

**HAMPTON BOARD OF EDUCATION  
REGULAR MONTHLY BUSINESS MEETING  
Recessed October 22, 2013 Minutes  
Continuation October 29, 2013**

**Call to Order – Cheryl Drzewoszewski, President** –The meeting was called to order by President Cheryl Drzewoszewski at 6:00 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

**Open Public Meeting Announcement** - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on October 10, 2013 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance** - All of those present participated in the pledge to the allegiance.

**Roll Call – Board Secretary Werner**

Present: Cheryl Drzewoszewski, President  
Megan Bruton  
Elizabeth Dilts  
Robert Shumski

Absent: Gina Sharkey, Vice President

Also Present: Art DiBenedetto, Interim Chief School Administrator  
Christine Werner, Business Administrator/Board Secretary  
Michael Jones, Assistant Principal  
There were no members of the public present.

**Minutes Approval**

**Board Trustee Elizabeth Dilts moved the following resolution:**

**Recommend** the Board approve the minutes of the following meetings:

| Date            | Meeting           |
|-----------------|-------------------|
| August 27, 2013 | Executive Session |

**The motion was seconded by Board Trustee Robert Shumski and approved by a unanimous voice vote of the members present.**

**Comments from Public I (Public discussion of agenda items.)**

Being there were no members of the public present, President Drzewoszewski did not open the meeting to the public as was listed on the meeting Agenda.

**Communications**

There were no Communications presented this evening for review or discussion.

**EXECUTIVE SESSION**

Interim Chief School Administrator DiBenedetto stated that an Executive Session will be held later this evening to discuss Personnel Matters.

**B. BUDGET AND FINANCE (Mrs. Drzewoszewski and Mrs. Dilts)**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that the following Budget and Finance resolutions be adopted as presented:**

**RESOLVED that resolutions numbered B-1- B-4 be adopted as presented:**

**B-1 Approve Supplemental Monthly Bills List – October 2013**

**Recommend** the Board approve the attached supplemental October 2013 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

|                                  |                     |
|----------------------------------|---------------------|
| <b>Fund 10 – Current Expense</b> | <b>\$ 10,344.22</b> |
| <b>Fund 20 – Special Revenue</b> | <b>\$ 1,800.00</b>  |
| <b>Fund 30 – Capital Outlay</b>  | <b>\$ -0-</b>       |
| <b>Fund 40 – Debt Service</b>    | <b>\$ -0-</b>       |
| <b>Fund 50 – Food Service</b>    | <b>\$ -0-</b>       |
| <b>Grand Total</b>               | <b>\$ 12,144.22</b> |

A brief discussion ensued regarding Chcek #15506 – Lawrence Pharmacy and the purchase of Epipens. Interim Chief School Administrator DiBenedetto stated that these epipens are district supplies and that Mrs. Schafer, our School Nurse, has received notification that the district will participate in a program during the 2014-2015 SY which will provide Epipens to our district at no charge.

**B-2 Approval Board Secretary Report and Treasurer Report May, 2013**

**Recommend** the Board accepts the financial Reports of the School Business Administrator/Board Secretary for the month of May 2013 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **B-3 Approval Board Secretary Report and Treasurer's Report – June, 2013**

**Recommend** the Board accepts the financial Reports of the School Business Administrator/Board Secretary for the month of June, 2013 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **B-4 Approval NCLB Title IIA Carry-Over Funds – FY 2012**

**Recommend** the Board approves the NCLB Title IIA Carry-Over Funds – FY 2012, upon the recommendation of the Interim Superintendent and School Business Administrator.

A brief discussion ensued. Board Secretary Werner stated that the NCLB Title IIA Carry-Over application must be approved year specific i.e. FY2012 as listed.

**VOTE: BUDGET AND FINANCE RESOLUTIONS #B-1 - #B-4 AS PRESENTED.**

**AYES: Mrs. Bruton, Mrs. Dilts, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

### **Comments from Public II (Public discussion of agenda items.)**

Being there were no members of the public present, President Drzewoszewski did not open the meeting to the public as was listed on the meeting Agenda.

### **EXECUTIVE SESSION**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 6:06 pm and was approved by a unanimous voice vote by all members present.

### **EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, to close executive session at 6:15 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 6:15 pm with the following members present:

**Present: Mrs. Bruton, Mrs. Dilts, Mr. Shumski and Mrs. Drzewoszewski, President.**

**C. PERSONNEL AND NEGOTIATIONS (Mr. Shumski and Ms. Sharkey)**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Robert Shumski, that the following Personnel and Negotiations resolution be adopted as presented:**

**RESOLVED that resolution numbered C-1 be **addended** and adopted as presented:**

**C-1 Authorization to Advertise Part-Time Spanish Teacher Vacancy**

**Recommend** the Board authorize the Interim Chief School Administrator to advertise the district's Part-Time Spanish Teacher vacancy.

**VOTE: PERSONNEL AND NEGOTIATIONS RESOLUTION #C-1 AS ADDENDED AND AS PRESENTED.**

**AYES: Mrs. Bruton, Mrs. Dilts, Mr. Shumski and Mrs. Drzewoszewski, President**

**NAYS: None**

**ABSTENTIONS: None**

**ADJOURNMENT** - There being no further business to come before the board, Board Trustee Elizabeth Dilts made a motion, seconded by Board Trustee Robert Shumski and carried by Unanimous Voice Vote to adjourn the October 29, 2013 Continuation of the October 22, 2013 Regular Business Meeting of the Hampton Board of Education at 6:16 PM.

Respectfully Submitted,

Christine M. Werner  
Board Secretary