

**HAMPTON BOARD OF EDUCATION  
MONTHLY BUSINESS MEETING  
Minutes  
July 28, 2015**

**Call to Order – Elizabeth Dilts, President** –The meeting was called to order by President Dilts at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly posted.

**Open Public Meeting Announcement** - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 15, 2015 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance** - All of those present participated in the pledge to the allegiance.

**District Mission Statement** was read into the minutes by President Dilts:

**The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.**

**District Goals for 2015 – 2016**

1. Develop additional benchmarks and activities for students (Multiple Assessments). Complete development of DIP
2. Develop Professional Development for staff aligned to DIP requirements
3. Analyze data to inform and improve instruction/student learning

**Board of Education Goals 2015-2016**

1. To become a NJ Sustainable Certified Board
2. To expand opportunities to honor students, staff and volunteers
3. To continue to expand two-way communication with all stateholders

**Roll Call – Board Secretary Werner**

Present: Megan Bruton, NJSBA and HCSBA Representative  
Marielia Gavlick  
Darek Merkel  
Jennifer Shaner, Vice President, ESC Representative  
Elizabeth Dilts, President

Absent: None

Also Present: Michael Jones, Administrative Principal  
Christine M. Werner, Business Administrator/Board Secretary  
There were ten (10) members of the public present.

Administrative Principal Jones noted that due to the length of this evening’s meeting, particularly with regard to the various matters at hand, he would like to take this opportunity to introduce the individuals that will be joining the HPS staff for the 2015-2016 school year. Administrative Principal Jones introduced Mrs. Grace Ahn-Murphy (Science/Special Education Teacher) and Ms. Myria Zambas (Preschool Teacher) and stated “Welcome to the HPS family!” A brief discussion ensued. Board President Dilts echoed Administrative Principal Jones’ “Welcome” comments on behalf of the Board of Education.

Administrative Principal Jones requested that this evening’s meeting regular order of business be preempted for a presentation by Ms. Ann Homolka, Account Manager and Ms. Sue Gerenstein, Vice President , Academic Solutions Management of the American Reading Company.

**Presentation**

**CCSS Formative Assessment & Performance Management System**

**American Reading Company  
Ann Homolka, Account Manager**

Due to technical difficulties with regard to the presentation, the Board of Education returned to the regular Order of Business.

**Minutes Approval**

**Board Trustee Megan Bruton moved the following resolution:**

**Recommend** the Board approve the minutes of the following meetings:

Date	Meeting
June 30, 2015	Regular Business Meeting Executive Session

The motion was seconded by Board Trustee Marielia Gavlick and was approved by a unanimous voice vote of all of the members present.

Administrative Principal Jones noted that the American Reading Company representatives Ms. Ann Homolka and Ms. Sue Gerenstein were ready to proceed. President Dilts stated that the regular order of business will be preempted at this time for this evening's presentation.

## Presentation

### **CCSS Formative Assessment & Performance Management System**

**American Reading Company  
Ann Homolka, Account Manager**

- Ms. Homolka and Ms. Gerenstein provide an overview of the CCSS Formative Assessment & Performance Management System stating that this program uses student performance data to measure success.
- IRLA ("Independent Reading Level Assessment") is a formative assessment tool used by teachers to ensure that every student is moving toward grade level mastery of the Common Core State Standards. Use of the IRLA ensures that the CCSS are the focus of instruction. The IRLA is used by teachers to provide rigorous academic whole-group experiences and targeted, differentiated support for each student's Independent Reading Level and provides for clear grade level performance expectations, customized support, and daily practice with the CCSS.
- ARC's Performance Management System includes grade level, school and district levels. Using online tools, classroom and support teachers can collaborate on and record student daily progress. Student data is aggregated and summarized on "dashboards" and other reporting tools for teachers and school Administration. This real-time data lets school Administration know which groups are meeting achievement and growth targets, allowing Administration to make informed decisions about additional supports that will maximize achievement for both teachers and students.
- Professional Development is also provided and enables district Administration and teachers to harness the power of these tools to support the district's achievement goals. ARC representatives stated that teacher coaching practices and conferencing practices should be implemented to maximize professional development efforts. ARC representatives stated that Parent Workshops should be provided as well.
- An overview of other school district that would be happy to provide references pertaining to the American Reading Company's CCSS Formative Assessment & Performance Management System.

Much discussion ensued.

Administrative Principal Jones THANKED Ms. Homolka and Ms. Gerenstein for this very informative presentation.

Ms. Homolka and Ms. Gerenstein left the meeting at 7:51 p.m.

## **Board President's Report – Mrs. Elizabeth Dilts**

Board President Dilts discussed the following matters:

Haberman Settlement Matter - President Dilts provided an update regarding the Haberman matter. Discussion ensued.  
School Leader – Green School Article and Hampton Public School.

HART – Gold Level Award for HPS will be awarded on August 6, 2015. President Dilts also noted that Mr. Jones will also be receiving an award, “Congratulations, Mr. Jones!”

**Administrative Principal’s Report – Mr. Michael Jones**

Administrative Principal Jones discussed the following matters:

**Safety Drill Report**

	DATE/TIME	EVACUATION TIME
Hampton Public School – Fire Drill	07/23/15	59 seconds

1. Administrative Principal Jones stated that the 2015-2016 ESY program update is going well. A brief discussion ensued.
2. Administrative Principal Jones stated that the Summer Cleaning and Maintenance efforts are going well. Administrative Principal Jones thanked the maintenance/custodial staff for their outstanding work!
3. Administrative Principal Jones provided an overview of the CAP Grant application(s) and noted that additional information has been posted in the Curriculum Committee meeting minutes on the Board shared folder.
4. Administrative Principal Jones provided an overview of the ECERS – Improving the Preschool Classroom Environment for Young Children with Disabilities Grant application(s) and noted that additional information has been posted in the Curriculum Committee meeting minutes on the Board shared folder.
5. Administrative Principal Jones provided an update regarding the Hunterdon Healthcare Summer Camp program noting that on the average, there are 25-44 children participating in the program each day. Administrative Principal Jones stated he was very glad our school is being used to provide programs for our community’s children! Administrative Principal Jones thanked the Hunterdon Healthcare Behavioral Center for their work and contributions to our school community!
6. Administrative Principal Jones stated that he would be on vacation August 3, 2015 – August 7, 2015.

**Board Secretary’s Report – Christine M. Werner**

Board Secretary Werner had no report this evening.

**Comments from Public I (Public discussion of agenda items.)**

Board Trustee Megan Bruton moved, seconded by Board Trustee Jennifer Shaner to open the public session at 7:56 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 7:56 p.m.

There being no items presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Marielia Gavlick to close the public session at 7:57 p.m. This was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION**

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters and legal matters which are attorney –client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:58 pm and was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, to close executive session at 8:09 pm. The motion was approved by a unanimous roll call vote by all members present.

The Board reconvened in Public Session at 8:09 pm with the following members present:

**Present: Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President.**

**Committee Reports**

**A. BUILDING AND GROUNDS – Mrs. Bruton and Mr. Merkel**

**Note: July 21, 2015 Building and Grounds Committee Meeting Minutes included in Board shared folder.**

**Facility Request –**

**Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolution number A-1 be adopted as presented:**

**A-1. Hampton Public School Facility Requests – 2015 – 2016 School Year**

**Recommend** the Board approve the following facility request(s) as presented:

<b>Applicant</b>	<b>Purpose</b>	<b>Date(s)</b>	<b>Time</b>	<b>Fee (if applicable)</b>
Hampton HSA	Clothing Drive	TBD	TBD	N/A Non-Profit School Organization
Hampton HSA	Flower sale	05/06/16	8:00 a.m. - 3:30 p.m.	N/A Non-Profit School Organization
Hampton HSA	Tricky Tray	02/26/16 5:00 p.m. - 11:00 p.m. 02/27/16 8:00 a.m. - 4:00 p.m.	As Noted	N/A Non-Profit School Organization
Hampton HSA	Holiday Shoppe	12/01/15 6:00 p.m. - 8:00 p.m. 12/02/15 3:00 p.m. - 11:00 p.m.	As Noted	N/A Non-Profit School Organization

Applicant	Purpose	Date(s)	Time	Fee (if applicable)
Hampton HSA	Refreshments during HPS Basketball Games	11/16/15 - 02/12/16	During Basketball Games	N/A Non-Profit School Organization
Hampton HSA	Book Fair	11/02/15 - 11/04/15	8:15 a.m.-4:00.p.m.	N/A Non-Profit School Organization
Hampton HSA	Bounce House during Field Day	TBD	TBD	N/A Non-Profit School Organization
Hampton HSA	Year End Ice Cream Party – All HPS Students	TBD	TBD	N/A Non-Profit School Organization
Hampton HSA	HSA meetings	9/14/15-6/6/16	7:00 p.m. – 9:00 p.m.	N/A Non-Profit School Organization
Hampton Borough Community Educational Foundation	Monthly meetings	Fourth Monday of Each Month	7pm-9pm	Not applicable
Hampton HSA	Market Day Sales	Fridays September 5, 2014 – June 2, 2015	3:00 PM – 6:00 PM	Not Applicable

\* All dates/times are subject to cancellation in the event of inclement weather by the Interim Chief School Administrator in consult with the Board President or Vice President and the Buildings & Grounds Committee Member(s).

Discussion ensued.

**Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolution number A-1 be **AMENDED** and adopted as presented:**

**A-1. Hampton Public School Facility Requests – 2015 – 2016 School Year**

**Recommend** the Board approve the following facility request(s) as presented:

Applicant	Purpose	Date(s)	Time	Fee (if applicable)
Hampton HSA	Flower sale	05/06/16	8:00 a.m. - 3:30 p.m.	N/A Non-Profit School Organization
Hampton HSA	Tricky Tray	02/26/16 5:00 p.m. - 11:00 p.m. 02/27/16 8:00 a.m. - 4:00 p.m.	As Noted	N/A Non-Profit School Organization
Hampton HSA	Holiday Shoppe	12/01/15 6:00 p.m. - 8:00 p.m. 12/02/15 3:00 p.m. - 11:00 p.m.	As Noted	N/A Non-Profit School Organization
Hampton HSA	Refreshments during HPS Basketball Games	11/16/15 - 02/12/16	During Basketball Games	N/A Non-Profit School Organization

Applicant	Purpose	Date(s)	Time	Fee (if applicable)
Hampton HSA	Book Fair	11/02/15 - 11/04/15	8:15 a.m.-4:00.p.m.	N/A Non-Profit School Organization
Hampton HSA	HSA meetings	9/14/15-6/6/16	7:00 p.m. – 9:00 p.m.	N/A Non-Profit School Organization
Hampton Borough Community Educational Foundation	Monthly meetings	Fourth Monday of Each Month	7:00 p.m. -9:00pm	N/A Non-Profit School Organization
Hampton HSA	Market Day Sales	Fridays September 5, 2014 – June 2, 2015	3:00 PM – 6:00 PM	N/A Non-Profit School Organization

Motion A-1 as **AMENDED** was approved by a unanimous voice vote of all members present.

**- Custodian Report July 2015 – Bob Myers**

Board Trustee Megan Bruton provided an overview of the matters discussed by the Buildings and Grounds Committee and the committee’s vision (projects) for HPS. Administrative Principal Jones stated that are many operational projects being completed and that the Buidlings and Grounds Committee has had great discussions. Administrative Principal Jones stated that some of the pending projects being discussed is the Totlot Playground, painting of the US map in the newly surfaced playground area, etc. and many projects have been completed to date including the fields (fertilization and seed planting), HPS playground tire chips, HPS field dugouts, HPS playground area paving, cement padding under the trash dumpsters, as well as, many smaller projects. A brief discussion ensued. President Dilts commended the Buildings and Grounds Committee and Administration/HPS custodial staff for their efforts. Board Trustee Marielia Gavlick inquired as to the district’s “Air Quality” reference and practice regarding same. Administrative Principal Jones stated that these efforts pertain to the monitoring of air circulation and quality control per NJ State Regulations and noted that HPS is up to code and meets all NJ State Regulations and standards.

**B. BUDGET AND FINANCE – Mrs. Shaner and Dr. Gavlick**

**Motion by Board Trustee Megan Bruton, seconded by Board Trustee Jennifer Shaner, that resolution numbered B-1 be adopted as presented:**

**B-1. SBA/BS Monthly Certification – NJAC 6:20-2:113**

**Recommend** in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of July 28, 2015.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-1 AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

**Motion by Board Trustee Darek Merkel, seconded by Board Trustee Marielia Gavlick, that resolutions numbered B-2 – B-9 be adopted as presented:**

**RESOLVED that resolutions numbered B-2 - B-9 be adopted as presented:**

**B-2. Approval Board Secretary Report– May 31, 2015**

**Recommend** the Board accepts the financial Reports of the School Business Administrator/Board Secretary for the month of May 31, 2015 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**B-3. Approval Board Secretary Report Report – June 30, 2015**

**Recommend** the Board accepts the financial Reports of the School Business Administrator/Board Secretary for the month of June 30, 2015 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**B-4. Approve Monthly Bills List – June 30, 2015**

**Recommend** the Board approves the attached Bills List as recommended by the Administrative Principal and School Business Administrator.

<b>Fund</b>	<b>Total</b>
Fund 10 – Current Expense	\$14,203.27
Fund 20 – Special Revenue	\$762.25
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Fund 50 – Food Service	\$405.96
Fund 60 – Aftercare Enterprise	-0-
<b>Grand Total:</b>	<b>\$15,371.48</b>

**B-5. Approve Monthly Bills List – July 28, 2015**

**Recommend** the Board approves the attached Bills List as recommended by the Administrative Principal and School Business Administrator.



Fund	Total
Fund 10 – Current Expense	\$110,315.64
Fund 20 – Special Revenue	\$675.00
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Fund 50 – Food Service	-0-
Fund 60 – Aftercare Enterprise	-0-
<b>Grand Total:</b>	<b>\$110,990.64</b>

**B-6. Approval Monthly Payrolls – July 15, 2015 and July 30, 2015.**

**Recommend** the Board confirms the approval of the payrolls for July 15, 2015 in the amount of \$20,568.85 and July 30, 2015 in the amount of \$19,777.92.

**B-7. Approval Maschio’s Food Service Report – June 2015**

**Recommend** the Board accept/approve Maschio’s Food Service Income Statement report for the month of June 2015, which shows a monthly profit of \$766.76 and a year-to-date income profit of \$15,062.91.

**B-8. Acceptance of Proposals and Approval to Award Contract – HPS Blacktop Repairs**

**Recommend** the Board accept, upon the recommendation of the Business Administrator and the Administrative Principal, the HPS Blacktop Repairs proposals as solicited by the School Business Administrator and Administrative Principal as follows:

Contractor/Company	Proposal
Randazzo Line Striping – Includes Line Striping NJ Registration #:	\$8,775.00
Beckage Sealcoating – Does Not Include Line Striping NJ Registration #: 13VH07420500	\$6,535.00
A.B.E. Paving & Sealcoating – Does Not Include Line Striping NJ Registration #: 13VH03893700	\$2,949.00

**Further Recommend** that the Hampton Board of Education, upon the recommendation of the Business Administrator and Administrative Principal, awards the contract to Randazzo Line Striping in an amount not to exceed \$8,775.00 for the HPS Blacktop repairs in accordance with the proposals submitted herewith. This purchase will be funded via Fund 12 – Capital Projects as recommended by Administration and the Budget and Finance Committee.

**B-9. Terminate Participation Under the NJ State Health Benefits Program Act of the State of New Jersey for Prescription Drug Coverage Only**

**BE IT RESOLVED** that the Hampton Board of Education hereby resolves to terminate its participation in the State Employee Prescription Drug Plan thereby canceling prescription drug coverage provided by the New Jersey State School Employees Health Benefits Program (N.J.S.A. 52:14-17:25 et seq.) for all its active employees.

We shall notify all active employees of the date of their termination of coverage under the program.

We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative prescription drug program.

We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the School Employees' Health Benefits Commission.

Note: As negotiated and ratified in the 2015-2018 HEA Contract Agreement.

**VOTE :** BUDGET AND FINANCE RESOLUTIONS B-2 – B-9 AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Jennifer Shaner, that resolution numbered B-10 be **ADDENDED** and adopted as presented:

**RESOLVED** that resolution number B-10 be **ADDENDED** and adopted as presented:

**B-10. Approval to Dispose of District Obsolete/Unused/Broken Materials**

**Recommend** the Board, upon the recommendation of the Administrative Principal, in accordance with BOE Policy # \_\_\_\_, approves the disposal of the obsolete, unused, and/or broken supplies, equipment and materials as per the attached list.

All in favor.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-10 AS **ADDENDED** AND PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

**C. PERSONNEL AND NEGOTIATIONS – Mrs. Dilts and Mrs. Shaner**

Note: July 21, 2015 Personnel and Negotiations Committee Meeting Minutes included in Board shared folder.

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Jennifer Shaner, that resolutions numbered C-1 – C-8 be adopted as presented:

RESOLVED that resolutions numbered C-1 - C-8 be adopted as presented:

**C-1. Approve of Professional Workshops**

Recommend the Board approve, upon the recommendation of the Administrative Principal, the following professional workshops.

<i>Date</i>	<i>Employee</i>	<i>Subject</i>	<i>Estimated Cost</i>
08/24, 26, 31/15	R. Dalrymple	Anti Bully Specialist Certification Program Monroe Twp., NJ	Title IIA – NCLB Conference Registration Conference Registration Cost: \$450.00 Substitute Expense: \$ 0.00 Mileage Expense: \$ 0.00  Total: \$ 450.00
10/15/15	R. Bortman	Annual Autism NJ Conference Atlantic City, NJ	Title IIA – NCLB Conference Registration Conference Registration Cost: \$275.00 Substitute Expense: \$ 90.00 Mileage Expense: \$ 77.50  Total: \$ 442.50

**C-2. Approval of Substitute Teacher – 2015-2016 School Year**

Recommend the Board approve, upon the recommendation of the Administrative Principal, the following substitute teacher.

Substitute Teacher	Certification/Credentials	Criminal Background Check Status
Adam Kane	Substitute Certification	Criminal background check pending

**C-3. Approval of Salary of Tenured Full Time Personnel - 2015-2016 School Year**

Recommend the Board approve, upon the recommendation of the Administrative Principal, the following salary of tenured full time personnel for the 2015-2016 school year .

NAME	LEVEL/STEP	BASE SALARY	LONGEVITY	SALARY
ATTANASIO, TINA	BA+15 / I	\$53,753	-0-	\$53,753
DALRYMPLE, RUTH A	MA / O SUPERVISOR	\$72,900 \$10,000	\$1,750	\$84,650
DIGNAZIO, LESLIE	BA / O	\$68,300	-0-	\$68,300
FLYNN, BRYNDA	MA / O	\$72,900	-0-	\$72,900
GROSSMAN, MIKE	MA / O	\$72,900	\$1,750	\$74,650
HARRIS, CATHERINE	MA / O	\$72,900	\$1,750	\$74,650
LEGG, JANET	BA / O	\$68,300	-0-	\$68,300
MOURAS, SARA	MA + 30 / F	\$53,433	-0-	\$53,493
RUSH, MARLENE	BA + 15 / J	\$56,678	-0-	\$56,678

**C-4. Approval of Salary of Tenured, Part Time Personnel - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, following salary of tenured part time personnel for the 2015-2016 school year.

NAME	LEVEL/STEP	BASE SALARY	LONGEVITY	SALARY
WALTON, KATHLEEN	MA / O	\$72,900 x .43 FTE \$31,347	-0-	\$31,347

**C-5. Approval of Salary of Tenured, Part Time Child Study Team Personnel - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following salary of tenured part time Child Study Team personnel for the 2015-2016 school year .

NAME	LEVEL/STEP	BASE SALARY	LONGEVITY	SALARY
ANASTON, THEA	MA / O	\$72,900 x .2 FTE \$14,580	-0-	\$14,580

**C-6. Approval of Salary of Non-Tenured, Full Time Personnel - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following salary of non-tenured full time personnel for the 2015-2016 school year .

NAME	LEVEL/STEP	BASE SALARY	LONGEVITY	SALARY
MAROOKIAN, CARLEY 08/2016	BA / D	\$46,983	-0-	\$46,983
SCHAFFER, TRINA 08/2017	BA+15 / M	\$66,053	-0-	\$66,053
BROWN, SUSAN 08/2018	BA / B-C	\$46,783	-0-	\$46,783
GIBSON, BRIAN 08/2018	BA / B-C	\$46,783	-0-	\$46,783
BORTMAN, REBECCA 09/2018	MA / G	\$52,783	-0-	\$52,783
LINNEN, ANN MARIE 08/2018	BA+30 / E	\$49,483	-0-	\$49,483
WALLACE, MELISSA 09/2020	BA / A	\$46,583	-0-	\$46,593

**C-7. Approval of Salary of Non-Tenured, Part Time Personnel - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the salary of the following non-tenured part time personnel for the 2015-2016 school year .

NAME	LEVEL/STEP	BASE SALARY	LONGEVITY	SALARY
FITZSIMMONS, GEORGE 09/2018	BA / J	\$55,528 x .45 FTE \$24,988	-0-	\$24,988
EVANS, KELLY 09/2018	MA / F	\$52,283 x .75 FTE \$39,212	-0-	\$39,212

NAME	LEVEL/STEP	BASE SALARY	LONGEVITY	SALARY
ZAMBRANO, ANA M. 09/2018	MA+30 / J	\$61,278 x .8 FTE \$49,022	-0-	\$49,022
DI LANNO, LAUREN 01/2019	MA / B-C	\$51,383 X .43 FTE \$22,095	-0-	\$22,095

**C-8. Approval of Purchased Services Agreement – Bloomsbury – Spanish Teacher - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the Purchased Services Agreement with Bloomsbury Board of Education for Spanish Teacher for the 2015-2016 school year.

**VOTE :** PERSONNEL AND NEGOTIATIONS RESOLUTION C-1 – C-8 AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolution numbered C-9 be **AMENDED** and adopted as presented:

**C-9. Approval of Salary of Tenured, Full Time Secretary - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following salary of the tenured full time secretary for the 2015-2016 school year.

NAME	BASE SALARY	LONGEVITY	SALARY
WESTON, DIANE	\$43,642	\$1,750	\$45,392

**VOTE :** PERSONNEL AND NEGOTIATIONS RESOLUTION C-9 AS **AMENDED** AND AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Jennifer Shaner, that resolutions numbered C-10 – C-25 be adopted as presented:

**C-10. Approval of Salary of Maintenance/Custodial Staff - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal , the following salary grades and rates for full-time Maintenance/Custodial personnel for the period July 1, 2015 – June 30, 2016 as follows:

NAME	BASE SALARY	LONGEVITY/OTHER	SALARY
MYERS, ROBERT	\$45,848	-0- \$6,400	\$52,248
NEIDLINGER, JAMES	\$53,470	\$2,750 -0-	\$56,220

**C-11. Approval of Salary of Full Time Instructional Aides - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following salaries of the full time instructional aide personnel for the 2015-2016 school year.

NAME	BASE SALARY	LONGEVITY/OTHER	SALARY
HURFORD, MARY	\$15,993	-0-	\$15,993
SESSOCK, KIMBERLY	\$15,993	-0-	\$15,993
SCHULTZ, KAREN	\$15,680	-0-	\$15,680
STECKER, MICHELLE	\$15,680	-0-	\$15,680

**C-12. Approval of Salary of Part Time Instructional Aides - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following salaries of part time hourly instructional aide personnel for the 2015-2016 school year .

NAME	HOURLY RATE	SALARY
MORAN, JENNIFER	\$12.75/Hr x 3.5 Hrs./Day x 180 Days	\$8,032.50
VERDON, ANNE	\$12.75/Hr x 3.5 Hrs./Day x 180 Days	\$8,032.50

**C-13. Appointment of Educational Consultant - 2015-2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following independent child study team evaluator that will provide evaluation and direct services for the 2015-2016 school year .

NAME	Evaluation Rate	Hourly Service Rate
LOMBARDO, ANN MARIE LDTC Services	\$375.00	\$75.00

**C-14. Approve Salary of Sara Courtney Scherer P/T School Psychologist (.2 FTE) 2015-2016 SY**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, Sara Courtney Scherer, MA+30 Step H, \$55,738 x.20 FTE at an annual salary of \$11,148 as School Psychologist for the period August 27, 2015 – June 17, 2016\*.

\*Tentative Last Day of School

**C-15. Appoint Myria E. Zambas as F/T Preschool Teacher for the 2015-2016 SY**

**Recommend** the Board appoints, upon the recommendation of the Administrative Principal, Myria E. Zambas, MA Step 1, \$51,183 as F/T Preschool Teacher for the period August 27, 2015 – June 17, 2016\*.

\*Tentative Last Day of School

**C-16. Appoint Grace K. Ahn-Murphy as F/T Science/Special Education Teacher for the 2015-2016 SY**

**Recommend** the Board appoints, upon the recommendation of the Administrative Principal, Grace K. Ahn-Murphy, MA Step 1, \$51,183 as F/T Science/Special Education Teacher for the period August 27, 2015 – June 17, 2016\*.

\*Tentative Last Day of School

**C-17. Approval Salary of Extended School Year Personnel (ESY) – 2015- 2016 School Year**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following ESY 2015 personnel as follows:

Name	Program	Period	Hourly Rate	Hours Per Day	Salary
Rebecca Bortman	PSD - Autistic	06/29/15 – 07/30/15 M – Th = 20 Days 9:00 a.m. – 1:00 p.m. .6 x 263.92/day	\$39.59	4	\$3,166.98
Carly Jackson	Preschool PSD	06/29/15 – 07/23/15 M – Th = 16 Days 9:00 a.m. – 12:30 p.m. .53 x \$234.92/day	\$33.56	3.5	\$1,992.06
Linda Patterson	Nurse/School Aid	06/29/15 – 07/09/15 M – Th = 8 Days 9:00 a.m. – 12:00 p.m.	\$41.00	3	\$984.00
Niki Bradner	Nurse/School Aid	07/13/15 – 07/16/15 07/27/15 – 07/30/15 M – Th = 8 Days 9:00 a.m. – 12:00 p.m.	\$41.00	3	\$984.00
Cindy Arancio	Nurse/School Aid	07/20/15 – 07/23/15 M – Th = 4 Days 9:00 a.m. – 12:00 p.m.	\$41.00	3	\$492.00
Karen Schulz	1:1 Aide	06/29/15 – 07/30/15 M – Th = 20 Days 9:00 a.m. – 12:00 p.m.	\$12.75	3	\$765.00
Michelle Stecker	1:1 Aide	06/29/15 – 07/30/15 M – Th = 20 Days 9:00 a.m. – 12:00 p.m.	\$12.75	3	\$765.00
Jen Moran	Instructional Aide	06/29/15 – 07/23/15 M – Th = 16 Days 9:00 a.m. – 12:00 p.m.	\$12.75	3	\$612.00
Noreen Hurford	Instructional Aide	06/29/15 – 07/23/15 M – Th = 16 Days 9:00 a.m. – 12:00 p.m.	\$12.75	3	\$612.00

**C-18. Approval Extra-Curricular Service Position Staff and Stipends – 2015–2016 School Year**

**Recommend**, the Board approve, upon the recommendation of the Administrative Principal, the Hampton School Extra Service Position staff and stipends for the 2015 - 2016 School Year, as follows:

Position	Staff Member	Stipend
Yearbook	B. Gibson	\$ 1,003.00
Student Leadership	S. Mouras	\$ 1,003.00
Ski Club	R. Dalrymple	\$ 1,203.60
Lunch Server	R. Dalrymple	\$ 357.00
Middle School Newspaper	S. Brown	\$ 963.00
Crowd Control	L. Dignazio	\$ 718.00
Soccer	B. Gibson	\$1,714.00
Boys Basketball	*OPEN*	TBD
Girls Basketball	B. Gibson	\$2,637.00
Cheerleading	T. Attanasio	\$1,896.00
Coordinator of Interscholastic Sports	B. Gibson	\$ 657.00
Attendance Officer	D. Weston	\$ 1,129.42
Substitute Caller	R. Dalrymple	\$ 277.51

**C-19. Approval PRIDE Activities Staff and Stipends – 2015–2016 School Year**

**Recommend**, the Board approve, upon the recommendation of the Administrative Principal, the Hampton School PRIDE Activities staff and stipends for the 2015 - 2016 School Year, as follows:

Event	Staff Member	Stipend
September – Back to School Night	C. Marookian	-0-
September – Healthy Habits	T. Schafer/K. Evans	\$200.00
October – Pumpkin Carving Night	T. Attanasio/J. Legg	\$200.00
November – Fall Conferences	L. Dignazio/M. Rush	-0-
December – Root Beer Float Night/Movie	A. Linnen /K. Evans	\$200.00
January – GoMath Night	S. Brown/T. Attanasio	\$200.00
February – Winter Wacky Olympics	M. Grossman/T. Attansio	\$200.00
March – Read Across America Night	K. Harris/B. Flynn	\$200.00
April – Family BINGO Night	T. Attansio/M. Grossman	\$200.00
May – Art Night	Gibson/Brown/ Mouras	\$200.00
June – Community Fun Day	All Staff	-0-

**C-20. Terminate Employment of Seasonal/Summer Custodial Assistants**

**Recommend** the Board terminate, at the recommendation of the Administrative Principal, the following Summer/Seasonal/Temporary Custodial Personnel as follows:

Name	Position	Effective Date
Anthony Watkoskey	Summer/ Seasonal Temporary Custodial/Maintenance	Terminate 07/02/15 Abandoned Position
David Arace	Summer/ Seasonal Temporary Custodial/Maintenance	Terminate 07/09/15 Abandoned Position



**C-21. Appointment Seasonal/Summer Custodial Assistants**

**Recommend** the Board appoint, upon the recommendation of the Administrative Principal, the following Seasonal/Summer Custodial Assistant(s) as follows:

Name	Position	Effective Date	Salary
Christopher Neidlinger	Seasonal / Summer Temporary Custodial/Maintenance	July 13, 2015 – August 28, 2015*	\$10.00/Hr.
Walter Wright Jr.	Seasonal / Summer Temporary Custodial/Maintenance	July 20, 2015 – August 28, 2015*	\$10.00/Hr.

*Note: It is anticipated that seasonal/Summer custodial assistants will work 40 hours per week.*

**C-22. Approval of Additional Summer Hours for Curriculum Writing PreK-3 – Rebecca Bortman**

**Recommend** the Board approve, upon the recommendation of Administrative Principal, additional salary remuneration for Rebecca Bortman to write Preschool-3 Curriculum at \$30.00/hour not to exceed 20 hours.

**C-23. Approve Summer Hours For Professional Development – Salary Remuneration**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal Summer Hours for the following members of the teaching staff for participating in the district-run professional development for the CCSS Formative Assessment & Performance Management System presented by the American Reading Company at a rate of \$30/hour not to exceed 8 hours per participant:

Teacher	Workshop	Cost
Carley Marookian Melissa Wallace Catherine Harris Ann Marie Linnen Janet Legg	CCSS Formative Assessment & Performance Management System	\$240.00/Participant

**C-24. Approve Increased QPA Bid Threshold Amount of Business Administrator/Board Secretary**

**WHEREAS**, Christine M. Werner, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

**WHEREAS**, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

**NOW, THEREFORE BE IT RESOLVED** that the Hampton Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Christine M. Werner to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount



**E. CURRICULUM AND TECHNOLOGY – Dr. Gavlick and Mrs. Bruton**

July 21, 2015 Curriculum and Technology Committee Meeting Minutes included in Board shared folder.

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolutions numbered E-1 – E-2 be adopted as presented:

RESOLVED that resolutions numbered E-1 – E-2 be adopted as presented:

**E-1. Authorize Submission of NJ Child Assault Prevention (NJ CAP) Grant Application(s) 2015-2016 SY**

Recommend the Board authorize, upon the recommendation of the Administrative Principal, the submission of the NJ Child Assault Prevention (NJ CAP) grant application for the 2015-2016 SY as follows:

Program	Cost	Grant Funds Requested
NJ CAP - Elementary CAP Program Teacher Workshop and Parent Workshop(s)	\$1,285.00	\$1,285.00
NJ CAP – Teen CAP Program Teacher Workshop and Parent Workshop(s)	\$ 550.00	\$ 550.00

**E-2. Authorize Submission of ECERS-3 Grant - Application for Pilot: Improving the Preschool Classroom Environment For Young Children with Disabilities**

Recommend the Board authorize, upon the recommendation of the Administrative Principal and the School Business Administrator and Administrative Principal to submit the ECERS-3 Grant Application “Application for Pilot: Improving the Preschool Classroom Environment for Young Children with Disabilities” to the NJDOE for the 2015-2016 School Year.

**VOTE : CURRICULUM AND TECHNOLOGY RESOLUTIONS E-1 – E-2 AS PRESENTED.**

**AYES: Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President**

**NAYS: None**

**ABSTENTIONS: None**

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolution numbered E-3 be **ADDENDED** and adopted as presented:

RESOLVED that resolution number E-3 be **ADDENDED** and adopted as presented:

**E-3. Approval OF NJ QSAC District Improvement Plan - D.I.P. and Submission of the D.I.P. to the Hunterdon County Executive Superintendent**

Recommend the Board approve the NJ QSAC District Improvement Plan (D.I.P.) as presented and to authorize submission of the NJ QSAC D.I.P. to the Hunterdon County Superintendent of Schools for approval and implementation by district Administration.

**All in favor.**

Discussion ensued. Administrative Principal Jones provided an overview of the NJ QSAC D.I.P and process/purpose/development of same.

VOTE : CURRICULUM AND TECHNOLOGY RESOLUTION E-3 AS **ADDED** AND AS PRESENTED.

AYES: Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolution numbered E-4 be **ADDED** and adopted as presented:

RESOLVED that resolution number E-4 be **ADDED** and adopted as presented:

**E-4. Accept Proposal for CCSS Formative Assessment & Performance Management System and Authorize Purchase of IRLA Starter Kit (Grades K-5) and Performance Management System**

**Recommend** the Board, upon the recommendation of the Administrative Principal, accepts the CCSS Formative Assessment & Performance Management System proposal dated 06/19/15 as submitted by the American Reading Company as follows:

**IRLA Starter Kit**

Proposed Items	Grade	Qty.	Price Per (\$)	Total
<b>IRLA Starter Kit</b>	K	1	\$1,750	\$1,750
<i>(For 30 Students)</i>	1	1	\$1,750	\$1,750
<i>Module includes: Paper IRLA, IRLA Handbook,</i>	2	1	\$1,750	\$1,750
<i>Teacher Conference Notebook, Reading Acquisition</i>	3	1	\$1,750	\$1,750
<i>Skills Cards, and 5-Basket Independent Wide Reading Library</i>	4/5	1	\$1,750	\$1,750
			<b>SUBTOTAL</b>	<b>\$8,750</b>

**Performance Management System**

Proposed Items	# of Schools	Price Per (\$)	Total
<b>SchoolPace/eIRLA Annual Subscription</b>	1	\$5,000	\$5,000
		<b>SUBTOTAL</b>	<b>\$5,000</b>

**TOTAL: \$13,750**

**Further**, the Board authorizes the purchase of the IRLA Starter Kit for Grades K-5 and the Performance Management System in the amount of \$13,750. The Business Administrator is hereby authorized to generate a purchase order to the American Reading Company as presented

**All in favor.**

Discussion ensued. Ms. Dalrymple commented that this program will create tremendous enthusiasm for reading and thanked the Board of Education for their consideration of the purchase and implementation of this program for our students. It will provide students with more opportunities to read and has built-in opportunities to be incorporated

with the district's Daily 5 reading program (currently being implemented). A brief discussion ensued regarding the cost of the program as presented. Board Secretary Werner stated that sufficient fiscal resources will be made available in the 2015-2016 school budget for the purchase of this program. Administrative Principal Jones stated that HPS K-5 Teachers have committed to the ARC's initial professional development program during the week of August 17 and that the ARC need only be given a verbal commitment to proceed with scheduling the training. Board Trustee Marielia Gavlick stated that HPS parents should also be committed to work with the school to implement this program to insure its worthiness/success and continue it with their children at home. Discussion ensued. Administrative Principal Jones stated that while only HPS K-5 teachers will receive the initial training as approved earlier this evening, ALL HPS staff will receive professional development training (including Mrs. Flynn, our Librarian, all Special Education teachers, all middle school subject area teachers, as well as, HPS teacher assistants) on Thursdays throughout the 15-16 SY during staff development meetings and, that Administration will make a concerted effort to make presentations to parents at various events during the school year i.e. Back to School Night to insure that they are involved and continue with this program at home.

**VOTE :** CURRICULUM AND TECHNOLOGY RESOLUTION E-4 AS **ADDENDED** AND AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

#### **F. COMMUNICATION – Mr. Merkel and Dr. Gavlick**

Administrative Principal Jones provided an update regarding the Hampton Public School Herald newsletter, noting that the "bulk mail" mailing process has been an arduous process and remains on-going. Administrative Principal Jones stated that he will continue his efforts until the newsletter has been mailed to the Hampton Borough community.

#### **New Business**

There were no New Business matters presented for discussion this evening.

#### **Old Business**

There were no Old Business matters presented for discussion this evening.

#### **Parking Lot**

- ✓ Mind Program: Robotics (Ages 9-14) approximately \$350.00/Year
- ✓ Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants)
- ✓ Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants)
- ✓ Dash Board
- ✓ \$300 donation from the Class of 2015 for "Totlot"
- ✓ Totlot Playground Project

**Discussion:** Administrative Principal Jones stated that the HSA has committed to making a \$15,000 contribution to the "Totlot". Administrative Principal Jones stated that 3 quotes have been obtained for the purchase of the playground equipment, providing an overview of the quotes received. Administrative Principal Jones requested that the Board of Education consider the proposals, accept and approve same this evening so that he provide the approved vendor with authorization to proceed to insure a completion date prior to the opening of the 2015-2016 SY. A brief discussion ensued.

**Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that resolution numbered B-11 be **ADDENDED** and adopted as presented:**

**B-11. Acceptance of Proposals and Approval to Award Contract – HPS Totlot (Playground Equipment)**

**Recommend** the Board, upon the recommendation of the Administrative Principal and the Business Administrator, accepts the HPS Totlot (Playground Equipment) proposals as solicited by the Administrative Principal and Business Administrator and as follows:

Vendor	Proposal
Playtime Playground Equipment Proposal 07/21/15 2 Tower Structure PresSchool w/ADA Stairs and Bedrock Climber Single Slide, 4' Bridge and Fireman Pole 34 8" Borders 26 Cubic Yds. Playground Grade Harwood Mulch Deliverd and Installed	\$20,454.00
Ben Schaffer Recreation, Inc. Proposal 130-87700-1 Commercial Code #931-65-082903 Equipment Creative 2-5 Playground including climbers, slide and Spinners Installation (Corby Associates) Poured Rubber wearing course Deliverd and Installed	\$26,776.88
A Ben Schaffer Recreation, Inc. Proposal 130-87701-1 Commercial Code #931-65-082903 Equipment Creative Playground including climbers, slide and Spinners Installation (Corby Associates) Poured Rubber wearing course Deliverd and Installed	\$29,324.08

**Further Recommend** that the Hampton Board of Education, upon the recommendation of the Administrative Principal and Business Administrator, awards the contract to Playtime Playground Equipment in an amount not to exceed \$20,454.00 for the HPS Totlot (Playground Equipment) in accordance with the proposals submitted herewith. This purchase will be funded via HEF Donation Fund 20 in the amount of \$15,154, Class of 2015 donation in the amount of \$300 and HPS Aftercare Enterprise Funds in the amount of \$5,000 as recommended by Administrative Principal, Business Administrator and the Budget and Finance Committee.

**VOTE :** BUDGET AND FINANCE RESOLUTION B-11 AS **ADDENDED** AND AS PRESENTED.

**AYES:** Mrs. Bruton, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** Dr. Gavlick

**Board President Dilts noted the following Board of Education Meeting Schedule:**

**August 18, 2015 Board Committee Meetings  
August 25, 2015 Regular Business Meeting**

**Comments from Public II:**

Board Trustee Marielia Gavlick moved, seconded by Board Trustee Darek Merkel to open the public session at 9:13 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 9:13 p.m.

Ms. Ruth Ann Dalrymple THANKED the Board of Education for their time and support and approval to purchase the ARC CCSS Formative Assessment & Performance Management System.

Mrs. Diane Weston thanked the Board of Education for their support and appreciation of her work efforts for HPS.

There being no additional items presented for discussion at this time, Board Trustee Jennifer Shaner moved, seconded by Board Trustee Darek Merkel to close the public session at 9:14 pm. This was approved by a unanimous voice vote by all members present.

**ADJOURNMENT** - There being no further business to come before the board, Board Trustee Megan Bruton made a motion, seconded by Board Trustee Jennifer Shaner and carried by Unanimous Voice Vote to adjourn the July 28, 2015 Regular Business Meeting of the Hampton Board of Education at 9:14 PM.

Respectfully Submitted,

Christine M. Werner  
Board Secretary