

**Mrs. Shaner made an inquiry regarding Aid in Lieu payments as discussed earlier this evening, as well as, bus routes for HS students and/or other transportation costs included in the school budget. Mrs. Werner stated that Aid in Lieu payment are made to parents whose children attend School Choice and/or private schools where no other bus route/form of transportation can be provided to children who attend other schools. A brief discussion ensued. Mrs. Werner stated that the Hunterdon County Educational Services Commission requests bids from bus companies to provide transportation for students who attend other schools on behalf of HPS. Mrs. Werner stated that direct contact with parents regarding same are the responsibility of the HCESC. A brief discussion ensued.**

There being no additional items presented for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Robert Shumski to close the public session at 9:38 pm. This was approved by a unanimous voice vote by all members present.

**RESOLVED** that resolution numbered K-5 be addended and adopted as presented:

**K-5. Authorize Business Administrator/Board Secretary to Advertise Special Meeting -  
January 30, 2013**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that the following resolutions be adopted as presented:**

**Recommend** the Board, upon the recommendation of the Interim Chief School Administrator, authorizes the Business Administrator/Board Secretary to advertise a Special Meeting of the Hampton Board of Education on Wednesday, January 30, 2013 at 7:00 p.m. to discuss the CAFR/Annual Audit at June 30, 2012. Action may be taken

**VOTE: SBA/BS RESOLUTION #K-5 AS ADDENDED AND AS PRESENTED.**

**AYES: Mrs. Dilts, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

**ADJOURNMENT** - There being no further business to come before the board, Board Trustee Robert Shumski made a motion, seconded by Board Trustee Elizabeth Dilts and carried by Unanimous Voice Vote to adjourn the January 15, 2013 Regular Business Meeting of the Hampton Board of Education at 9:40 PM.

Respectfully Submitted,

Christine M. Werner  
Board Secretary