

**HAMPTON BOARD OF EDUCATION
MONTHLY BUSINESS MEETING
Minutes
August 25, 2015**

Call to Order – Elizabeth Dilts, President –The meeting was called to order by President Dilts at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly posted.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 15, 2015 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Dilts:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2015 – 2016

1. Develop additional benchmarks and activities for students (Multiple Assessments). Complete development of DIP
2. Develop Professional Development for staff aligned to DIP requirements
3. Analyze data to inform and improve instruction/student learning

Board of Education Goals 2015-2016

1. To become a NJ Sustainable Certified Board
2. To expand opportunities to honor students, staff and volunteers
3. To continue to expand two-way communication with all stateholders

Roll Call – Board Secretary Werner

Present: Marielia Gavlick
Darek Merkel
Jennifer Shaner, Vice President, ESC Representative
Elizabeth Dilts, President

Absent: Megan Bruton, NJSBA and HCSBA Representative

Also Present: Michael Jones, Administrative Principal
Christine M. Werner, Business Administrator/Board Secretary
There were three (3) members of the public present.

Public Hearing for Administrative Principal's Contract

President Dilts stated that the Board of Education would like to take this opportunity to hold a brief Public Hearing regarding the **AMENDED** employment contract for Administrative Principal Jones. President Dilts stated that in accordance with the regulations, the Board shall hold a Public Hearing for renegotiated/changes/amendments with regard to Administrative Contracts and advise the public of said negotiations.

Board Trustee Darek Merkel moved, seconded by Board Trustee Marielia Gavlick to open the meeting for the purpose of holding a Public Hearing regarding the **AMENDED** Employment Contract of Administrative Principal Jones at 6:33 p.m. President Dilts stated that Administrative Principal Jones' Employment Contract was negotiated and approved June 17, 2014 for the period 07/01/14 – 06/30/17 with an annual salary of \$105,000/Year for each school year. On June 8, 2015, the Board of Education negotiated with Administrative Principal Jones to increase his annual salary to \$115,000 for the 2015-2016 school year and the 2016-2017 school year. President Dilts stated that Mr. Jones Employment Contract is a public matter and that the any member of the public or Board of Education Trustee may take this opportunity to discuss/comment on his Amended Employment Contract.

President Dilts opened the meeting at 6:35 p.m. for public comment.

There being no comments or discussion presented at this time, Board Trustee Jennifer Shaner moved, seconded by Board Trustee Darek Merkel to close the Public Hearing at 6:36 p.m.

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Marielia Gavlick, that the following resolution be **ADDENED and adopted as presented:**

Approve AMENDED Administrative Principal Contract 2014-2017– Mr. Michael Jones

Recommend the Board approve the AMENDED Employment Contract of Mr. Michael Jones, Administrative Principal, effective July 1, 2014 – June 30, 2017 as presented. Mr. Jones' AMENDED employment contact has been sent to the Hunterdon County Executive Superintendent for review and approval of same.

VOTE : PERSONNEL AND NEGOTIATIONS RESOLUTION AS **ADDENED AND AS PRESENTED.**

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

Minutes Approval

Board Trustee Jennifer Shaner moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

Date	Meeting
July 28, 2015	Regular Business Meeting Executive Session

Discussion: Board Trustee Jennifer Shaner inquired if the July 28, 2015 "Facility Usage" request made to the Board of Education for the HSA Market Day event would be held at HPS or Borough Hall. A brief discussion ensued. Administrative Principal Jones indicated that he would make the appropriate inquiry with regard to the facility usage request and report his findings at the next opportunity.

The motion was seconded by Board Trustee Darek Merkel and was approved by a unanimous voice vote of all of the members present.

Communications

Board Trustee Jennifer Shaner moved the following resolution:

Recommend the communications mentioned be listed in the minutes and action be taken as necessary.

Sender	Subject	Distribution
State of NJ Department of Education Ms. Pamela J. Castellanos, QSAC Director, Division of Field Services	QSAC DIP Approval	Mr. Micheal Jones, Administrative Principal Mrs. Elizabeth Dilts, Board President Members, Hampton Board of Education

The motion was seconded by Board Trustee Marielia Gavlick and was approved by a unanimous voice vote of all of the members present.

Board President's Report – Mrs. Elizabeth Dilts

Board President Dilts discussed the following matters:

HART Grant – consideration of development and implimentation of Policy for "Student Use of Vehicles" (Bicycles), potential Insurance liability/impact, Bicycle rack consideration, student safety training (Bicycles) provided through HART grant, and consideration to change school signage. President Dilts requested that the Policy Committee review "Student Use of Vehicles" policy with Administration, that Administration make the necessary inquiries regarding insurance considerations as discussed, that Administrative Principal Jones discuss/proceed with soliciting grant funding and bicycle safety training through HART, and that the Buildings and Grounds committee review the purchase of new signage for our school and a Bicycle rack consideration pertaining to same. Discussion ensued.

President Dilts briefly discussed matters pertaining to the use of HPS facilities, particularly prohibiting the use of facilities (fields, grounds) after dusk, and particularly with regard to HPS signage. A brief discussion ensued.

Administrative Principal's Report – Mr. Michael Jones

Administrative Principal Jones discussed the following matters:

Safety Drill Report

	DATE/TIME	EVACUATION TIME
Hampton Public School – Fire Drill	07/23/15	59 seconds

1. Hart Program and award presentation was held on August 6, 2015. HPS Awards have been placed in the glass case located near the main office.
2. Summer Healthcare program ended August 12, 2015 and was very successful. A brief discussion ensued. The consensus of the Board Trustees present was to publicly recognize Ms. Adrienne Bollinder and Ms. Meghan Deuel of the Hunterdon Behavioral Health Center at the September 29, 2015 Public Board meeting. Administrative Principal Jones suggested that a resolution of appreciation in honor of Ms. Bollinder and Ms. Deuel would be included on the Agenda of the meeting and letters from those children who participated in the Summer program might be presented to these ladies in appreciation of their service to our school and community. In fact, Administrative Principal Jones stated that the Hunterdon Behavioral Health Center will provide an additional day of counseling services to HPS students (grades 4-8) during the 2015-2016 school year. Discussion ensued.
3. First Day for HPS Staff – August 25, 2015.
4. Important Dates:
 - a. Tuesday, August 25, 2015, 6th Grade Orientation from 1:00 p.m. – 2:30 p.m.
 - b. Tuesday, August 25, 2015, Before Care /After Care Orientation for Parents @ 2:00 p.m.
 - c. Tuesday, August 25, 2015 and Wednesday, August 26, 2015 HPS Staff reports.
 - d. Wednesday, August 26, 2015 PreK and Kindergarten Orientation @ 1:00 p.m.
 - e. Thursday, August 27, 2015 – HPS Red Carpet Entrance HPS **K-8** Students. Student dismissal 1:00 p.m.
 - f. Friday, August 28, 2015 half day session for students. Dismissal at 1:00 p.m.
 - g. Monday, September 14, 2015, first H.S.A. meeting will be held at 7:00 p.m.
 - h. Friday, September 4, 2015 and Monday, September 7, 2015 – SCHOOL CLOSED FOR LABOR DAY holiday.
 - i. Tuesday, September 15, 2015 – HPS Back to School Night event at 7:00 p.m.
5. Totlot Playground Update. Installation will begin on Saturday, August 29, 2015 and will be completed on Sunday, August 30, 2015.

HIB Self Assessment Report – Public Presentation

Administrative Principal Jones and Mrs. Dalrymple publicly discussed the 2014-2015 Hampton Public School HIB Self Assessment report. Mrs. Dalrymple stated that she had recently attended a series of workshops/training pertaining to Harassment, Intimidation and Bullying and provided an overview of same. Discussion ensued. Mrs. Dalrymple noted that she and Administrative Principal Jones had discussed the development and implementation of a School Safety Committee for the 2015-2016 school year to further our efforts with regard to successfully implementing a model HIB program for our school.

Board Trustee Jennifer Shaner moved the following resolution:

Recommend the Board approve the submission of the 2014-2015 School Self Assessment for Determining Grades under the Anti Bullying Bill of Rights Act to the NJDOE.

The motion was seconded by Board Trustee Darek Merkel and was approved by a unanimous roll call vote of all of the members present.

Additionally, with regard to HPS safety matters, Administrative Principal Jones and Ms. Dalrymple discussed the implementation of enforcing the Hampton Borough Ordinance pertaining to Parking and the Drop Off/Pick Up of HPS students by parents. Administrative Principal Jones stated that HPS parents have been advised of the enforcement of the Borough Ordinance with the 1st day of school. Discussion ensued regarding signage, parent notification, website posting regarding same, etc. Administrative Principal Jones and Mrs. Dalrymple stated that while change in enforcing the Borough Ordinance may be different from that which has been the practice of the school community and parents in the past, the safety of our students is our priority and that is why it is important to change what we have been doing!

Board Secretary's Report – Christine M. Werner

Board Secretary Werner stated that the June 30, 2015 Audit (CAFR) will begin on/about September 15, 2015.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Marielia Gavlick moved, seconded by Board Trustee Jennifer Shaner to open the public session at 7:02 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 7:02 p.m.

There being no items presented for discussion at this time, Board Trustee Jennifer Shaner moved, seconded by Board Trustee Marielia Gavlick to close the public session at 7:03 p.m. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION **None at this time.**

Committee Reports

A. BUILDING AND GROUNDS – Mrs. Bruton and Mr. Merkel

Note: August 18, 2015 Building and Grounds Committee Meeting Minutes included in Board shared folder.

Administrative Principal Jones provided an overview of the B&G Committee meeting discussion/minutes.

- Custodian Report July 2015 – Bob Myers

Board Trustee Jennifer Shaner inquired as to the status of the Food Service equipment that has been purchased, including but not limited to delivery, installation, etc. for usage for the first day of school. Administrative Principal Jones stated that the equipment was ordered but has not yet been delivered (on back order). Administrative Principal Jones provided a brief overview of our food service operation for students as they will arrive tomorrow for the first day of school.

Board President Dilts noted that the Portable Potty should be moved from the street side of Foss Avenue. Administrative Principal Jones noted that he will request it be moved at the next opportunity.

Administrative Principal Jones stated that a banner sign has been posted on the HPS field fence noting that the HPS fields are available for rent. A brief discussion ensued.

B. BUDGET AND FINANCE – Mrs. Shaner and Dr. Gavlick

August 18, 2015 Budget and Finance Committee Meeting Minutes included in Board shared folder.

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, that resolution numbered B-1 be adopted as presented:

B-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of August 25, 2015.

VOTE : BUDGET AND FINANCE RESOLUTION B-1 AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Marielia Gavlick, that resolutions numbered B-2 – B-9 be adopted as presented:

RESOLVED that resolutions numbered B-2 - B-12 be adopted as presented:

B-2. Approve Additional Monthly Bills List – June 30, 2015

Recommend the Board approves the attached June 30, 2015 Bills List as recommended by the Administrative Principal and School Business Administrator.

Fund	Total
Fund 10 – Current Expense	\$ 8,949.43
Fund 20 – Special Revenue	\$ 6,260.93
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Fund 50 – Food Service	-0-
Fund 60 – Aftercare Enterprise	-0-
Grand Total:	\$15,210.36

B-3. Approve Monthly Bills List – August 25, 2015

Recommend the Board approves the attached Bills List as recommended by the Administrative Principal and School Business Administrator.

Fund	Total
Fund 10 – Current Expense	\$48,095.50
Fund 20 – Special Revenue	\$ 1,373.44
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Fund 50 – Food Service	-0-
Fund 60 – Aftercare Enterprise	-0-
Grand Total:	\$49,468.94

B-4. Approval Semi-Monthly Payrolls – August 14, 2015 and August 28, 2015

Recommend the Board confirms the approval of the payroll for August 14, 2015 in the amount of \$40,801.80 and August 28, 2015 in the amount of \$17,130.91.

B-5. Approval of Before/After Care Program Rates for the 2015-2016 School Year

Recommend the Board approve the Before/After Care Program rates for the 2015-2016 school year as follows:

Program	Rate 2015-2016
Before Care	\$3.00/Hr.
After Care	\$3.00/Hr.

Note: Invoicing is calculated based upon 1 hour intervals.

B-6. Approval of Consultant Service Agreement 2015-2016 School Year – LDT-C Consultant Ann Marie Lombardo, MA, LDT-C, NCED

Recommend the Board approve the Consultant Service Agreement with Ann Marie Lombardo, MA, LDT-C, NCED, to provide LDT-C consultant services for the Hampton Borough School District for the 2015-2016 school year at the following fee schedule (as noted in the Professional Services contract):

<u>September 1, 2015 – June 30, 2016</u>	
<u>Professional Service</u>	<u>Rate</u>
Educational Evaluation	\$375/Evaluation
Required Meetings	\$75/per hour

B-7. Approval of Technology Consultant Service Agreement 2015-2016 School Year – FYI Computer Services, Inc.

Recommend the Board approve the Technology Consultant Service Agreement with FYI Computer Services, Inc. to provide technology consultant services for the Hampton Borough Schol District for the 2015-2016 school year for 10 hours/month @\$75.00/Hour, 11+ hours/month @ \$85.00/Hour, not to exceed 120 hours/year, total contract = \$9,200 to be funded through **2015-2016 REAP Grant Award**.

B-8. Allowable Adjustment to Current Budget – 2015-2016 School Year

Recommend the Board approve, upon the recommendation of the Administrative Principal and the School Business Administrator, the appropriation of excess Extraordinary Aid funds received of excess of that which was budgeted in the the 2015-2016 school budget in the amount of \$13,750 to fund the following line items:

11-190-100-610-000	General Supplies	\$13,750.00
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B-9. Acknowledge Federal Grant Award Appropriation Adjustments – 2015-2016 School Year

Recommend the Board, upon the recommendation of the Administrative Principal and the School Business Administrator, acknowledge the 2015-2016 school year Federal Grant Award appropriation adjustments as follows:

WHEREAS, the Board of Education authorized application for funds available under No Child Left Behind (NCLB) legislation, and

WHEREAS, the State Department of Education has now approved the district’s application for the period of July 1, 2015 to June 30, 2016,

Now Therefore Be It

RESOLVED that the Board of Education accepts the following grant:

Account No.	Description	Allocation – District	Total:
NCLB Title I			
100-100	Teacher Salaries	\$20,000	Michael Grossman .36 FTE
100-600	General Supplies	\$2,475	
200-200	Employee Benefits	\$5,200	
		Total:	\$27,675

Account No.	Description	Allocation – District	Total:
NCLB Title IIA			
200-500	Other Purchased Services	\$4,498	
		Total:	\$4,498

WHEREAS, the Board of Education authorized application for funds available under Individuals with Disabilities Education Act (IDEA) legislation - Part B (BASIC) and Preschool, and

WHEREAS, the State Department of Education has now approved the district’s application for the period of July 1, 2014 to June 30, 2016,

Now Therefore Be It

RESOLVED that the Board of Education accepts the following grants:

Account No.	Description	Allocation – District	Total:
IDEA BASIC			
200-300	Purchased Prof. and Technical Services – OT & PT & Speech Therapy	\$35,422	
		Total:	\$35,422

Account No.	Description	Allocation – District	Total:
IDEA Preschool			
200-300	Purchased Prof. and Technical Services – OT & PT & Speech Therapy	\$1,931	
		Total:	\$1,931

B-10. Authorize Submission of National School Lunch Program (NSLP) Equipment Assistance Grant

Recommend the Board authorize, upon the recommendation of the Administrative Principal and School Business Administrator to submit CFDA #10.579 - National School Lunch Program (NSLP) Equipment Assistance Grant Application #191970050 to the NJ Department of Agriculture in the amount of \$3,545.00.

B-11. Acceptance of Food Service Equipment Quotations and Approval to Purchase

Recommend the Board, upon the recommendation of the Business Administrator and the Administrative Principal, accepts Food Service Equipment Quotes as solicited by the School Business Administrator and Administrative Principal as follows:

Vendor	Quote
Culinary Depot Range, 24", 4 Round Solid Burners	\$2,775.00
Hubert Range, 24", 4 Round Solid Burners	\$5,244.00
Singer, Inc Range, 24", 4 Round Solid Burners	No Quote

Vendor	Quote
Culinary Depot Reach In Freezer	\$4,070.00
Hubert Reach In Freezer	\$4,500.00
Singer, Inc Reach In Freezer	No Quote

Further Recommend that the Hampton Board of Education, upon the recommendation of the Business Administrator and Administrative Principal, awards the contract to Culinary Depot in an amount not to exceed \$6,845.00 for a Range and Reach In Freezer in accordance with the proposals submitted herewith. This purchase will be funded via Fund 50 – Food Service Enterprise Fund as recommended by Administration and the Budget and Finance Committee.

VOTE : BUDGET AND FINANCE RESOLUTIONS B-2 – B-11 AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Marielia Gavlick, that resolution numbered B-12 be **ADDENDED and adopted as presented:**

RESOLVED that resolutions number B-12 be **ADDENDED** and adopted as presented:

B-12. Authorize Business Administrator to Generate Interim Bills List - August 31, 2015

Recommend the Board authorize the Business Administrator to pay ADDITIONAL bills through August 31, 2015 to close the month and that which shall be post-approved at the next meeting of the Hampton Board of Education.

All in favor.

VOTE : BUDGET AND FINANCE RESOLUTION B-12 AS **ADDENDED** AND PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

C. PERSONNEL AND NEGOTIATIONS – Mrs. Dilts and Mrs. Shaner

August 18, 2015 Personnel and Negotiations Committee Meeting Minutes included in Board shared folder.

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, that resolutions numbered C-1 – C-4 be adopted as presented:

RESOLVED that resolutions numbered C-1 - C-4 be adopted as presented:

C-1. Acknowledgement of Personnel Advanced Lateral Status 2015-2016 School Year

Recommend the Board acknowledges the movement of the following employee's advanced lateral status effective August 25, 2015 as follows:

Employee	From	To
Susan Brown	BA – Step B-C \$46,783	BA + 15 – Step B-C \$47,933

C-2. Approve Additional Hours – Ms. Nancy Ross – 08/03/15 – 08/25/15

Recommend, the Board approve additional hours for Ms. Nancy Ross, Breakfast/Lunch Service Personnel for the period August 3, 2015 –August 25, 2015 for the set-up of the newly purchased food service equipment at an hourly salary rate of \$12.75 per hour, not to exceed 25 hours per week, total salary = \$1,173.00.

C-3. Approval HPS Before Care/After Care Personnel/Salary Remuneration – 2015- 2016 School Year

Recommend the Board approve, upon the recommendation of the Administrative Principal, the following Before Care / After Care personnel and Salary Remuneration for the 2015-2016 school year as follows:

Note: This is funded through the HPS After Care Enterprise Fund Account.

Employee	Max. Hours Per Week	Hourly Rate	Funding Source(s)
Karen Schultz	5 Mon. – Friday 7:15 a.m. – 8:15 a.m.	\$12.00	HPS Before/After Care Enterprise Fund
Melissa Wallace	7 Monday – Friday 3:00 p.m. – 6:00 p.m.	\$12.00	HPS Before/After Care Enterprise Fund
Michelle Stecker	7 Monday – Friday 3:00 p.m. – 6:00 p.m.	\$12.00	HPS Before/After Care Enterprise Fund
Grace Ahn-Murphy	7 Monday – Friday 3:00 p.m. – 6:00 p.m.	\$12.00	HPS Before/After Care Enterprise Fund
Myria Zambas	7 Monday – Friday 3:00 p.m. – 6:00 p.m.	\$12.00	HPS Before/After Care Enterprise Fund
Carley Marookian Substitute	4 Monday – Friday 3:00 p.m. – 6:00 p.m.	\$12.00	HPS Before/After Care Enterprise Fund
Janet Legg Substitute	4 Monday – Friday 3:00 p.m. – 6:00 p.m.	\$12.00	HPS Before/After Care Enterprise Fund

C-4. Approval Of Application For Course Reimbursement

Recommend the Board approve, upon the recommendation of the Administrative Principal, the following applications for Course Reimbursement:

Employee	Course	Reimbursement	Line Item Charged
Sara Mouras	15:290:583 – Biological Bases of Behavior 15:293:526 – Identification & Assessment of Learning Disabilities 15:295:500 – Psychology of Learning	\$300.00/Credit x 9 Credits = <u>\$2,700.00</u> Per HEA Contract 2015-2018	11-190-100-280-000- 000 2015-2016 School Budget Fall 2015

VOTE : PERSONNEL AND NEGOTIATIONS RESOLUTIONS C-1 – C-4 AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, that resolution number C-5 be **ADDED** and adopted as presented:

RESOLVED that resolution number C-5 be **ADDENDED** and adopted as presented:

C-5. Approve AMENDED Salary of Sara Courtney Scherer P/T School Psychologist (.2 FTE) 2015-2016 SY

Recommend the Board approve, upon the recommendation of the Administrative Principal, Sara Courtney Scherer, MA+30 Step I, **\$58,353** x.20 FTE at an annual salary of **\$11,671** as School Psychologist for the period August 27, 2015 – June 17, 2016*.

*Tentative Last Day of School

All in favor.

VOTE : PERSONNEL AND NEGOTIATIONS RESOLUTION C-5 AS **ADDENDED** AND AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

D. POLICY – Mrs. Dilts and Mrs. Shaner

President Dilts stated that the Policy Committee will consider a Bicycle Policy at the next opportunity as discussed earlier this evening pending discussion with our Insurance carrier regarding same.

E. CURRICULUM AND TECHNOLOGY – Dr. Gavlick and Mrs. Bruton

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Marielia Gavlick, that resolutions numbered E-1 – E-2 be adopted as presented:

RESOLVED that resolutions numbered E-1 – E-4 be adopted as presented:

E-1. Approval of Submission of the Statement of Assurance for the 2015-2016 District Mentoring Plan

Recommend the Board approve, upon the recommendation of the Administrative Principal, the submission of the 2015-2016 District Mentoring Plan Statement of Assurance to the Hunterdon County Executive Superintendent.

E-2. Approve Submission of the 2014-2015 Annual Report of Security Drills to the Executive County Superintendent of Schools

Recommend the Board approve, upon the recommendation of the Administrative Principal, the submission of the 2013-2014 Annual Report of Security Drills to the Executive County Superintendent of Schools.

E-3. Approval of Submission of 2015-2016 Statement of Assurance Regarding the Use of Paraprofessional Staff

Recommend the Board approve, upon the recommendation of the Administrative Principal, that the 2015-2016 Statement of Assurance for the Hampton Public School “Regarding the Use of Paraprofessional Staff” be submitted to the Hunterdon County Executive Superintendent.

E-4 Approval of School Based Youth Services Program Affiliation Agreement with Hunterdon Medical Center, Hunterdon Behavioral Health Center for the 2015-2016 School Year

Recommend the Board approve, upon the recommendation of the Administrative Principal, the attached School Based Youth Services Affiliation Agreement with the Hunterdon Medical Center, Hunterdon Behavioral Health Center for the 2015-2016 School Year.

Attachment.

Discussion: Administrative Principal Jones noted that the Hunterdon Behavioral Health Center has been invited to have a table at Back To School Night to distribute information to parents regarding their services. A brief discussion ensued.

VOTE : CURRICULUM AND TECHNOLOGY RESOLUTIONS E-1 – E-4 AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

F. COMMUNICATION – Mr. Merkel and Dr. Gavlick

Administrative Principal Jones noted the following:

- ✓ A school Calendar of Events has been posted on the district website. Board Trustee Merkel stated that the Communication Committee will post updates on the website/shared folder following Communication Committee and BOE meetings.
- ✓ Update Hampton Public School Herald newsletter – will be printed by the County Print shop (shared services). This is ready to go and will be mailed to the Hampton Borough community next week.

EXECUTIVE SESSION

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters and negotiations/contracts. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:29 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, to close executive session at 7:38 pm. The motion was approved by a unanimous roll call vote by all members present.

The Board reconvened in Public Session at 7:39 pm with the following members present:

Present: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President.

B. BUDGET AND FINANCE – Mrs. Shaner and Dr. Gavlick

Motion by Board Trustee Darek Merkel, seconded by Board Trustee Jennifer Shaner, that resolution numbered B-12 be **ADDENDED and adopted as presented:**

B-12. Appropriation of Surplus Funds to BSI Instruction Budget Line Item(s)

Recommend the Board approve, upon the recommendation of the Administrative Principal and the School Business Administrator the following appropriation of the district’s surplus funds effective September 1, 2015 to meet the financial obligation for the 2015-2016 school year:

		Amount
11-120-100-101-000-000 Salaries Teachers Gr. 1-5		\$46,583
11-190-100-270-000-000 Health Benefits		\$34,000
	Total:	\$80,583

VOTE : PERSONNEL RESOLUTION B-12 AS **ADDENDED** AND AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

C. PERSONNEL AND NEGOTIATIONS – Mrs. Dilts and Mrs. Shaner

Motion by Board Trustee Darek Merkel, seconded by Board Trustee Jennifer Shaner, that resolution numbered C-6 be **ADDENDED and adopted as presented:**

C-6. Approval of NJPSA Membership 2015-2016 – Ruth Ann Dalrymple

Recommend the Board approve, upon the recommendation of the Administrative Principal, the payment for NJPSA membership dues of Ruth Ann Dalrymple for the 2015-2016 school year in the amount of \$820.00.

VOTE : PERSONNEL RESOLUTION C-6 AS **ADDED** AND AS PRESENTED.

AYES: Dr. Gavlick, Mr. Merkel, Dr. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

New Business

Ms. Ruth Ann Dalrymple discussed highlights from her recent attendance at the Anti Bully Specialist Certification Program and various matters that were discussed including Staff and Social Media (i.e. Facebook, etc.) as it pertains to Board Policy (4119.26) including contact between staff members, as well as, Teachers/staff and students (up to HS age) and concerns regarding same. Discussion ensued.

Old Business

There were no Old Business matters presented for discussion this evening.

Parking Lot Discussion

- Mind Program: Robotics (Ages 9-14) approximately \$350.00/Year
- ✓ Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants)
- ✓ Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants)
- ✓ Dash Board

Board President Dilts noted the following Board of Education Meeting Schedule:

Board of Education Meeting Schedule and Important Notes:

September 22, 2015 Board Committee Meetings
September 29, 2015 Regular Business Meeting

Comments from Public II:

Board Trustee Darek Merkel moved, seconded by Board Trustee Marielia Gavlick to open the public session at 7:41 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 7:41 p.m.

There being no items presented for discussion at this time, Board Trustee Jennifer Shaner moved, seconded by Board Trustee Marielia Gavlick to close the public session at 7:42 pm. This was approved by a unanimous voice vote by all members present.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Marielia Gavlick made a motion, seconded by Board Trustee Jennifer Shaner and carried by Unanimous Voice Vote to adjourn the August 25, 2015 Regular Business Meeting of the Hampton Board of Education at 7:43 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary