

**HAMPTON BOARD OF EDUCATION  
REGULAR MONTHLY BUSINESS MEETING**

**Minutes  
May 27, 2014**

**Call to Order –Megan Bruton, President** –The meeting was called to order by President Megan Bruton at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

**Open Public Meeting Announcement** - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on February 5, 2014 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance** - All of those present participated in the pledge to the allegiance.

**District Mission Statement** was read into the minutes by President Bruton:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning
- Develop a continuing interest in self-improvement in all areas

**District Goals for 2013 – 2014**

1. To design and implement an outreach program to expand district enrollment as a choice school.
2. To reduce per pupil costs without sacrificing quality educational opportunities for all students.
3. To implement a seamless administrative transition.
4. To continue to improve student achievement as measured by multiple authentic assessments so that every child reaches his/her full potential.

**Board of Education Goals 2013-2014**

1. To complete the revisions and updates to the policy manual; conversion to NJSBA system.
2. To encourage and continue community engagement and encourage two-way communications.

**Roll Call – Board Secretary DiBenedetto**

Present: Megan Bruton, President  
Gina Sharkey, Vice President  
Elizabeth Dilts  
Cheryl Drzewoszewski  
Jennifer Shaner

Absent: None

Also Present: Art DiBenedetto, Interim Chief School Administrator  
Christine M. Werner, Business Administrator/Board Secretary  
Michael Jones, Assistant Principal  
There were six members of the public present.

**Minutes Approval**

**Board Trustee Gina Sharkey moved the following resolution:**

**Recommend** the Board approve the minutes of the following meetings:

Date	Meeting
April 29, 2014	Regular Meeting
April 29, 2014	Executive session

**The motion was seconded by Board Trustee Elizabeth Dilts and a brief discussion ensued. The motion was approved by a majority affirmative vote of the Board members present. Board Trustee Cheryl Drzewoszewski abstained.**

**Board President’s Report – Mrs. Megan Bruton**

President Bruton discussed the following matters:

1. BOE Committee Work Between Meetings – President Bruton noted that the Board will meet in committee, receive committee matter/business related updates from Administration, have discussion and then make recommendations to the full Board for consideration/approval on various committee related topics. Committee meeting minutes will be provided to the full Board by a Committee member via the committee meeting minutes form. A brief discussion ensued.
2. Progress on the Board Self Evaluation/Goal Setting – President Bruton provided a status report pertaining to the progress on the BOE Self Evaluation/Goal Setting workshop noting that Ms. Thornton, NJSBA Client Service Representative is not available to meet with the BOE on June 24, 2014 pertaining to proceeding with the 2014-2015 Annual Goal Setting workshop. A brief discussion ensued regarding the availability of the BOE members in July i.e. July 1. President Bruton stated she would request Ms. Thornton provide dates of her availability to meet with the BOE in July pertaining to same.

3. Summary of the Community Survey – President Bruton inquired if Administration might provide a response/report regarding the Community Survey that was distributed in April to local residents and hold a public forum to report the results. A brief discussion ensued. Interim Chief School Administrator DiBenedetto stated that he would compile the suggestions/comments and distribute them via the Friday Folder and provide an overview of the results in a Public Forum to be held in June.

### **Interim Chief School Administrator’s Report – Art DiBenedetto**

Assistant Principal Jones reported on the following matters on behalf of Interim Chief School Administrator DiBenedetto:

**1. New hire process** – Assistant Principal Jones provided an overview of the new hire process for HPS staff. Assistant Principal Jones introduced two individuals to the Board of Education and members of the public present who are being recommended for appointment for the 2014-2015 school year including:

**Ms. Kelly Evans – Physical Education/Health Teacher**

**Ms. Ann Marie Linnen – Special Education Teacher**

Interim Chief School Administrator DiBenedetto asked that these individuals might take a minute to comment about themselves and provide an overview of their educational philosophy, background and experience as a teacher. A brief discussion/interaction with these individuals ensued. Both Ms. Evans and Ms. Linnen expressed excitement about coming aboard at HPS and thanked Interim Chief School Administrator DiBenedetto, Assistant Principal Jones and the Board of Education for the opportunity to be included in our HPS family. Assistant Principal Jones “Welcomed” these new teachers on board stating that both individuals shared in his “All In / Teamwork” philosophy.

**2. Summer School** – Assistant Principal Jones discussed the 2014 Summer School/ESY program i.e. dates (06/30/14 – 07/31/14), time schedule and program overview for HPS Preschool/PSD children.

**3. Posting for Part Time Supervisor** – Assistant Principal Jones provided an overview of the Supervisor job description. A brief discussion regarding the particulars (i.e. responsibilities, salary / stipend remuneration, etc). Assistant Principal Jones noted that the part time supervisor position vacancy will be posted soon. Assistant Principal Jones stated that interviews will be conducted in June and a recommendation for appointment will be provided to the BOE for approval at the June 24, 2014 Regular Business meeting.

**4. Youth Center Update** – A lengthy discussion ensued was held regarding the Youth Center program. Anticipated start September 2014 and/or Summer 2015, our Board attorney will write contract, Use of Facility application will be submitted for September 2014 start date and will the Youth Center will service HPS and children from surrounding towns, discussion ensued regarding general liability insurance coverage(s), etc. Interim Chief School Administrator DiBenedetto stated that this program will operate at no cost to the district and will provide rental fees charged at a “per room usage” fee. Interim Chief School Administrator DiBenedetto stated that the program will be entitled “Youth Center at Hampton School”. Board Trustee Jennifer Shaner inquired if the rental fees will be charged on an annual basis as is done with St. Ann’s Church. Interim Chief School Administrator DiBenedetto stated “yes” but that he will need to meet with Ms. Colleen to ascertain the specificity of the contract, rental fees, etc. Interim Chief School Administrator DiBenedetto stated that Ms. Colleen has guaranteed that Hampton students/children will be offered the program at a discounted rate. Discussion ensued. Board Trustee Cheryl Drzewoszewski briefly discussed the unspent playground grant funds. Interim Chief School Administrator DiBenedetto then discussed the the Youth Services Program (SBYSP) to be held at HPS this Summer. Assistant Principal Jones stated that the Proposal for Summer Program at Hampton Public School proposed and received from Hunterdon Behavioral Health center was distributed to the Board for review and information regarding same. Assistant Principal Jones stated that this program will be held this Summer (2014) and will be conducted at no charge to Hampton children/families/residents who wish to participate in the program (counseling services). A brief discussion ensued regarding the age of the children that will be served both Hampton residents and non-residents (with preference given to Hampton residents), days that services will be provided include Monday, Tuesday and Wednesday from 10:00 am. – 2:30 p.m., registration information, and purpose/philosophy of the program. Interim Chief School Administrator stated that the goal of the program is to provide counseling services to Hampton children at no cost to Hampton families.

5. ESY/Summer School 2014 Charge/Cost Discussion - Assistant Principal Jones noted that the HPS ESY Summer Program for Preschool Aged Children will cost parents \$175.00 for twenty days (M-Th, 9:00 – 12:00 noon). Special Education children are not subject to any tuition charges.

6. Hampton Public School Events 05/28/14 – 06/17/14– Assistant Principal Jones provided an overview of the HPS events that will take place during the final week of May and through June 16, 2014 culminating in 8<sup>th</sup> Grade Graduation at 7:00 p.m. Assistant Principal stated that all are welcome to attend Graduation.

### **Board Secretary’s Report – Christine M. Werner**

Board Secretary Werner stated that the Board Self Evaluations should be completed via the NJSBA website no later than June 6, 2014. Board Secretary Werner stated that it is recommended that the Board Retreat meeting focus on setting Board of Education and Superintendent Goals for the 2014-2015 school year. A brief discussion ensued. Board Secretary Werner suggested that the Board Retreat might be held on July 22, 2014.

Board Secretary Werner stated that there are Addendum Agenda resolutions this evening and she respectfully requested that that may be considered for approval by the Board of Education. Board Secretary Werner provided a brief overview of the resolutions contained therein. A brief discussion ensued.

### **Comments from Public I (Public discussion of agenda items.)**

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to open the public session at 7:20 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 7:20 p.m.

There being no items presented for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to close the public session at 7:21 pm. This was approved by a unanimous voice vote by all members present.

Interim Chief School Administrator DiBenedetto stated that there is a need for a short Executive Session Meeting this evening to discuss Personnel matters and that it is expected that action will be taken following the Executive Session meeting.

### **EXECUTIVE SESSION**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:21 pm and was approved by a unanimous voice vote by all members present.

### **EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, to close executive session at 7:42 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 7:42 pm with the following members present:

**Present:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President.

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following resolution be adopted as presented:**

WHEREAS there is a need for a Special Executive Session Meeting of the Hampton Board of Education pertaining to Personnel and Contract Negotiations; and

RESOLVED that the Hampton Board of Education wishes to conduct a Special Executive Session Meeting on June 17, 2014 at 6:00 p.m. for the purpose of conducting interviews and contract negotiations regarding the Chief School Administrator vacancy; and

AND, BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is directed to advertise and post public notices advising that a Special Executive Session Meeting will be held on Tuesday, June 17, 2014 for Personnel and Contract Negotiations matters in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq.

**Motion carried by a unanimous voice vote of all members present.**

## Committee Reports

### Building & Grounds – Bruton and Drzewoszewski

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Cheryl Drzewoszewski, that the following resolution be adopted as presented:**

**RESOLVED that resolution numbered A-1 be adopted as presented:**

#### **A-1. Hampton Public School Facility Requests**

**Recommend** the Board approve the following facility request(s) as presented:

Group	Purpose	Date	Time	Fee (if applicable)
H.S.A. Mrs. Kathleen Walton	Request for Use of Gym – H.S.A. End of Year Ice Cream Treat Event for all HPS Students.	June 16, 2014	8:30 AM -12:30 PM	No Charge

**Motion carried by a unanimous voice vote of all members present.**

A brief discussion ensued regarding the HPS dugout repairs needed. President Bruton suggested that the BOE might use the volunteer services to fix the dugout structure i.e. plan structure, provide services and solicit the assistance of volunteer workers who may be able to assist/work together with Mr. Myers and Mr. Neidlinger (HPS custodians) in making the necessary repairs to the dugout. Board Trustee Jennifer Shaner suggested that perhaps the repairs might be made through bartering with community groups for the free use (no charge) of the fields. Discussion ensued. Interim Chief School Administrator DiBenedetto stated that consideration should be given to removing the dugout facility from the field rather than repair it, however, Interim Chief School Administrator DiBenedetto stated that perhaps Board Trustee Jennifer Shaner's suggestion to barter with community groups may very well be in the best interest. Discussion ensued. Board Trustee Gina Sharkey noted that Mr. Reeve and Mr. Walton were very active in the Hampton Athletic Association in the past and were involved in the constructing of the field dugout early on. It was recommended that the matter be assigned to the Buildings and Grounds Committee for consideration/discussion at the next opportunity.

## **B. BUDGET AND FINANCE –Dilts/Drzewoszewski**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that resolutions numbered B-1 – B-6 be adopted as presented:**

### **B-1 Mentoring Fee Reimbursement – Michael Jones**

**Recommend** the Board approve the reimbursement for mentoring fees related to Mr. Jones LOL program in the amount of \$1,500.

### **B-2. Summer Program**

**Recommend** the Board approve a summer school, ESY program for the summer of 2014 consisting of Integrated Pre-School and the Autistic class, lasting from June 30 through July 31<sup>st</sup>. Cost for non-classified students will be \$175 for twenty days. Three hours per day for pre-school. Four hours per day for Autistic Class. Classified students, no charge.

Discussion ensued. Board Trustee Elizabeth Dilts requested that the minutes reflect the following notation:

**Note:** The ESY tuition fees as stated represent a increase of \$25.00 over the 2013 ESY rate of \$150.00 charged last Summer.

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Cheryl Drzewoszewski, that resolution numbered B-2 be AMENDED and adopted as follows:**

### **B-2. Summer Program**

**Recommend** the Board approve a summer school, ESY program for the summer of 2014 consisting of Integrated Pre-School and the Autistic class, lasting from June 30 through July 31<sup>st</sup>. Cost for non-classified students will be \$175 for twenty days. Three hours per day for pre-school. Four hours per day for Autistic Class. Classified students, no charge.

**Note:** The ESY tuition fees as stated represent a increase of \$25.00 over the 2013 ESY rate of \$150.00 charged last Summer.

**B-3 Approve Monthly Bills List – May 2014**

**Recommend** the Board approve the attached May 2014 Bills List as recommended by the Interim Chief School Administrator and School Business Administrator.

<b>Fund 10 – Current Expense</b>	<b>\$ 58,819.09</b>
<b>Fund 20 – Special Revenue</b>	<b>\$ -0-</b>
<b>Fund 30 – Capital Outlay</b>	<b>\$ -0-</b>
<b>Fund 40 – Debt Service</b>	<b>\$ -0-</b>
<b>Fund 50 – Food Service</b>	<b><u>\$ 3,208.42</u></b>
<b>Grand Total</b>	<b>\$ 62,027.51</b>

**B-4 Approval Payroll – May 15, 2014 and May 30, 2014**

**Recommend** the Board confirm the approval of the payroll for May 15, 2014 in the amount of \$86,386.80 and May 30, 2014 in the amount of \$85,459.53.

**B-5 Approval Maschio’s Food Service Report – April 30, 2014**

**Recommend** the Board accept/approve Maschio’s Food Service Income Statement report for the month of April 2014, which shows a monthly profit of \$1,096.53 and a year-to-date income profit of \$10,912.50.

**B-6 Approval of Summer Counseling and Recreation Program**

**Recommend** the Board approve, upon the recommendation of the Interim Chief School Administrator and the Assistant Principal, a Summer Recreation and Counseling program sponsored by the Hunterdon Behavioral Health Organization at no cost to the Board. The program will operate for six weeks, from 10am to 2:30 pm, Monday, Tuesday and Wednesday. Actual Dates to follow in conjunction with district Use of Facilities form.

**VOTE :** BUDGET AND FINANCE RESOLUTIONS B-1, B-2 **AS AMENDED**, AND B-3 – B-6 AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolution number B-7 be **ADDENDED** and adopted as presented:**

**B-7 SBA/BS Monthly Certification – NJAC 6:20-2:113**

**Recommend** in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of May 27, 2014.

**VOTE :** SBA/BS MONTHLY CERTIFICATION AS ADDENDED AND PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that resolution number B-8 be **ADDENDED** and adopted as presented:**

**B-8 Authorization to Implement 2014-2015 School Budget**

**Recommend** the Board of Education of Hampton, in the County of Hunterdon, New Jersey, authorizes the Interim Chief School Administrator and Business Administrator to implement the 2014-2015 budget pursuant to applicable local and state policies and regulations.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-8 **AS ADDENDED** AND AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that resolution number B-9 be **ADDENDED** and adopted as presented:**

**B-9 Adoption of 2014-2015 Budget**

**Recommend** the Board of Education of Hampton, in the County of Hunterdon, New Jersey, authorizes the Interim Chief School Administrator and Business Administrator to implement the 2014-2015 school budget pursuant to policies and regulations of the state board and local board in the amounts that follow:

Current Expense	\$2,590,644	
Special Revenue	53,000	
Debt Service	<u>250,414</u>	
<b>TOTAL BUDGET</b>	<b>\$2,894,058</b>	and,

**Recommend**, that the following General Fund Tax levy schedule also be approved to support the 2014-2015 budget:

<u>Date Due</u>	<u>Amount</u>	<u>Date Due</u>	<u>Amount</u>
July 15, 2014	\$136,074.59	January 15, 2015	\$136,074.59
August 15, 2014	\$136,074.59	February 15, 2015	\$136,074.59
September 15, 2014	\$136,074.59	March 15, 2015	\$136,074.59
October 15, 2014	\$136,074.59	April 15, 2015	\$136,074.59
November 15, 2014	\$136,074.59	May 15, 2015	\$136,074.59
December 15, 2014	\$136,074.59	June 15, 2015	\$136,074.51



Current Expense School District Tax for the 2014-2015 School Year is \$1,632,895.00

**Recommend**, that the following Debt Service Tax levy schedule also be approved to support the 2014-2015 Debt Service budget:

<u>Date Due</u>	<u>Amount</u>	<u>Date Due</u>	<u>Amount</u>
August 15, 2014	\$52,707.00	February 15, 2015	\$89,406.00

Debt Service School District Tax for the 2014-2015 School Year is \$142,113.00

A brief discussion ensued pertaining to the date(s) the tax levy is received –vs- the date the requisition of tax request stipulates that the receipt of taxes should be made.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-9 **AS ADDED** AND AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that resolution number B-10 be **ADDED** and adopted as presented:**

#### **B-10 Approve Chart of Accounts/CDK Accounting System**

**Recommend** the Board of Education of Hampton, in the County of Hunterdon, New Jersey, designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

**Recommend** the Board of Education of Hampton, in the County of Hunterdon, New Jersey, designates the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary within the district’s approved accounting system, CDK Systems, Inc.; and

**Recommend** that the Interim Business Administrator is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-10 **AS ADDED** AND AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Megan Bruton, that resolution number B-11 be **ADDENDED** and adopted as presented:

**B-11 Cancellation of Outstanding Current Account Checks**

**Recommend** the Board affirm the cancellation of outstanding Current Account checks as follows:

DATE	DESCRIPTION	CHECK #	AMOUNT
04/24/2007		12515	10.00
09/16/2008		13267	295.00
10/21/2008		13335	23.85
12/16/2008		13432	275.00
03/05/2009		13545	713.31
10/15/2009		13832	111.94
05/18/2010		14101	544.01
08/30/2010	XFR TO AGENCY		21,116.77
06/21/2011		14529	90.00
08/16/2011		14587	67.98
11/03/2011		14681	328.00
11/04/2011		14703	55.22
12/30/2011		14767	22.57
12/30/2011		14775	2,362.75

A brief discussion ensued pertaining to the Current Account checks as listed above in conjunction with the discussion held with Mr. Montanino, District Auditor to cancel outstanding checks that are dated more than 90 days prior. Board Secretary Werner stated that there are additional checks that are to be cancelled and will be discussed with the Treasurer and put forth for cancellation via Board Resolution at the next Regular Business meeting scheduled on June 24, 2014.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-11 **AS ADDENDED** AND AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

Board Trustee Elizabeth Dilts stated that a Budget and Finance Committee meeting has been scheduled on Thursday, May 28, 2014 at 6:30 p.m. Board Secretary Werner stated that she will generate a Budget and Finance Committee Meeting Agenda in conjunction with Assistant Principal Jones and that which will include various End of the Year matters, including but not limited to, discussion pertaining Maschio's Food Service Management Contract 2014-2015 and other Board of Education Budget and Finance matters.

**C. PERSONNEL AND NEGOTIATIONS – Bruton/Dilts**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that resolutions numbered C-1 – C-2 be adopted as presented:**

**C-1. New Hire – Ms. Kelly Evans**

**Recommend** the board approve, upon the recommendation of the Interim CSA and the Assistant Principal, the hiring of Kelly Evans, MA Step E, \$60,655, .6FTE prorated salary of \$36,393 as a Teacher of Physical Education/Health for the period August 26, 2014 – June 18, 2015\*.

\* Tentative Last Day of School.

**C-2. New Hire – Ms. Ann Marie Linnen**

**Recommend** the board approve, upon the recommendation of the Interim CSA and the Assistant Principal, the hiring of Ann Marie Linnen, BA+30 Step D, \$48,155, .43 FTE prorated salary of \$320,706 as a Special Education Teacher for the period August 26, 2014 – June 18, 2015\*.

\* Tentative Last Day of School.

**VOTE : PERSONNEL RESOLUTIONS C-1 - C-2 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President**

**NAYS: None**

**ABSTENTIONS: None**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that resolution numbered C-3 be adopted as presented:**

**C-3. Appointment of 2014 Extended School Year Teachers**

**Recommend** the Board approve, at the recommendation of the Interim CSA and Assistant Principal, the following summer school teachers for the 13-14 Extended School Year, June 30 through July 31, 2014. Pre-School, salary pro-rated .533 of per diem for 20 days. Autistic Class, salary pro-rated .6 per diem. (extra hour, 8 to Noon.)

<b>Teacher name</b>	<b>Salary</b>
Carley Marookian, Integrated PreSchool	\$2,420
Dawn Decker, Autistic Class	\$4,371

**VOTE : PERSONNEL RESOLUTION C-3 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President**

**NAYS: None**

**ABSTENTIONS: None**

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolution number C-4 be **ADDENDED** and adopted as presented:

**C-4. Appoint Seasonal/Summer Custodial Assistants**

**Recommend** the Board approve, upon the recommendation of the Interim Chief School Administration and Assistant Principal, the following Seasonal/Summer Custodial Assitant(s) as follows:

Name	Position	Effective Date	Salary
Randy Soares	Summer/Seasonal Temporary Custodial/Maintenance	June 23, 2014 – August 29, 2014	\$10.00/Hr.
Matt Schaefer	Summer/Seasonal Temporary Custodial/Maintenance	June 23, 2014 – August 29, 2014	\$10.00/Hr.

**Note:** It is anticipated that seasonal/Summer custodial assistants will work 40 hours per week.

**VOTE :** PERSONNEL RESOLUTION C-4 **AS ADDENDED** AND AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolution number C-4 be **ADDENDED** and adopted as presented:

**C-5. Appoint ESY Nurse and Aide Assistants**

**Recommend** the Board approve, upon the recommendation of the Interim Chief School Administration and Assistant Principal, the following ESY personnel as follows:

Name	Program	Period	Hourly Rate	Hours Per Day	Salary
Linda Paterson	Nurse/School Aid	06/30/14 – 07/31/14 M – Th = 20 Days	\$40.00	3	\$2,400.00
Nike Bradner	Nurse/School Aid Substitute	06/30/14 – 07/31/14 M – Th = 20 Days	\$40.00	3	As Needed

**VOTE :** PERSONNEL RESOLUTION C-5 **AS ADDENDED** AND AS PRESENTED.

**AYES:** Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

**NAYS:** None

**ABSTENTIONS:** None

## **D. POLICY – Bruton/Dilts**

Much discussion on the following policies presented this evening for second reading.

### **5000 Students**

5020 Role of Parents/Guardians Old Revised  
5021 School Wide Parental Involvement New 1st Reading  
5111 Admission Old Revised  
5112 Entrance Age Old Revised  
5113 Attendance, Absences and Excuses Old Revised  
5113 (R) Regulation, Class Make-Up Procedure New 1st Reading  
5113 (R2) Regulation, Student Attendance Procedure New 1st Reading  
5114 Suspension and Expulsion Old with Changes 1st Reading  
5144 (R) Regulation, Hearing Procedure New 1st Reading  
5118 Nonresidents Old with Changes 1st Reading  
5119 Transfers Old with Changes 1st Reading  
5120 Assessment of Individual Needs Old Revised  
5121 Examinations/Grading/Rating/Testing Old Revised  
5123 Promotion/Retention Old with Changes 1st Reading  
5123.2 Academic Acceleration Old with Changes 1st Reading  
5124 Reporting to Parents/Guardians Old Revised  
5124 (R) Regulation New 1st Reading  
5125 Student Records Old with Changes 1st Reading  
5125 (R) Regulation New 1st Reading  
5125.2 Student Photographs Old Revised  
5126 Awards for Achievement Old with Changes 1st Reading  
5127 Commencement Activities Old with Changes 1st Reading  
5131 Conduct/Discipline Old with Changes 1st Reading  
5131 (R) Regulation, Student Conduct New 1st Reading  
5131 (R2) Regulation, Student Unrest New 1st Reading  
5131.1 Harassment, Intimidation and Bullying New 1st Reading  
5131.2 Physical Restraint New 1st Reading  
5131.2 (F) Form, Physical Management Documentation New 1st Reading  
5131.3 Student Vehicles Old Revision  
5131.5 Vandalism/Violence Old Revision  
5131.51 Student Care of School Property Old Revision  
5131.6 Drugs, Alcohol, Tobacco Old with Changes 1st Reading  
5131.6 (F) Form, Nurse Observation New 1st Reading  
5131.6 (F2) Form, Potential Substance Abuse Referral New 1st Reading  
5131.7 Weapons and Dangerous Instruments New 1st Reading  
5131.8 Dating Violence Incidents New 1st Reading  
5132 Dress Code Old with Changes 1st Reading  
5132.1 Suspected Gang Activity Old Revision  
5134 Married/Pregnant Students Old Revision  
5136 Fund-Raising Activities Old with Changes 1st Reading  
5141 Health Old with Changes 1st Reading  
5141.1 Accidents Old Revision

5141.2 Illness Old Revision  
5141.2 (R) Regulation, Handling Body Fluids New 1st Reading  
5141.21 Administering Medication Old with Changes 1st Reading  
5141.3 Health Examinations and Immunizations Old with Changes 1st Reading  
5141.3 (R) Regulation New 1st Reading  
5141.4 Child Abuse and Neglect Old Revision  
5141.5 Student Assistance Program Old with Changes 1st Reading  
5141.6 Crisis Intervention/Student Suicide Old with Changes 1st Reading  
5141.8 Sports Related Concussion and Head Injury New 1st Reading  
5142 Student Safety Old with Changes 1st Reading  
5142.1 Safety Patrols Old with Changes 1st Reading  
5145.11 Questioning and Apprehension Old Revision  
5145.12 Search and Seizure Old with Changes 1st Reading  
5145.4 Equal Educational Opportunity Old with Changes 1st Reading  
5145.5 Photographs of Students New 1st Reading  
5145.6 Student Grievance Procedure Old Revision  
5200 Non Public School Students Old Revision

2000/2010 Concepts and Roles in Administration/Goals and Objectives Old with Changes 1st Reading  
2121 Line of Responsibility New 1st Reading  
2121 (X) Exhibit, Organizational Charts New 1st Reading  
2131 Chief School Administrator Old with Changes 1st Reading  
2210 Administrative Leeway in Absence of Board Policy Old Revision  
2224 Nondiscrimination/Affirmative Action Old Revision  
2232 Manuals, Directives, Bulletins, Announcements, Reports Old Revision  
2240 Research, Evaluation and Planning Old with Changes 1st Reading  
2255 Action Planning for NJQSAC Old with Changes

1000/1010 Concepts and Roles/Goals and Objectives Old Revision  
1100 Communicating with the Public Old Revision  
1110 Media Old Revision  
1111 District Publications New 1st Reading  
1120 Board of Education Meetings Old Revision  
1140 Distribution of Materials by Students and Staff New 1st Reading  
1160 Responsibilities of the Board Old Revision  
1200 Community Volunteers Old with Changes 1st Reading  
1220 Ad Hoc Advisory Committees Old Revision  
1230 School-connected Organizations Old Revision  
1250 Visitors Old Revision  
1251 Loitering and Causing Disturbance Old Revision  
1312 Community Complaints and Inquiries Old Revision  
1312 (R) Community Complaints and Inquiries, Regulation New 1st Reading  
1313 Gifts to District Employees Old Revision  
1322 Contests for Students Old with Changes 1st Reading  
1325 Advertising and Promotion Old Revision  
1330 Use of School Facilities Old with Changes 1st Reading

- 1330 (R) Regulation, Schedule of Charges New 1st Reading
- 1330 (R2) Regulation, Use of School Facilities Rules New 1st Reading
- 1330 (F) Form, Application for Use of School Property Old with Changes 1st Reading
- 1330.1 Lending of District Owned Equipment Old Revision
- 1330.4 Community Use of School Grounds Old Revision
- 1340 Access to Information Old with Changes 1st Reading
- 1410 Local Units Old Revision
- 1600 Relations Between Other Entities and the District Old Revision

**Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Cheryl Drzewoszewski, that resolution numbered D-1 be adopted as presented:**

**RESOLVED that resolution number D-1 be adopted as presented:**

**D-1 Policy Revision(s) – Second Reading**

**Recommend**, the Board approve the **second reading** and adoption of Bylaw, Policy and Regulation in the 1000, 2000 and 5000 series and delineated above

**VOTE : POLICY RESOLUTION D-1 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President**

**NAYS: None**

**ABSTENTIONS: None**

**Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that resolution numbered D-2 be adopted as presented:**

**RESOLVED that resolution number D-2 be **ADDENDED** and adopted as presented:**

**D-2 Policy Revision(s) – First Reading**

Number	Title
4419.26	Electronic Communication by School Staff *

**\*(Except School Work/Business)**

Discussion ensued. Assistant Principal Jones stated that our district archives all emails, google performs red flag alert to System Administrator if inappropriate.

**VOTE : POLICY RESOLUTION D-2 AS PRESENTED.**

**AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President**

**NAYS: None**

**ABSTENTIONS: None**

**E. LEGISLATIVE DELEGATE, NJSBA, HCSBA - Dilts**

There were no Legislative Delegate matters presented for discussion this evening.

**F. CURRICULUM AND TECHNOLOGY - Shaner/Sharkey**

**Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Jennifer Shaner, that the following resolutions be adopted as presented:**

**RESOLVED that resolutions numbered F-1 – F-2 be adopted as presented:**

**F-1 Authorize Interim Superintendent to Submit NCLB Grant Application FY2015**

**Recommend** the Board authorizes the Interim Superintendent to submit the FY2015 NCLB grant application as per the entitlement figures released by the New Jersey Department of Education as follows:

<b>Program Name</b>	<b>Hampton Award Entitlement</b>	<b>Program Duration</b>
<b>NCLB</b>		<b>Start: July 1, 2014 End: June 30, 2015</b>
<b>NCLB – Title I</b>	<b>27,483</b>	
<b>NCLB – Title III</b>	<b>4,709</b>	

**F-2 Authorize Interim Superintendent to Submit IDEA Grant Application FY2015**

**Recommend** the Board authorizes the Interim Superintendent to submit the FY2015 IDEA grant application as per the entitlement figures released by the New Jersey Department of Education as follows:

<b>Program Name</b>	<b>Hampton Award Entitlement</b>	<b>Program Duration</b>
<b>IDEA CONSOLIDATED</b>		<b>Start: July 1, 2014 End: June 30, 2015</b>
<b>IDEA-B Basic Allocation</b>	<b>31,498</b>	
<b>IDEA-PS Preschool Allocation</b>	<b>1,865</b>	

**VOTE: CURRICULUM AND TECHNOLOGY RESOLUTIONS F-1 – F-2 AS **ADDENED** AS PRESENTED**

**AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President**

**NAYS: None**

**ABSTENTIONS: None**



## **G. ESC REPRESENTATIVE - Sharkey**

Board Trustee Gina Sharkey will provide an update regarding the monthly ESC meeting at the June 24, 2014 Regular Business Meeting of the Board of Education.

## **H. SHARED SERVICES AND NEIGHBORING SCHOOL OUTREACH COMMITTEE - Shaner/Sharkey**

Interim Chief School Administrator DiBenedetto stated that he would continue to review shared services opportunities for Hampton School District, particularly pertaining to BA/BS services. A brief discussion ensued.

## **I. COMMUNICATION – Drzewoszewski/Shaner**

There were no Communications presented for discussion this evening.

### **New Business**

There were no New Business matters presented for discussion this evening.

### **Old Business**

There were no Old Business matters presented for discussion this evening.

### **Parking Lot**

The following Parking Lot matters was discussed:

- 1. Robotics. A brief discussion ensued.**
- 2. Scavenger Hunt status. A brief discussion ensued. President Bruton and Board Trustee Dilts stated that they have a list of sites for the Scavenger Hunt event.**
- 3. Dashboard. A brief discussion ensued.**

### **Comments from Public II (Public discussion of agenda items.)**

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Cheryl Drzewoszewski to open the public session at 8:50 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 8:49 p.m.

There being were no items presented for discussion at this time, Board Trustee Cheryl Drzewoszewski moved, seconded by Board Trustee Elizabeth Dilts to close the public session at 8:50 pm. This was approved by a unanimous voice vote by all members present.

**ADJOURNMENT** - There being no further business to come before the board, Board Trustee Elizabeth Dilts made a motion, seconded by Board Trustee Cheryl Drzewoszewski and carried by Unanimous Voice Vote to adjourn the May 27, 2014 Regular Business Meeting of the Hampton Board of Education at 8:51 PM.

Respectfully Submitted,

Christine M. Werner  
Board Secretary