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**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING
Minutes
June 18, 2013**

Call to Order – Cheryl Drzewoszewski, President –The meeting was called to order by President Cheryl Drzewoszewski at 7:00 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 17, 2013 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Drzewoszewski:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

Roll Call – Acting Board Secretary DiBenedetto

Present: Cheryl Drzewoszewski, President
Gina Sharkey, Vice President
Megan Bruton
Elizabeth Dilts
Robert Shumski

Absent: None

Also Present: Art DiBenedetto, Interim Chief School Administrator
Christine Werner, Business Administrator/Board Secretary
There were 2 members of the public present.

Minutes Approval

Board Trustee Robert Shumski moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

Date	Meeting
March 25, 2013	Regular Business Meeting and 2013-2014 Budget Hearing
April 16, 2013	Regular Business Meeting and Reorganization Meeting
	Executive Session
May 28, 2013	Regular Business Meeting
	Executive Session

The motion was seconded by Board Trustee Megan Bruton and much discussion ensued.

Board Trustee Robert Shumski moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

Date	Meeting
March 25, 2013	Regular Business Meeting and 2013-2014 Budget Hearing - AMENDED
April 16, 2013	Regular Business Meeting and Reorganization Meeting - AMENDED
	Executive Session
May 28, 2013	Regular Business Meeting - AMENDED
	Executive Session

The motion was seconded by Board Trustee Megan Bruton and approved by a unanimous voice vote of all members present.

Communications

Board Trustee Robert Shumski moved the following resolution:

Recommend the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Referred to
Mrs. Melissa Lashevicki	Resignation	Mr. Art DiBenedetto, Interim CSA Mrs. Cheryl Drzewoszewski, Board President Members, Hampton Board of Education

St. Ann Roman Catholic Church	Use of School Facilities Request – 2013-2014 School Year	Mr. Art DiBenedetto, Interim CSA Mrs. Cheryl Drzewoszewski, Board President Members, Hampton Board of Education
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Discussion: Board Trustee Gina Sharkey stated that Mrs. Lashevicki will be missed. A brief discussion ensued regarding the Use of Facilities Request submitted by St. Ann Roman Catholic Church pertaining to the fees charged by the district. Mrs. Werner acknowledged that said fees were set as had been negotiated with Administration in the past in conjunction with Policy #7510 – Use of School Facilities.

The motion was seconded by Board Trustee Gina Sharkey and was approved by a unanimous voice vote of the members present.

Board President’s Report

President Drzewoszewski had no comment at this time.

Interim Chief School Administrator’s Report – Art DiBenedetto

Interim Chief School Administrator DiBenedetto requested that the Board of Education enter into Executive Session at this time to discuss Personnel Matters.

EXECUTIVE SESSION

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:52 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Robert Shumski, seconded by Board Trustee Gina Sharkey, to close executive session at 8:30 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:30 pm with the following members present:

Present: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President.

Interim Chief School Administrator DiBenedetto noted the following matters:

1. Safety Drill Report

	DATE/TIME	EVACUATION TIME
Hampton Public School – Fire Drill	05/31/13 – 12:35 pm – 12:40 pm	5:00 Minutes
Hampton Public School – Weather Emergency Drill	05/24/13	
Hampton Public School – Fire Drill	06/06/13 – 9:17 am – 9:22 am	5:00 Minutes
Hampton Public School – Weather Emergency Drill	06/11/13	

2. **Final Planning for 2013-2014 School Year** - Interim Chief School Administrator DiBenedetto stated that the preparations for the 2013-2014 school year is well underway. Interim Chief School Administrator stated the the custodial staff has made a tremendous amount of progress in terms of preparing the HPS physical facility for the ensuing school year.
3. **Spanish Teacher Vacancy** – Interim Chief School Administrator DiBenedetto stated that with Mrs. Lashevicki’s resignation he will need to secure a replacement. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that he anticipated putting forth a recommendation to hire a new Spanish teacher in July 2013.
4. **Music Coach Appointment Consideration** – Interim Chief School Administrator DiBenedetto distributed the application/resume of Ms. Shannen Kahler and discussed Ms. Kahler’s qualifications and experience as a music teacher. Discussion ensued. Interim Chief School Administrator DiBenedetto stated that he recommended Ms. Kahler be considered and appointed this evening to serve as the district’s music coach for the 2013-2014 school year, 4 days/week 1.5 hours a day and receive salary remuneration of Fall-Winter-Spring (3) stipends for her service. A brief discussion ensued.
5. **Preschool Autism Program Outreach** – Interim Chief School Administrator DiBenedetto stated that the HPS district will house a preschool autism program during the 2013-2014 school year and that he has provided outreach efforts to Hunterdon county school district’s Special Services Directors and Superintendents/CSAs advising them of same and requesting a response if there is any interest/need for this program for children in their districts so as to offer a tuition program for autistic children to attend HPS. Interim Chief School Administrator DiBenedetto stated that accepting one or more tuition students will help to offset this program’s expenditures during the 2013-2014 school year.
6. **Danielson Training** – Interim Chief School Administrator DiBenedetto noted that the Charlotte Danielson Evaluation Program has been completed. Interim Chief School Administrator DiBenedetto stated that within the new evaluation program, all teachers must be evaluated by two Administrators and that the new Assistant Principal will also complete evaluations of HPS teachers in compliance with NJDOE NJTeach regulations. A brief discussion ensued.
7. **LDTC Consultant Contract** – Interim Chief School Administrator DiBenedetto provided an overview of the HPS Child Study Team staffing (from 3 P/T CST members to 2 P/T CST members + 1 LDTC consultant) for the 2013-2014 school year. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that there will be sixteen (16) children that are classified special education students which can be sufficiently serviced utilizing 2 part-time and 1 consultant CST personnel/staff.
8. **Student Growth Objectives** – Interim Chief School Administrator DiBenedetto provided an overview of the new Student Growth Objectives program whereby each student will/shall have their own personalized student growth objectives similar to the IEP program for special education children. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that HPS has already implemented a SGO program of sorts for its students due to its small size.
9. **Summer Speech Services** – Interim Chief School Administrator provided an update regarding ESY Speech services, stating that four (4) classified students require speech services (1 hour/week) per their IEP. Interim Chief School Administrator DiBenedetto noted that if a Speech teacher is not available, a professional service provider/agency will be utilized to provide services for students requiring said service.
10. **Summer Nurse/Aide Services** – Interim Chief School Administrator DiBenedetto stated that a Nurse/Aid has been appointed for 4 of the 6 weeks of the ESY program. A brief discussion ensued. Interim Chief School Administrator DiBenedetto noted that he was currently in the process of finding a individual to provide nurse/aide services for the final two (2) weeks of the ESY program.
11. **HPS Mathematics Curriculum Update** – Interim Chief School Administrator DiBenedetto stated the an updated mathematics curriculum – grades K-8 is currently under revision and is expected to be completed and presented to the Board of Education in July 2013. A brief discussion ensued. Board Trustee Robert Shumski inquired as to whom will be revising the curriculum. Interim Chief School Administrator stated that this has been a collaborative

effort of several constituent NHVHS elementary school staff/curriculum coordinator personnel to complete the curriculum revisions. Board Trustee Elizabeth Dilts inquired if the curriculum would be provided to the Board Trustees electronically. Interim Chief School Administrator DiBenedetto stated yes.

- 12. Update School Nurse** – Trina Schafer – Interim Chief School Administrator DiBenedetto stated that Mrs. Schafer has already met with Ms. Aller to insure a smooth transition as our new school nurse for the 2013-2014 school year.
- 13. 2013-2014 Preschool Program Staffing** – Interim Chief School Administrator DiBenedetto stated that currently there are 30 preschool students enrolled in the 2013-2014 HPS Preschool program, thereby requiring 2 sections of 15 children. Interim Chief School Administrator DiBenedetto stated that Ms. Jackson and Mrs. Rush will each teach one Preschool class/section.
- 14. Policy on Staff's Children Attending Hampton Public School** – Interim Chief School Administrator DiBenedetto stated that there is a need for the Policy Committee to develop and the Board of Education to approve a policy pertaining to allowing HPS' staff's children to attend HPS. A brief discussion ensued.
- 15. Aide Positions/Assignments** – Interim Chief School Administrator DiBenedetto provided an overview of the Instructional Aide positions/personnel for the 2013-2014 school year noting that there is flexibility in terms of their assignments. A brief discussion ensued.
- 16. NCLB Funding** – Interim Chief School Administrator DiBenedetto provided an overview of the 2013-2014 NCLB Title I and Title IIA application and funding allocations/budgetary line items (Title I teacher salaries = \$21,000, benefits = \$3,360, supplies = \$2,000 and purchase professional services (training/workshops = \$1,063 – approximately) pertaining to same. A resolution has been placed on this evening's agenda for consideration/approval for submission of the district's NCLB FY2014 application as noted.
- 17. IDEA Funding** – Interim Chief School Administrator DiBenedetto stated that IDEA Basic funding will be allocated to partially fund the new Autistic program teacher salary/benefits and IDEA Preschool funding will be allocated to provide Occupational Therapy/Physical Therapy services for our special education students as has been done in the past. A resolution has been placed on this evening's agenda for consideration/approval for submission of the district's IDEA Basic and IDEA PS FY2014 applications as noted.
- 18. Cafeteria Aide Replacement (J. Stasyshyn)** – Interim Chief School Administrator DiBenedetto provided an overview of the personnel/staffing consideration to replace Mr. Stasyshyn - cafeteria aide/lunch program assistance. Interim Chief School Administrator DiBenedetto stated that he would like to implement a stipend for HPS personnel for this purpose, perhaps approximately \$350.00. A brief discussion ensued. Interim Chief School Administrator DiBenedetto provided an opinion regarding the food offerings/choices, stating that he felt the food is/was not bad (taste), and is/was fresh and healthy. Interim Chief School Administrator stated that the Board will need to approve a food service management company for the district's lunch program for the 2013-2014 school year. A brief discussion ensued.
- 19. School Choice Advertisement Effort(s)** – Interim Chief School Administrator DiBenedetto provided a few suggestions pertaining to outreach efforts pertaining to our School Choice designation. Discussion ensued. Interim Chief School Administrator DiBenedetto stated that he would develop potential efforts/strategies to outreach i.e. advertisements to parents/students regarding same. A brief discussion ensued.
- 20. Reflections on School Costs – Past to Present** – Interim Chief School Administrator DiBenedetto provided an overview of historical HPS Per Pupil Costs from 2002-2003 through 2011-2012 school years and suggested Possible Board Goals/Superintendent Goals for the 2013-2014 School Year (as noted):

HPS District Cost Per Pupil – Historical Data

<u>School Year</u>	<u>Cost Per Pupil</u>	<u>Enrollment</u>	<u>Ratio of Students to Staff</u>
2002-2003	\$34,191	176	6.3 to 1
2003-2004	\$37,368	174	6.7 to 1
2004-2005	\$33,177	195	6.5 to 1
2005-2006	\$15,573	180	6.2 to 1
2006-2007	\$15,561	187	7.2 to 1
2007-2008	\$17,502	176	6.1 to 1
2008-2009	\$16,854	163	6.8 to 1
2009-2010	\$18,927	153	6.4 to 1
2010-2011	\$22,628	131	6.4 to 1
2011-2012	\$25,947	114	6.4 to 1

Possible Goal: Cost Per Pupil Related

Interim Chief School Administrator DiBenedetto stated that the district’s Cost Per Pupil has steadily crept up over the last several years. Interim Chief School Administrator DiBenedetto noted that the district had a lot of retirements during the 2004-2005 school year. A brief discussion ensued.

Interim Chief School Administrator DiBenedetto stated that efforts to increase enrollment can be accomplished through the district’s School Choice designation. As noted in the CSA Report discussion item #19 and through advertisement efforts the district may increase enrollment through advertising/public relations efforts consideration.

HPS School Choice Designation and Advertisement Efforts

Possible Goal: Via Public Relations efforts, make HPS a destination school and thereby gaining students (increasing enrollment) via the School Choice designation.

Interim Chief School Administrator DiBenedetto stated that this goal could be measured by documenting more students enrolling/”coming in” and no (0) students leaving or, at least, fewer students enrolling in other school choice districts.

Interim Chief School Administrator DiBenedetto stated that another possible goal may be related to HPS student achievement(s) (Proficient/Advanced Proficient) on NJ State test scores:

HPS Student Test Scores

Possible Goal: In 2013-2014 School Year, via initiatives (some which are continued, some which are new), NJ ASK Test results will improve despite more difficult stature of test.

Interim Chief School Administrator DiBenedetto stated that the HPS District’s new initiatives will provide for additional and individualized instructional opportunities as follows:

New Initiatives

- May use/can use enrichment period for Basic Skills Instruction/Homework observation efforts.
- Increased status of formative assessment in Instruction. i.e. “Re-teaching”, Use of assessments in different ways, Co-Teaching (regular education teacher and special education teacher) during the primary subjects L.A./Writing/English and Math, etc. HPS teachers will train and model “Team Work”.
- Subject experts visiting lower level grades for math/reading/science. i.e. Middle School Subject teachers will teach primary grades. Ms. Dalrymple is currently working toward Reading Specialist certification will visit other classrooms to implement “Daily 5” which research indicates provides for increased student growth. A brief discussion ensued.

Interim Chief School Administrator DiBenedetto noted the following pertaining to tax relief efforts for the local taxpayer during the 2012-2013 school year and the 2013-2014 school year:

2012-2013	Budgeted Fund Balance.....	\$110,000
	Reduction to Current Expense Budget.....	\$ 50,000
	Tax Relief to Debt Service.....	<u>\$ 50,000</u>
Total Tax Relief:		\$210,000

2013-2014	Budgeted Fund Balance.....	\$100,000
	Tax Relief – Current Expense Budget.....	<u>\$ 25,237</u>
Total Tax Relief:		\$125,237

Continued Tax Relief – Current Expense and Capital Outlay

Possible Goal: In 2013-2014 School Year, the district will continue maintain or increase tax relief efforts in Current Expense and/or Capital Outlay for the Hampton Tax Payer.

Interim Chief School Administrator DiBenedetto stated that the district's Administration and Board of Education should continue to make every effort to continue to provide for tax relief for the Hampton taxpayer.

Interim Chief School Administrator DiBenedetto stated that the Board of Education may consider and approve the proposed goals as presented and discussed this evening to be adopted as Board Goals/Superintendent Goals for the 2013-2014 school year. A brief discussion ensued.

Board Secretary's Report – Christine M. Werner

Board Secretary Werner had no comment at this time.

Comments from Public I (Public discussion of agenda items.)

Board Trustee moved Gina Sharkey, seconded by Board Trustee Robert Shumski to open the public session at 9:00 p.m. and was approved by a unanimous voice vote by all members present. President Drzewoszewski opened the meeting to the public at 9:00 p.m.

There being no items presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Robert Shumski to close the public session at 9:01 pm. This was approved by a unanimous voice vote by all members present.

Committee Reports – President Drzewoszewski noted that all Committee Meeting minutes shall be completed for all committee meetings by a member of the particular committee formally documenting discussions held and recommendations made thereof. President Drzewoszewski stated that she had provided all Board Trustees with the Committee Report template via email which should be utilized when preparing committee meeting minutes. President Drzewoszewski also stated that all committee meeting minutes shall be included in the board meeting package or distributed at the Board meeting and/or verbalized with formal minutes distributed shortly thereafter as may be appropriate.

Finance and Building & Grounds - Elizabeth Dilts and Cheryl Drzewoszewski

Motion by Board Trustee Robert Shumski, seconded by Board Trustee Megan Bruton, that the following resolution be adopted as presented:

A. Facility Request – Cheryl Drzewoszewski and Elizabeth Dilts

RESOLVED that resolutions numbered A-1 – A-2 be adopted as presented:

A-1. Hampton Public School Facility Requests –2013 - 2014

Recommend the Board approve the following facility request(s) as presented:

Group	Purpose	Date	Time	Fee (if applicable)
St. Ann Roman Catholic Church	Instruction Grades 1-8 Classrooms Multipurpose Room	Sundays September 9, 2012 – May 19, 2013	9:00 am – 10:15 am	Facility Use/Rental Fee As Negotiated
Hampton Emergency Squad	Request Use of 200 folding chairs for Annual Raffle	Friday - Sunday July 19-21, 2013	N/A	N/A
Class of 2014	8 th Grade Class Activities Parent Planning Meeting	Thursday September 5, 2013	7:00 pm – 9:00 pm	N/A

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Chief School Administrator in consult with the Board President or Vice President and the Finance and Buildings & Grounds Committee Member(s).

A-2. Hampton Board Of Education – Authorization to Submit Alternate Method of Bathroom Facilities Compliance for Pre-Kindergarten Classroom to HCECS for 2013-2014 SY

Recommend the Board authorizes the submission of an application of waiver request to the Hunterdon County Office of Education – “Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms” pertaining to the PreK classroom in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii, by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in the classroom as is the case with the PreK classroom located in the Hampton Public School.

VOTE: FACILITY REQUEST RESOLUTIONS #A-1 – #A-2 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Ms. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

B. Building Maintenance – Megan Bruton and Robert Shumski

It was noted that the monthly Head Custodian Report was not yet available to be distributed to the Board of Education. Interim Chief School Administrator DiBenedetto provided an update of the work efforts and the status of the summer cleaning and room changes that have been undertaken to date. Interim Chief School Administrator DiBenedetto stated that much progress has been made and that he was pleased with the work efforts and progress of the custodial staff

C. Negotiations - – Gina Sharkey and Robert Shumski

There were no Negotiations matters presented for discussion this evening.

D. Personnel – Cheryl Drzewoszewski and Gina Sharkey

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Robert Shumski, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered D-1 – D-4 be adopted as presented:

D-1. Approval Interim CSA Employment Contract – July 1, 2013 – June 30, 2014

Recommend the Board approves the Employment Contract for Mr. Arthur DiBenedetto, Interim Chief School Administrator of the Hampton Borough Public School, for the period July 1, 2013 to June 30, 2014 with the terms and conditions of the contract as presented and as approved by the Hunterdon County Executive Superintendent.

Note: A copy of the contract will be posted on the district website.

D-2. Approval of LDTC Consultant 2013-2014 – Mrs. Jacklyn Carruthers

Recommend the Board approves Mrs. Jacklyn Carruthers to the provide LDTC services at \$475.00/case for the 2013-2014 School Year.

Note: Ms. Carruthers LDTC will provide services for six (6) students during the 2013-2014 school year which is expected to cost the district \$2,850.00.

D-3. Approval of Resignation June 30, 2013 – Mrs. Melissa Lashevicki

Recommend the Board approves the resignation of Mrs. Melissa Lashevicki, with regret, effective June 30, 2013.

D-4. Approval of Revised Employment Contract – Mrs. Sharon Lentine

Recommend the Board approves the revised employment contract of Mrs. Sharon Lentine effective July 1, 2013.

	From	To
Sharon Lentine	11 Months – Full Time	12 Months – Full Time
	\$26,948	\$29,398

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that the following resolutions be ADDENDED and adopted as presented:

RESOLVED that resolutions number D-5 – D-6 be adopted as presented:

D-5. Appointment of Assistant Principal – Mr. Michael Jones

Recommend the Board approves the appointment of Mr. Michael Jones as Assistant Principal for the 2013-2014 school year at an annual salary of \$72,405.00.

D-6. Appointment of Music Coach – 2013-2014 School Year

Recommend the Board approves the appointment of Ms. Shannen Kahler as a Music Coach for the 2013-2014 school year at a salary of \$7,500.00 calculated at three (3) stipends of \$2,500.00/each.

All in favor.

VOTE: PERSONNEL RESOLUTIONS #D-1 –#D-4 AND #D-5 - #D-6 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Ms. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

President Drzewoszewski **“CONGRATULATED”** Mr. Jones on his appointment as Assistant Principal. All Board Trustees and Administration also congratulated Mr. Jones. Mr. Jones thanked the Board of Education for their support and for entrusting him with these new responsibilities and stated he would work to continue the efforts of the Board of Education and Administration in making HPS a destination school for ALL children. Mr. Jones stated that his goal was to be successful as an HPS Administrator and to exceed all expectations he had for himself, as well as, to exceed the expectations of the Board of Education and HPS community.

E. Policy – Elizabeth Dilts and Robert Shumski

Motion by Board Trustee Robert Shumski, seconded by Board Trustee Megan Bruton, that the following resolution be adopted as presented:

RESOLVED that resolution number E-1 be adopted as presented:

E-1. Policy Revision(s) – Second Reading

Recommend, the Board approve the **second reading** and adoption of the following Policy:

Number	Title
9271.3	Use of Cell Phones and Text Messages by Board Members During Public Meetings and Executive Sessions

A brief discussion ensued.

Field Code 9271.3: Use of Cell Phones and Text Messages by Board Members by Board Members During Public Meetings and Executive Sessions

The Board of Education believes that the use of cell phones and text messages must not be used in lieu of deliberating issues that are appropriately discussed in an open public meeting.

The use of cell phones and/or text messaging by board members at public meetings and executive sessions shall conform to the following guidelines:

- A. Board members shall not use cell phones or text messaging as a substitute for deliberations among its members, administrators, or others present at public board meetings or executive sessions.
- B. In the event it becomes necessary for a Board member to use his or her cell phone to engage in text messaging with a family member during a public meeting or executive session, the Board member shall follow proper cell phone etiquette, i.e. for and extended conversation, a Board member must immediately excuse himself or herself from the meeting and return when the call or text message is completed.

All in favor.

E-2. Policy Revision(s) – Second Reading

Recommend, the Board approve the **second reading** and adoption of the following Bylaw, Policy and Regulation Revisions - **AMENDED**:

BYLAW, POLICY AND REGULATION – revisions:

Number	Title
9271.3	Use of Cell Phones and Text Messages by Board Members During Public Meetings and Executive Sessions

VOTE: POLICY RESOLUTION #E-1 AS AMENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

F. Legislative Delegate – Elizabeth Dilts

There were no Legislative Delegate matters presented for discussion this evening.

G. Curriculum & Technology - Elizabeth Dilts and Gina Sharkey

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Robert Shumski, that the following resolutions be adopted as presented:

RESOLVED that resolutions numbered G-1 – G-4 be adopted as presented:

G-1. Authorize Interim Superintendent to Submit NCLB Grant Application FY2014

Recommend the Board authorizes the Interim Superintendent to submit the FY2014 NCLB grant application as per the entitlement figures released by the New Jersey Department of Education as follows:

Program Name	Hampton Award Entitlement	Program Duration
NCLB		Start: July 1, 2013 End: June 30, 2014
NCLB – Title I	27,423	
NCLB – Title IIA	4,665	

G-2. Authorize Interim Superintendent to Submit IDEA Grant Application FY2014

Recommend the Board authorizes the Interim Superintendent to submit the FY2014 IDEA and IDEA-PS grant applications as per the entitlement figures released by the New Jersey Department of Education as follows:

Program Name	Hampton Award Entitlement	Program Duration
IDEIA CONSOLIDATED		Start: July 1, 2013 End: June 30, 2014
IDEIA-B Basic Allocation	27,619	
IDEIA-PS Preschool Allocation	1,835	

G-3. Establish After Care Program Rates 2013-2014 SY

Recommend the Board approves, upon the recommendation of the Interim Chief School Administrator, the district's Before/After Care rates for the 2013-2014 school year as follows:

Program	Rate
Before Care	\$3.00/Hr.
After Care	\$2.75/Hr.

Note: Invoicing will be calculated based upon ¼ hour intervals.

Discussion: President Drzewoszewski inquired about the rates as recommended by the Interim Chief School Administrator, in particular, with regard to increases in the hourly rate and invoicing to ¼ hour intervals. Interim Chief School Administrator DiBenedetto stated the the Before Care rates have been increased .50/hour over the rates established for the 2012-2013 school year and the After Care rates have been increased .25/hour over the rates established established for the 2012-2013 school year. A brief discussion ensued regarding the district's Policy pertaining to the Before/After Care programs and necessary updates as appropriate re: non-payment matters, etc.

G-4. Recognize and Approve Bi-Annual Harassment, Intimidation and Bullying Report

Recommend the Board recognizes and approves the Harassment, Intimidation and Bullying report as of June 12, 2013, as summarized below in accordance with Policy #5512:

Incidents Investigated	Confirmed Incidents of HIB
-0-	-0-

VOTE: CURRICULUM & TECHNOLOGY RESOLUTIONS #G-1 AND #G-4 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

H. ESC Representative – Hunterdon County SBA Representative - Robert Shumski

There were no ESC or Hunterdon County SBA matters presented for discussion this evening.

I. Shared Services and Neighboring Outreach Committee - Megan Bruton and Cheryl Drzewoszewski

There was no Shared Services and Neighboring Outreach matters presented for discussion this evening.

J. Communication – Megan Bruton and Gina Sharkey

Discussion ensued regarding the Hampton Junction publication and a potential press release pertaining to the HPS.

School Business Administrator/Board Secretary’s Report – Christine Werner, SBA

RESOLVED that resolution numbered K-1 be adopted as presented:

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that the following resolution be adopted as presented:

K-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of June 18, 2013.

VOTE: SCHOOL BUSINESS ADMINISTRATOR RESOLUTION #K-1 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Ms. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President
NAYS: None
ABSTENTIONS: None

Motion by Board Trustee Robert Shumski, seconded by Board Trustee Megan Bruton, that the following School Business Administrator resolutions be adopted as presented:

RESOLVED that resolutions numbered K-2 – K-6 be adopted as presented:

K-2. Approve Monthly Bills List – June 2013

Recommend the Board approve the attached May 29, 2013 – June 18, 2013 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

Fund 10 – Current Expense	\$ 80,032.26
Fund 20 – Special Revenue	\$ 6,861.75
Fund 30 – Capital Outlay	\$ -0-
Fund 40 – Debt Service	\$ -0-
Fund 50 – Food Service	\$ <u>-0-</u>
Grand Total	\$ 86,894.01

K-3. Authorize Business Administrator to Pay Bills through June 30, 2013

Recommend the Board authorize the Business Administrator to pay bills during through June 30, 2013 and that which shall be post-approved at the next meeting of the Hampton Board of Education.

K-4. Approval Monthly Payroll – June 2013

Recommend the Board confirm the approval of the payrolls for June 3, 2013 in the amount of \$102,243.75 and June 13, 2013 in the amount of \$91,016.97.

K-5. Approval Maschio’s Food Service Report – May 2013

Recommend the Board accept/approve Maschio’s Food Service Income Statement report for the month of May 2013, which shows a monthly loss of (\$846.86) and a year-to-date income loss of (\$3,008.97).

K-6. AMEND Debt Service Tax Levy Payment Schedule 2013-2012 School Year

Recommend, that the following Debt Service Tax levy schedule also be approved to support the 2013-2014 Debt Service budget:

<u>Date Due</u>	<u>Amount</u>	<u>Date Due</u>	<u>Amount</u>
August 15, 2013	\$55,157.00	February 15, 2014	\$85,913.00
		Was: \$85,911.00	

Debt Service School District Tax for the 2013-2014 School Year is \$141,070.00

Discussion: Board Secretary Werner noted that this adjustment represents a \$2.00 increase above the debt service tax levy approved in April 2013 as a result of exact cents charged and paid pertaining to the district’s annual debt service obligation. Board Secretary Werner stated that this has been discussed with and adjusted as a result of said discussion with the Hunterdon County Business Administrator, Mr. Poch.

VOTE: SCHOOL BUSINESS ADMINISTRATOR RESOLUTIONS #K-2 –#K-6 AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Ms. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

New Business

There were no New Business matters presented for discussion this evening.

Old Business

1. Board of Education Meeting Calendar 2013-2014 – the Board continued its discussion regarding the Board Meeting schedule/calendar for the 2013-2014 and consideration pertaining to “open meeting hours” with the Interim Chief School Administrator and one Board Member; a formal work session meeting and regular business meeting consideration; committee meeting(s) and regular business meeting schedule consideration. Discussion ensued. Interim Chief School Administrator DiBenedetto stated that he would distribute a potential “draft” meeting schedule/calendar to the Board of Education for their review. Board President Drzewoszewski stated that the Board of Education will review said revised meeting calendar and discuss that which is the most appropriate schedule for Board of Education meetings going forward.

Comments from the Public II:

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Robert Shumski to open the public session at 9:20 p.m. and was approved by a unanimous voice vote by all members present. President Drzewoszewski opened the meeting to the public at 9:20 p.m.

There being no items presented for discussion at this time, Board Trustee Robert Shumski moved, seconded by Board Trustee Elizabeth Dilts to close the public session at 9:20 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Robert Shumski, seconded by Board Trustee Megan Bruton, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 9:20 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, to close executive session at 9:34 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 9:34 pm with the following members present:

Present: Mrs. Bruton, Mrs. Dilts, Mrs. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President.

D. Personnel – Cheryl Drzewoszewski and Gina Sharkey

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that the following resolution be ADDENDED and adopted as presented:

RESOLVED that resolution number D-7 be adopted as presented:

D-7. Accept Interim Superintendent Evaluation

WHEREAS, the Hampton Board of Education has performed an evaluation of Art DiBenedetto, Interim Superintendent, for the 2012-2013 school year; and

WHEREAS, the Board of Education has reviewed the evaluation with Art DiBenedetto during executive session on June 18, 2013.

THEREFORE BE IT RESOLVED, that the Board of Education recognizes that an annual evaluation of the evaluation of the district superintendent has been performed in conjunction with New Jersey School Boards Association as required by regulation.

VOTE: PERSONNEL RESOLUTION #D-7 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Bruton, Mrs. Dilts, Ms. Sharkey, Mr. Shumski and Mrs. Drzewoszewski, President

NAYS: None

ABSTENTIONS: None

ADJOURNMENT - There being no further business to come before the board, Board Trustee Megan Bruton made a motion, seconded by Board Trustee Robert Shumski and carried by Unanimous Voice Vote to adjourn the June 18, 2013 Regular Business Meeting of the Hampton Board of Education at 9:45 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary

Art DiBenedetto
Board Secretary Pro-Tem