

**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING**

**Minutes
February 18, 2014**

Call to Order –Megan Bruton, President –The meeting was called to order by President Bruton at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on February 5, 2014 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Bruton:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

District Goals for 2013 – 2014

1. To design and implement an outreach program to expand district enrollment as a choice school.
2. To reduce per pupil costs without sacrificing quality educational opportunities for all students.
3. To implement a seamless administrative transition.
4. To continue to improve student achievement as measured by multiple authentic assessments so that every child reaches his/her full potential.

Board of Education Goals 2013-2014

1. To complete the revisions and updates to the policy manual; conversion to NJSBA system.
2. To expand and continue community engagement and encourage two-way communications.

Roll Call – Board Secretary Pro-Tem, A. DiBenedetto

Present: Megan Bruton, President
Gina Sharkey, Vice President
Cheryl Drzewoszewski
Elizabeth Dilts

Absent: Jennifer Shaner

Also Present: Art DiBenedetto, Interim Chief School Administrator
Michael Jones, Assistant Principal
There were no members of the public present.

Approval of Minutes

Board Trustee Elizabeth Dilts moved the following resolution:

Recommend the minutes of the following meetings : October 22, 2014; November 19, 2014 and November 26, 2014 be approved.

The motion was seconded by Board Trustee Gina Sharkey.

Discussion on the process of taking minutes and the specific minutes of the two November meetings took place. Mrs. Drzewoszewski stated that there were some errors in the minutes from the two November meetings. She specified difficulty with a statement that was in her name related to performance of Hampton students at the high school and the perception of the community as to how the students do. She also expressed a need for update on the use of facilities by the Wildcats basketball team and other items stated in an e-mail to the board secretary. Mrs. Dilts specified that policy states minutes may be adjusted for factual content and substantial need for correction. The CSA put forth the thought that discussion on minutes was taking significant time and that it detracted from the progress the board has made. He asked for a vote on the minutes as presented and **the motion passed on a voice vote with three ayes and one nay (Mrs. Drzewoszewski)**. The CSA stated that minutes were might need less detail and he would discuss it with Mrs. Werner. He also stated that he would review mrs. Drzewoszewski's statements regarding the minutes and include them in a resolution for amending them if necessary.

Board President's Report – Mrs. Megan Bruton

President Bruton commented on a recent NJSBA leadership workshop that she attending stating that it left very positive impressions.. She believed that one idea she took home from the conference was that the CSA should have a weekly update to the board. She detailed discussion on Clinton Township's new board member orientation which sounded impressive. There is another NJSBA workshop on March 8, 2014. She went on to discuss the outreach effort to Frenchtown regarding shared services from which Mrs. Sharkey is awaiting a reply. She also explained her thoughts on the mid year retreat with the realization that this might be something for next year given the current year calendar.

Interim Chief School Administrator's Report – Art DiBenedetto

Interim Chief School Administrator DiBenedetto reported on the following matters:

He stated that there were no HIB incidents to report during the first_half of the year and that Mr. Jones and he had

filed necessary HIB reports to the DOE. A resolution was prepared for approval after his report. He explained that the budget process was honing in smaller items such as textbooks and supplies, that the summer recreation program survey had been sent to appropriate parents and that the community survey input had been forwarded to Mrs. Dilts for formatting.

The community survey was discussed in terms of Mrs. Shaner's and Mrs. Drzewoszewski's input with opinions being shared on whether or not non-parents in the community should have access to Friday update e-mails sent by the school. This was temporarily resolved by the suggestion that the survey should state that 'if' the board chooses to send Friday e-mails to citizens, would you be interested in receiving them? It was also decided that Mrs. Drzewoszewski's idea of open ended questions was a good one and these would be incorporated into the survey. Mrs. Shaner's request that more specifics in terms of whom was completing the survey was also accepted. Survey timeline was also discussed with a March 1 date as a possibility for sending out the survey.

The CSA continued his report describing the make-up of a scattergram in preparation for negotiations and the NJSBA insurance grant.

Discussion took place on the last agenda item for the CSA where calendar discussion was of importance due to snow days. The board agreed that March 17, April 22 and April 23 would be used as make-up dates with a resolution to follow.

HIB RESOLUTION

The following resolution was moved by Board Trustee Elizabeth Dilts and seconded by Board trustee Cheryl Drzewoszewski.

Whereas, NJSA 18A:37-14 outlines circumstances that are considered to be harassment, intimidation and bullying, and

Whereas, the specifics of those circumstances include any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that it is reasonably perceived as being motivated either by any actual or perceived characteristic such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school property, at any school sponsored function, on a school bus, or off school grounds... that substantially disrupts or interferes with the orderly operation of a school or the rights of other students and that a reasonable person should know under the circumstances, will have the effect of emotionally or physically harming a student or damaging the student's property or placing a student in reasonable fear of physical or emotional harm, and;

Whereas the Interim CSA reports that no such incidences have occurred this school year up to January 15, 2014;

Therefore be It resolved that the board accept this report and subsequent submittal of such to the NJ State DOE.

The motion passed with a 4-0 affirmation.

Calendar Resolution

The following resolution was moved by Board Trustee Elizabeth Dilts and seconded by Board Trustee Gina Sharkey.

Whereas the school calendar has been negatively affected by snow days, be it resolved that the board approves make-up days of March 17, April 22 and April 23.

The motion passed with a 4-0 affirmation.

Assistant Principal Report – Mr. M. Jones

Mr. Jones reported on the many school activities that are scheduled for the future including the HAS Tricky Tray, 2/22; the free rock concert, 3/6; the Science Fair Pi Night, March 13; Literacy Night, 2/27 and the girls basketball playoffs, 2/19.

He also reported on a PARCC readiness update and the Model Curriculum which establishes a sequential curriculum in line with the national standards, one that will be adopted at a future meeting.

Board Secretary's Report – Provided by CSA, A. DiBenedetto

The CSA attempted to the best of his ability to represent the B.A.'s report in her absence. The audit was a topic of concern and he explained that final numbers provided by the Treasurer were delivered so that the audit could be completed.

He explained the SEMI waiver that would be voted on and the need for board members to a) complete A5 training which is not yet available and b) complete the Ethics form requirements as soon as possible. The Game on Grant and the food regulation changes for next year were discussed in tandem due to their reciprocity in importance. Board Trustee Sharkey shared an idea for an enrichment program based on the concept of preparation of healthy foods.

Comments from Public I (Public discussion of agenda items.)

No public was present.

Executive Session

A resolution to go into executive session for the purpose of personnel matters was made by Board Trustee Elizabeth Dilts and seconded by Board Trustee Cheryl Drzewoszewski with four aye votes in favor. (7:50pm)

A resolution to come out of executive session was made by Board Trustee Elizabeth Dilts and seconded by Board Trustee Gina Sharkey (8:10pm) with four aye votes in favor.

Committee Reports

A. BUILDING AND GROUNDS

B. BUDGET AND FINANCE

B-1 SEMI Waiver

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Cheryl Drzewoszewski that resolution B-1 be adopted as presented:

SEMI Waiver Special Education Medicaid Initiative

Whereas NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 14-15 school year, and

Whereas the Hampton Board of Education desires to apply for this waiver due to the fact that projects having fewer than forty Medicaid eligible classified students and the participation in SEMI would not provide a cost benefit to the district based on available SEMI reimbursement for 14-15;

Therefore be it resolved that the Hampton Board of Education hereby authorizes the Interim CSA to submit to the Executive County Superintendent of Schools , Hunterdon County and appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 14-15 school year.

The motion was affirmed by a four to zero vote.

B-2 NJSIG Grant

Motion by Board Trustee Elizabeth Dilts and seconded by Board Trustee Gina Sharkey that the following resolution be adopted.

Recommend that the BOE approve submittal of the School Safety Grant to NJSBAIG in the amount of \$3,100.

The motion was affirmed by a four to zero vote.

Personnel and Negotiations

C-1 Behavioral Specialist

Motion by Board Trustee Gina Sharkey seconded by Board Trustee Elizabeth Dilts that the following resolution be adopted.

Whereas the board has previously contracted with a Behavioral Specialist at the rate of forty dollars per hour, and;

Whereas we now have a Behaviorist Specialist on staff who can do all observations previously paid for during the school day;

It is recommended that the board approve Dawn Decker as the Hampton School District Behavior Specialist, with a payment of forty dollars an hour for the writing of specific reports done out of school as part of CST evaluations or 504 Plan accomodations.

The motion was affirmed by a four to zero vote.

Policy

D-1 Approval of policy, second reading

Motion by Board Trustee Gina Sharkey seconded by Board Trustee Elizabeth Dilts that the following resolution be adopted.

Resolved that the following policies be approved in a second reading as follows:

6114 / 6114R2 / 6114R3

6141.2 / 6142.9

6142.1 / 6142.10 Form 1-4

6144

6145.1 / 6145.2 / 6145.2R

6146.2

6147 / 6147.1

6151

6160

6161 / 6161.11 / 6161.3

6162.5

6164.1 / 6164.1R

6171 / 6171.1 / 6171.4 / 6171.6 / 6171.6 Form

6172

6178

Discussion took place on 6171.6 and its importance and Mr. Jones affirmed that the policies were well within the expectations of the DOE. Discussion took place on the fact that St. Ann's is the first emergency back-up location and that the Presbyterian Church should be removed from the policy and that clarification was needed on contact of parents in emergency circumstances. Finally discussion took place on the use of the color coded cards which the CSA stated were obsolete.

Mrs. Dilts explained the procedure for policy revision and Mrs. Sharkey volunteered her assistance.

Mrs. Drzewoszki requested that a copy of the minutes policy be distributed.

The motion was affirmed by a four to zero vote.

There was no discussion under New Business or Old Business.

There is a meeting scheduled for the February 25th date.

There was no comment from public.

Motion by Board Trustee Gina Sharkey seconded by Board Trustee Elizabeth Dilts that the meeting adjourn at 8:22pm.

The motion was affirmed by four ayes and no nays.

Respectfully Submitted;

Art DiBenedetto, Interim CSA, Board secretary Pro-Tem