

**HAMPTON BOARD OF EDUCATION
REGULAR MONTHLY BUSINESS MEETING
March 25, 2014 Minutes**

Call to Order – Megan Bruton, President –The meeting was called to order by President Megan Bruton at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on February 5, 2014 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Bruton:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning

District Goals for 2013 – 2014

1. To design and implement an outreach program to expand district enrollment as a choice school.
2. To reduce per pupil costs without sacrificing quality educational opportunities for all students.
3. To implement a seamless administrative transition.
4. To continue to improve student achievement as measured by multiple authentic assessments so that every child reaches his/her full potential.

Board of Education Goals 2013-2014

1. To complete the revisions and updates to the policy manual; conversion to NJSBA system.
2. To expand and continue community engagement and encourage two-way communications.

Roll Call – Board Secretary Werner

Present: Megan Bruton, President
Elizabeth Dilts
Cheryl Drzewoszewski
Jennifer Shaner

Absent: Gina Sharkey, Vice President (arrived at 6:38 p.m.)

Also Present: Art DiBenedetto, Interim Chief School Administrator
Christine Werner, Business Administrator/Board Secretary (arrived at 7:24 pm)
Michael Jones, Assistant Principal
There was no members of the public present.

Communications

Board Trustee Jennifer Shaner moved the following resolution:

Recommend the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Copies
Alice Burtnick	Retirement	Mr. Art DiBenedetto, Interim CSA Mrs. Megan Bruton, Board President Members, Hampton Board of Education

The motion was approved by a unanimous voice vote of all members present.

Board President’s Report – Mrs. Megan Bruton

President Bruton had no comment at this time.

Interim Chief School Administrator’s Report – Art DiBenedetto

Interim Chief School Administrator DiBenedetto stated that the Hampton Board of Education Shared Services and Community Outreach committee met earlier with Ms. Colleen earlier this evening.

Assistant Principal Report – Michael Jones

Assistant Principal Jones had no comment at this time.

Board Secretary’s Report – Christine M. Werner

Board Secretary Werner wished Mrs. Bruton “Happy Birthday”.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to open the public session at 6:34 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 6:34 p.m.

There being no items presented for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Cheryl Drzewoszewski to close the public session at 6:34 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Cheryl Drzewoszewski , seconded by Board Trustee Jennifer Shaner, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding Personnel matter and Student matters. It is expected that the discussion Undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 6:35 pm and was approved by a unanimous voice vote by all members present.

Board Trustee Gina Sharkey entered the meeting at 6:38 p.m.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, to close executive session at 6:45 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 6:45 pm with the following members present:

Present: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President.

Committee Reports

A. BUILDING AND GROUNDS – Bruton/Drzewoszewski

Facility Request – No facility requests were presented at this time.

B. BUDGET AND FINANCE -Drzewoszewski/Dilts

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following Budget and Finance resolution be adopted as presented:

B-1 Professional Day Requests –

RESOLVED that resolution number B-1 be adopted as presented:

Recommend the Board approve the following professional development request as presented:

Date	Teacher	Subject	Estimated Cost
04/10/14	Mrs. Ruth Ann Dalrymple	McRel’s The 12 Touchstones of Good Teaching Mullica Hill, NJ	\$129.00 (NCLB Title IIA) \$67.27 Mileage (Current Expense) \$90.00 Substitute Total: \$286.27

VOTE: BUDGET AND FINANCE RESOLUTION #B-1 AS PRESENTED

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following Budget and Finance resolution be adopted as presented:

B-2. Approve Monthly Bills List – March 2014

Recommend the Board approves the attached February 26, 2014 – March 25, 2014 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

Fund 10 – Current Expense	\$ 80,107.47
Fund 20 – Special Revenue	\$ 1,173.98
Fund 30 – Capital Outlay	\$ -0-
Fund 40 – Debt Service	\$ -0-
Fund 50 – Food Service	\$ 2,550.39
Grand Total	\$ 83,831.84

VOTE: BUDGET AND FINANCE RESOLUTION #B-2 AS PRESENTED

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

C. PERSONNEL AND NEGOTIATIONS – Bruton/Dilts

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that the following Personnel and Negotiations resolution be adopted as presented:

C-1. Approve Retirement – Alice Burtnick

Recommend the Board approves, the resignation of Alice Burtnick, **with regret**, due to retirement, effective June 30, 2014.

A brief discussion ensued regarding Mrs. Burtnick’s replacement. Interim Chief School Administrator DiBenedetto stated that this vacancy would like be filled with an employee already on staff.

VOTE: PERSONNEL AND NEGOTIATIONS RESOLUTION #C-1 AS PRESENTED

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

D. POLICY – Bruton/Dilts

Board Trustee Elizabeth Dilts distributed a copy of the the Policy Committee meeting minutes held last week. Board Trustee Elizabeth Dilts gave the following status report regarding our Policy update as follows:

- 5000 Policy series – will be provided to the Board of Education for approval at the next opportunity.
- 3000/4000 Policy series – will be final series to be presented to the Board of Education for adoption as it is the most difficult.
- 1000/2000 Policy series – is the easiest series, will be provided to the Board of Education next week for approval at the next opportunity.

Board Trustee Elizabeth Dilts stated Interim Chief School Administrator DiBenedetto will review all new/revised HBOE Policies prior to their being provided to the Board of Education for consideration/approval.

Board Trustee Cheryl Drzewoszewski requested that the HBOE Facility Usage policy be provided to her at the next opportunity.

E. LEGISLATIVE DELEGATE, NJSBA, HCSBA - Dilts

There were no Legislative Delegate, NJSBA, HCSBA matters presented for discussion this evening.

F. CURRICULUM AND TECHNOLOGY - Shaner/Sharkey

Board Trustee Jennifer Shaner discussed the following curriculum matters/programs and suggested that they might be included/provided as a enrichment period/class for HPS students:

- ✓ **Lego Program**
- ✓ **Mind Program: Robotics (Ages 9-14) approximately \$350.00/Year**
- ✓ **Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants) Tournament/NJ State Competition for Mind Programs cost approximately \$770.00/inclusive.**
- ✓ **Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants) There is a Tournament for this program as well. (2012-2013 Tournament held in May in Robbinsville, NJ). This program tournament also includes instant challenges.**

Board Trustee Cheryl Drzewoszewski stated that this could serve as an extension of the HPS Enrichment classes and suggested that this be included as an Enrichment class opportunity going forward for HPS students.

Board Trustee Gina Sharkey stated that this correlates and continues with Mrs. Burd's ideas/efforts in terms of the HPS Mind program offered to our students in the past and over the years while Mrs. Burd was here.

G. ESC REPRESENTATIVE - Sharkey

Board Trustee Gina Sharkey stated that the next ESC meeting will be held on April 7, 2014.

H. SHARED SERVICES AND NEIGHBORING SCHOOL OUTREACH COMMITTEE - Shaner/Sharkey

A brief discussion ensued regarding Shared Services. Mrs. Shaner and Mrs. Sharkey will meet and discuss coordinating Shared Services/Community Outreach efforts. It was noted that NJSBA (host) will coordinate efforts to afford smaller Hunterdon/Warren county districts with an opportunity to participate in a county Consortium as has been discussed by the Hampton Board of Education. Board Trustee Elizabeth Dilts stated that Hampton might consider volunteering our facility such that the NJSBA might coordinate said effort. A brief discussion ensued. Board Trustee Elizabeth Dilts stated she would be willing to develop a meeting agenda and open discussions/develop relationship with NJSBA to initiate this consideration.

I. COMMUNICATION – Drzewoszewski/Shaner

Board Trustee Cheryl Drzewoszewski inquired as to the status of the Community Survey. Interim Chief School Administrator DiBenedetto stated that it has been completed and was been mailed out to the community this past week.

New Business

There were no New Business matters presented for discussion this evening.

Old Business

There were no Old Business matters presented for discussion this evening.

Dash Board Matters

An overview regarding Dash Board matters was presented including but not limited to a car's key instruments that are readily visible and update/status is readily available at any time. Similarly, the BOE Dash Board matters would be of the same capacity easily tying our Dash Board matters to our main objectives and goals i.e. Enrollment/Cost Per Pupil matters. Discussion ensued. Board Trustee Gina Sharkey stated this would assist the Board of Education in "keeping our finger on the pulse".

Discussion ensued regarding keeping the BOE Dash Board on the HPS Website. Mrs. Werner noted that there are other NJ School Districts who post their BOE Dash Board on their website.

Parking Lot

The following Parking Lot matters was discussed:

- 1. Scavenger Hunt status. A brief discussion ensued.**
- 2. Youth Center – HPS Facility Usage consideration.**

Comments from Public II (Public discussion of agenda items.)

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to open the public session at 7:19 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 7:19 p.m.

There being were no items presented for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Gina Sharkey to close the public session at 7:19 pm. This was approved by a unanimous voice vote by all members present.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Cheryl Drzewoszewski made a motion, seconded by Board Trustee Jennifer Shaner and carried by Unanimous Voice Vote to adjourn the March 25, 2014 Regular Business Meeting of the Hampton Board of Education at 7:20 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary