

**HAMPTON BOARD OF EDUCATION  
MONTHLY BUSINESS MEETING  
Minutes  
November 24, 2015**

**Call to Order – Elizabeth Dilts, President** –The meeting was called to order by President Dilts at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly posted.

**Open Public Meeting Announcement** - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 15, 2015 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance** - All of those present participated in the pledge to the allegiance.

**District Mission Statement** was read into the minutes by President Dilts:

**The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.**

**District Goals for 2015 – 2016**

1. Develop additional benchmarks and activities for students (Multiple Assessments). Complete development of DIP
2. Develop Professional Development for staff aligned to DIP requirements
3. Analyze data to inform and improve instruction/student learning

**Board of Education Goals 2015-2016**

1. To become a NJ Sustainable Certified Board
2. To expand opportunities to honor students, staff and volunteers
3. To continue to expand two-way communication with all stakeholders

## **Roll Call – Board Secretary Werner**

Present: Megan Bruton, NJSBA and HCSBA Representative  
Marielia Gavlick  
Darek Merkel  
Jennifer Shaner, Vice President, ESC Representative  
Elizabeth Dilts, President

Absent: None

Also Present: Michael Jones, Administrative Principal  
Christine M. Werner, Business Administrator/Board Secretary  
There were ten (10) members of the public present.

## **Communications**

**Board Trustee Jennifer Shaner moved the following resolution:**

**Recommend** the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Distribution
Mr. Michael Jones	Thank You To: Lower Valley Presbyterian Church	cc: Mrs. Elizabeth Dilts, Board President Members, Hampton Board of Education
Mr. Michael Jones	HPS 2015-2016 Basketball Program	Letter to Hampton Board of Education, Parents and Hampton Public School Community

**The motion was seconded by Board Trustee Megan Bruton and was approved by a unanimous voice vote of all of the members present.**

## **Board President's Report – Mrs. Elizabeth Dilts**

President Dilts discussed the Haberman matter, noting that the proceedings are done. Most importantly, President Dilts stated that her conversation with the Judge Master regarding the letter that was provided to him last May which stated that the Haberman project was needed to save the school and, further, with President Dilts noting that no conversation had been held with school officials pertaining to same, was compelling enough to change his opinion of HPS. President Dilts stated that they are moving forward with the Haberman building project, but the good news is that all of the negative innuendos regarding our school is off the record.

A brief discussion ensued.

## **Administrative Principal's Report – Mr. Michael Jones**

**Administrative Principal Jones discussed the following matters:**

### **Safety Drill Report**

	DATE/TIME	EVACUATION TIME
Hampton Public School – Fire Drill	11/11/15	58 Seconds

1. Improving the Preschool Classroom Environment for Young Children with Disabilities grant Workshops on November 19, 2015 and December 3, 2015. A brief discussion ensued. Administrative Principal Jones stated that the November 19, 2015 meeting was excellent for HPS staff and that he would provide an update regarding the December 3, 2015 workshop meeting at the next opportunity.
2. American Education Week – November 16-20, 2015. Parents were invited to visit HPS classrooms on Wednesday, November 18, 2015 from 2:15 p.m. – 3:00 p.m. Administrative Principal Jones stated the visitation was great. A brief discussion ensued.
3. HART Bicycle Safety Training – November 16, 2015 at 3:45 p.m. for HPS Students Grades 4-8. Administrative Principal Jones noted that 12 HPS students requested permission slips – 7 HPS students attended and can now get certified to ride their bikes to school. We will need to purchase a bicycle rack and we are still waiting on a few things regarding students riding their bicycles to school, but we are well on our way with this initiative. A brief discussion ensued.
4. HPS Morning Breakfast Program with Mrs. Evans and Mrs. Schafer – Grades K-4 started November 17, 2015 7:30 a.m.- 8:15 a.m. (Tuesdays and Thursdays) and following Thanksgiving recess will alternate to Grades 5-8 7:30 a.m.- 8:15 a.m. (Tuesdays and Thursdays) in December. Administrative Principal Jones that there has been a great start to this program with over 20 students participating in our Breakfast program, while in the past we have had 1 to 7 students participate which is fantastic. President Dilts noted that this program is a grant through the Sustainable Schools program. Administrative Principal Jones stated that the grant pays for the breakfasts for students on Tuesday and Thursday and if students participate in the Breakfast Program, they receive a snack at lunch as well. A brief discussion ensued.
5. Character Education assembly – December 1, 2015 at 8:45 a.m.
6. The Character Education Program’s word for December is “GENEROSITY”. The Character Education program theme for December is “Generosity Gone Wild” and there are a variety of activities planned for our students all month long.
7. Hampton Public School Enrollment – November 2015

GRADE	ENROLLMENT
PK3	2
PK4	27
K	16
1	16
2	13
3	12
4	4
5	6
6	13
7	7
8	6
<b>Total:</b>	<b>122</b>

8. NJ QSAC DIP and SOA resolutions are required to be approved this evening.
9. HIB Report Update – A brief discussion ensued. Administrative Principal Jones stated that a resolution has been placed on the agenda for the Board’s consideration and approval of same.
10. HPS 2015-2016 Basketball Program - Administrative Principal Jones stated that there will not be a HPS Basketball Team this year, primarily due to the low # of students (7 girls and 8 boys) who would be interested in playing basketball. As with last year, Administrative Jones stated that the students would not be confident in playing in the league. Last year, HPS allowed 5<sup>th</sup> grade students to play on the team and this was not be a good learning experience for them and, in fact, Administrative Principal Jones stated that the league frowned upon this. Administrative Principal Jones said he did not take this decision lightly, and it is with great sadness that HPS will not have a Basketball Team this year. However, Administrative Principal Jones stated that in conferring with Coach Gibson the district will have an intramural team (HPS only) to provide an opportunity for our students to gain and build upon their skills. A brief discussion ensued. Coach Gibson, seated in the audience, stated that

this alternative is an opportunity for our kids to get a variety of skills, learn more and will have a positive effect on their self esteem and confidence. Administrative Principal Jones opened the discussion to the Board of Education regarding the Basketball program. Board Trustee Megan Bruton inquired about the HPS Basketball Cheerleading program. Administrative Jones stated that he was not sure we could have the cheerleading program without a “competitive” basketball team but that perhaps it could be a modified cheerleading program. A brief discussion ensued. Board Trustee Jennifer Shaner inquired if the Intramural Basketball team would be combined Boys and Girls or if there would be separate teams. Administrative Principal Jones stated that this would be a Co-Ed Intramural Basketball Team. A brief discussion ensued. And, would this also be the same for Cheerleading? A comment was made that the letter Administrative Principal Jones sent seemed pretty clear that cheerleading had been cancelled. Administrative Principal Jones stated that he had had no communication regarding the cheerleading program from parents or staff to date. Board Trustee Derek Merkel stated that perhaps there could be an alternative activity for Cheerleaders such as gymnastics or something like that. Administrative Principal Jones stated that he would look into this. Board Trustee Jennifer Shaner stated that Cheerleaders not only cheer for a school team but also provide for learning skills, developing camaraderie and sportsmanship. Board President Dilts suggested that perhaps the HPS Cheerleaders could participate in a pep rally of sorts which could be held during the Character Education program/class held on Friday afternoon. A brief discussion ensued. Board President Elizabeth Dilts noted that being that the programs (Basketball and Cheerleading) were being “scaled back”, that the stipends for these programs would also be modified and would like be reduced to ½ the stipend but that the stipends for these extracurricular programs would not be reduced in the budget planning process for the 2016-2017 School year. This modification (type of program and stipend) to the Basketball and Cheerleading programs are for the 2015-2016 school year only. Discussion ensued.

Board Trustee Megan Bruton stated that she felt that a Board of Education study should be done to determine what our peer schools are doing and what opportunities do our students have and/or what opportunities do our students miss compared to our peer schools. Discussion ensued. Board Trustee Megan Bruton suggested that the BOE create an adhoc Committee to look at this. Board Trustee Megan Bruton said that while this always comes with the best intentions, it rarely comes to fruition stating she would like to know what opportunities for students are out there and/or offered in other school districts and would like to understand why/how this occurs. A brief discussion ensued. Board President Dilts stated that her understanding of the HPS Basketball Team situation was similar to other Hunterdon County school districts including Frenchtown, Milford and Califon which are also pulling out of the Hunterdon County league for similar reasons to our district, primarily due to fewer students who can/want to participate. Discussion ensued. Administrative Principal Jones stated he would reach out to the districts and discuss the Basketball matter and then provide additional information to the Board of Education at the next opportunity. First Grade Tribute to Hampton Fire Department will be held on November 25, 2015, 11:00 a.m. – 1:00 p.m.

11. IRLA Professional Development Workshop for HPS staff will be held on January 28, 2016.
12. LEGO Mind Storm program with Ms. Brown for grades 2-5 is underway. Administrative Principal Jones stated the program is going well. A brief discussion ensued. Administrative Principal Jones stated during the next cycle will be for Middle School students (girls) who will be creating Lego robots, noting that additional kits will be purchased to provide all students with an opportunity to participate.
13. Administrative Principal Jones stated that 2015 PARCC Test Results will be made available to Administration. Administrative Principal Jones noted that the results will then be made available to parents and presented to the Board of Education at the December 22, 2015 Public Meeting.
14. Administrative Principal Jones noted that the following students have achieved “Outstanding Students” for the first Marking Period: Lily Phillips, Alba Paz-Sanchez, Rebekah Hockenbury and Gabriel Severs.

**Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that the following resolution be adopted as presented:**

**RESOLVED, that the Hampton Board of Education, upon the recommendation of the Administrative Principal, recognizes and approves the Harassment, Intimidation and Bullying report as of **November 24, 2015**, as summarized below:**

<b>Incidents Investigated</b>	<b>Confirmed Incidents of HIB</b>
-2-	-0-

**BE IT FURTHER RESOLVED, that the Hampton Board of Education approves the remedial and disciplinary action taken by the Administrative Principal.**

**The motion was approved by a unanimous roll call vote of all members present.**

**Board Secretary’s Report – Christine M. Werner**

Board Secretary Werner noted the following:

- 1. Audit update. Mr. Montanino will meet with the BOE in December to present the Audit to the Board of Education.**
- 2. Annual School Board Election Results:**

School Board Election held on November 3, 2015:

Elected Officials:

Three-year Seats: Elizabeth Dilts 96 Votes  
Write-In: 2 Votes

- 3. Board Secretary Werner stated “Happy Thanksgiving!” to all.**

**Comments from Public I (Public discussion of agenda items.)**

Board Trustee Megan Bruton moved, seconded by Board Trustee Darek Merkel to open the public session at 7:05 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 7:05 p.m.

Coach Gibson provided an overview of the Basketball League program and the Student Athlete Agreement. Coach Gibson noted the program begins with student try-outs, practices, skills development, team work (play with each other, learn from each other, etc.) and play games as a team. Coach Gibson also noted that part of program includes student grades and academics of students remain in good standing. HPS has a small student enrollment in the Middle School grades and not all students wish to participate or can participate in the Basketball program noting that after discussion with the HPS MS students and Mr. Jones, Administrative Principal, he is/Administration is proposing a modified Basketball program for the 2015-2016 SY. Discussion ensued.

Ms. Belinda Brandt ( ) in terms of the HPS Basketball program, she is of the understanding that there is a lack of interest (?), and because we are small, the program is being modified or are we cutting that? She stated she was of the opinion that our kids need this program and suggested that our school reach

out to other school districts and let our kids play basketball (maybe on another school team in the same situation, i.e. small interest or fewer players?). A brief discussion ensued. Ms. Brandt then suggested that perhaps Administration/BOE or other school districts might even consider co-educational teams (B & G). Administrative Principal Jones stated that Mrs. Weston had reached out to neighboring school districts regarding their Basketball programs and was told that various districts were opting out of the Hunterdon county league. A brief discussion ensued. Ms. Brandt suggested that Administration reach out to Pete (Athletic Dir.) in Frenchtown. Administrative Principal Jones stated that he believed Frenchtown had 18 students who were playing basketball while HPS has a total of 27 students in grades 6-8. Ms. Brandt stated HPS should give our kids an opportunity to play, to learn teamwork and competition because they need to be given this opportunity. Board President Dilts requested that Administrative Principal Jones and Coach Gibson explore this further.

Ms. Amanda Smith ( ) inquired as to the HPS Cheerleading program or modified program being considered/proposed for HPS students for the 2015-2016 SY. Ms. Smith stated perhaps, as suggested by Ms. Brandt regarding the Basketball Team, that the cheerleading program could include both Girls and Boys. Or perhaps, HPS could have a dance program or gymnastics program with both Girls and Boys. A brief discussion ensued.

Board President Dilts provided an overview of the HPS Cheerleading program that was originally a Middle School activity and then with the decrease of students and due to Middle School students playing on the Basketball Team, was then extended to the elementary students to allow for greater participation. A brief discussion ensued regarding the historical progress of the HPS Cheerleading program.

Board President Dilts stated that it is good for the Hampton School community to bring their questions and concerns to the Board of Education so that it can be discussed and everyone will have a better understanding.

Administrative Principal Jones stated that he would review the proposed modified Basketball and Cheerleading extra-curricular programs/considerations as presented and make a recommendation as to how to implement these programs to provide for the best possible experience for our students.

There being no additional items/comments presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Jennifer Shaner to close the public session at 7:21 p.m. This was approved by a unanimous voice vote by all members present.

## **EXECUTIVE SESSION**

Motion by Board Trustee Darek Merkel, seconded by Board Trustee Jennifer Shaner, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding Contracts, Legal Matters and Student Matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:22 pm and was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Jennifer Shaner, to close executive session at 7:56 pm. The motion was approved by a unanimous roll call vote by all members present.

The Board reconvened in Public Session at 7:56 pm with the following members present:

Present: Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President.

**Committee Reports**

**A. BUILDING AND GROUNDS – Mrs. Bruton and Mr. Merkel**

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Marielia Gavlick, that resolution numbered A-1 be adopted as presented:

**RESOLVED** that resolution number A-1 be adopted as presented:

**A-1. Hampton Public School Facility Requests –2015 – 2016**

**Recommend** the Board approve the following facility request(s) as presented:

Group	Purpose	Date	Time	Fee (As Applicable)
United Way of Hunterdon County	Free Tax Preparation for Hampton Borough Residents	February 15, 2016 - April 15, 2016 (One Day/Week – Day to be determined)	4:00 p.m. – 8:00 p.m.	N/A Non-Profit Organization Per Policy 1330
Immaculate Conception CYO Basketball	Basketball Practice	November 30, 2015 – March 11, 2016 (Two Days/Week – Days to be Determined by Administrative Principal)	6:15 p.m. – 9:15 p.m.	\$20.00/Hr. (TBN) Community Organization Use – Non-Profit Organization Per Policy 1330

\* All dates/times are subject to cancellation in the event of inclement weather by the Interim Chief School Administrator in consult with the Board President or Vice President and the Buildings & Grounds Committee Member(s).

*A brief discussion ensued. It was suggested that the United Way of Hunterdon County Free Tax Preparation for Hampton Borough residents should be posted on the district’s Facebook page, included in an email blast and announced through the district’s phone messaging system. Board President Dilts made a Disclosure Statement regarding the United Way of Hunterdon County facility request stating that she had been an employee of the United Way some years ago.*

**Resolution A-1 was approved by a unanimous voice vote of all members present.**

**- Custodian Report November 2015 – Bob Myers**

*A brief discussion ensued. Board Trustee Jennifer Shaner suggested that the district consider purchasing new tables for the cafeteria while planning the 2016-2017 school budget. Board Trustee Jennifer Shaner also commented regarding the lock on the district’s dumpster.*

**B. BUDGET AND FINANCE – Dr. Shaner and Dr. Gavlick**

November 24, 2015 Budget and Finance Committee Meeting Minutes included in Board shared folder.

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that resolutions numbered B-1 – B-13 be adopted as presented:

RESOLVED that resolutions numbered B-1 - B-13 be adopted as presented:

**B-1. Approve Monthly Bills List – November 24, 2015**

Recommend the Board approves the attached Bills List as recommended by the Administrative Principal and School Business Administrator.

<b>Fund</b>	<b>Total</b>
Fund 10 – Current Expense	\$63,194.72
Fund 20 – Special Revenue	\$ 6,399.00
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Fund 50 – Food Service	\$ 4,266.92
Fund 60 – Aftercare Enterprise	-0-
<b>Grand Total:</b>	<b>\$73,860.64</b>

**B-2. Authorize Business Administrator to Generate Interim Bills List - November 30, 2015**

Recommend the Board authorize the Business Administrator to pay ADDITIONAL bills through November 30, 2015 to close the month and that which shall be post-approved at the next meeting of the Hampton Board of Education.

**B-3. Approval Semi-Monthly Payrolls – October 30, 2015 and November 15, 2015**

Recommend the Board confirms the approval of the payroll for October 30, 2015 in the amount of \$93,618.52 and November 15, 2015 in the amount of \$91,462.88.

**B-4. Approval to Cancel Outstanding/Outdated Checks – Current Account**

Recommend the Board affirm the cancellation of outstanding/outdated checks as follows:

**Current Account – Account #81-3040-9943**

09/24/2013	Staples Advantage	15466	206.21
01/28/2014	Andrea Funkhauser	15597	884.00
05/27/2014	Dependable Fire Equipment	15688	280.00
06/24/2014	Andrea Funkhauser	15718	884.00
06/30/2014	Houghton Mifflin Harcourt	15740	<u>113.25</u>

\$2,367.46

**B-5. Appropriation of Surplus Funds to BSI Instruction Budget Line Item(s)**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal and the School Business Administrator the following appropriation of the district's surplus funds effective September 1, 2015 to meet the financial obligation for the 2015-2016 school year:

		<b>Amount</b>
11-230-100-101-000-000 Salary Basic Skills/Remedial Teacher		\$55,000
11-230-100-270-000-000 Health Benefits		\$32,000
	<b>Total:</b>	<b>\$87,000</b>

**B-6. Affirm Mandatory Direct Deposit**

**WHEREAS**, the New Jersey State Legislature has authorized P.L. 2013, Chapter 28, a bill concerning the direct deposit of net pay for school district employees in the banking institution of their choice; and  
**WHEREAS**, in accordance with P.L. 2013, Chapter 28, if a Board provides for such direct deposit, compliance by an employee shall be mandatory; and

**WHEREAS**, the Board of Education has negotiated and ratified the HEA 2015-2018 Contract Agreement, mandating direct deposit for all employees on June 30, 2015; and

**WHEREAS**, the Board of Education grants and exemption for seasonal, temporary, etc. employees with prior approval of the Administrative Principal, as the board may deem necessary;

**NOW THEREFORE BE IT RESOLVED**, in compliance with P.L. 2013, Chapter 28, the net pay for all full and part time regular employees of the Hampton Borough Board of Education which includes payments for annual contracts, extended school year earnings, extra pay stipends and earnings, health benefit waivers, etc. shall be directly deposited from PNC Bank, into the banking institution of the employees choice effective January 1, 2016; and

**BE IT FURTHER RESOLVED**, that exemptions from the direct deposit requirement are granted for substitutes, summer seasonal workers and extreme circumstances with the approval of the Administrative Principal.

**B-7. Approval Treasurer's Report – September 30, 2015 (Preliminary Report)**

**Recommend** the Board accepts and affixes to the minutes of this meeting the Report of the Treasurer of School Monies for September 30, 2015 (Preliminary Report).

**B-8. Approval Board Secretary's Report – September 30, 2015 (Preliminary Report)**

**Recommend** the Board accepts and affixes to the minutes of this meeting the Report of the Board Secretary for September 30, 2015 (Preliminary Report).

**B-9. SBA/BS Monthly Certification – NJAC 6:20-2A 10(e)**

**Recommend** in accordance with NJAC 6:20-2:A 10(e) the Board Secretary does certify that the Board Secretary’s Report for September 2015 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials.

Board Secretary *Christine M. Werner* Date *November 24, 2015*

**B-10. Approval Treasurer’s Report – October 31, 2015 (Preliminary Report)**

**Recommend** the Board accepts and affixes to the minutes of this meeting the Report of the Treasurer of School Monies for October 31, 2015 (Preliminary Report).

**B-11. Approval Board Secretary’s Report – October 31, 2015 (Preliminary Report)**

**Recommend** the Board accepts and affixes to the minutes of this meeting the Report of the Board Secretary for October 31, 2015 (Preliminary Report).

**B-12. SBA/BS Monthly Certification – NJAC 6:20-2A 10(e)**

**Recommend** in accordance with NJAC 6:20-2:A 10(e) the Board Secretary does certify that the Board Secretary’s Report for October 2015 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials.

Board Secretary *Christine M. Werner* Date *November 24, 2015*

**B-13. Approval Maschio’s Food Service Report – October 2015**

**Recommend** the Board accept/approve Maschio’s Food Service Income Statement report for the month of October 2015, which shows a monthly profit of \$1,850.14 and a year-to-date income profit of \$3,746.78.

***A brief discussion ensued. Board Trustee Megan Bruton stated that she did not have sufficient time to review the Board Secretary and Treasurer Reports as presented.***

**BUDGET AND FINANCE RESOLUTIONS B-1 – B-13 AS PRESENTED.**

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President  
**NAYS:** None  
**ABSTENTIONS:** Mrs. Bruton – Resolutions B-7 and B-10

**C. PERSONNEL AND NEGOTIATIONS – Mrs. Dilts and Dr. Shaner**

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Marielia Gavlick, that resolutions numbered C-1 – C-2 be adopted as presented:

**RESOLVED** that resolutions numbered C-1 - C-2 be adopted as presented:

**C-1. Approval Of Application For Course Reimbursement**

**Recommend** the Board approve, upon the recommendation of the Administrative Principal, the following Applications for Course Reimbursement:

Employee	Course	Reimbursement	Line Item Charged
Rebecca Bortman	EC 5100 – Language, Reading and Thought	\$300.00/Credit x 3 Credits = <u>\$900.00</u> Per HEA Contract 2015-2018	11-190-100-280-000-000 2015-2016 School Budget Spring 2015

**C-2. Approval of Professional Workshops/Travel and Related Expenses**

**Recommend** the Board approves, upon the recommendation of the Administrative Principal, the following professional workshops/travel and related expenses.

Date	Employee(s)	Subject	Estimated Cost
12/09/15	S. Courtney Scherer T. Anaston	NHVHS IEP Compliance Annandale, NJ	Conference Registration Cost: \$ 50.00 Substitute Expense: \$ 0.00 Mileage Expense: \$ 0.00  Total: \$50.00

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Marielia Gavlick, that resolution numbered C-2(a) be ADDENED and adopted as presented:

**RESOLVED** that resolution number C-2(a) be ADDENED and adopted as presented:

**C-2(a). Approval of Professional Workshops/Travel and Related Expenses**

**Recommend** the Board approves, upon the recommendation of the Administrative Principal, the following professional workshops/travel and related expenses.

**ECERS 3 Meetings**

Date	Employee	Subject	Estimated Cost
12/03/15	M. Zambas	Improving the Preschool Classroom Environment for Young Children With Disabilities  Trenton, NJ	Conference Registration Cost: \$ 0.00
12/17/15	R. Dalrymple		Substitute Expense: \$ 90.00
01/14/16			Mileage Expense: \$ 25.73
01/28/16			Total: \$115.73
03/10/16			
04/21/16			
06/02/16			

All in favor.

**VOTE :** PERSONNEL AND NEGOTIATIONS RESOLUTIONS C-1 – C-2 AND C-2(a) AS ADDENDED AND AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

**D. POLICY – Mrs. Dilts and Mrs. Shaner**

There were no Policy matters presented for discussion this evening.

**E. CURRICULUM AND TECHNOLOGY – Dr. Gavlick and Mrs. Bruton**

**Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that resolutions numbered E-1 – E-2 be adopted as presented:**

**RESOLVED that resolutions numbered E-1 – E-2 be adopted as presented:**

**E-1. Approval of the 2014-2015 NJ QSAC District Improvement Plan**

**Recommend** the board approve, upon the recommendation of the Administrative Principal, the NJ QSAC District Improvement Plan for the 2014-2015 school year as attached and authorize its submission to the New Jersey Department of Education.

**E-2. Approval of the NJ QSAC Statement of Assurance**

**Recommend** the board approve, upon the recommendation of the Administrative Principal, the NJ QSAC Statement of Assurance as attached and authorize its submission to the New Jersey Department of Education.

**VOTE :** CURRICULUM AND TECHNOLOGY RESOLUTIONS E-1 – E-2 AS PRESENTED.

**AYES:** Mrs. Bruton, Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

**NAYS:** None

**ABSTENTIONS:** None

## **F. COMMUNICATION – Mr. Merkel and Dr. Gavlick**

- ✓ It was noted that the Hampton Herald planned for publication and distribution in December will be postponed until a later date.

### **New Business**

- ✓ Board Trustee Marielia Gavlick inquired as to the status of the HPS technology usage and 1:1 chromebook initiative for the elementary grade levels, as well as classroom Smartboard usage throughout the curriculum. Administrative Principal Jones provided an overview of the chromebook initiative, computer (desktop and chromebook) distribution in HPS classrooms and how technology is being implemented in the curriculum in the classrooms, i.e. IRLA reading program (data collection). Administrative Principal Jones noted that there is little usage of the computer lab this year other than during the Enrichment period due to the fact that technology is being implemented in the classrooms across the curriculum. Administrative Principal Jones also stated that all teachers are required to utilize technology to document lesson plans for Administration's review. A brief discussion ensued.

### **Old Business**

There were no Old Business matters presented for discussion this evening.

### **Parking Lot Discussion**

- ✓ Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants)
- ✓ Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants)
- ✓ Dash Board

**Board President Dilts noted the following Board of Education Meeting Schedule:**

Board of Education Meeting Schedule and Important Notes:

**December 15, 2015 Board Committee Meetings  
December 22, 2015 Regular Business Meeting**

**Comments from Public II:**

Board Trustee Megan Bruton moved, seconded by Board Trustee Darek Merkel to open the public session at 8:03 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 8:03 p.m.

There being no items presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Jennifer Shaner to close the public session at 8:03 pm. This was approved by a unanimous voice vote by all members present.

**ADJOURNMENT** - There being no further business to come before the board, Board Trustee Megan Bruton made a motion, seconded by Board Trustee Jennifer Shaner and carried by Unanimous Voice Vote to adjourn the November 24, 2015 Regular Business Meeting of the Hampton Board of Education at 8:04 PM.

Respectfully Submitted,

Christine M. Werner  
Board Secretary