

**HAMPTON BOARD OF EDUCATION
MONTHLY BUSINESS MEETING**

Minutes

January 27, 2015

Meeting Rescheduled to February 3, 2015 – due to Inclement Weather

Call to Order – Elizabeth Dilts, President –The meeting was called to order by President Dilts at 6:30 p.m. The meeting was held in the Hampton Public School Library as publicly posted.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 15, 2015 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Dilts:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning
- Develop a continuing interest in self-improvement in all areas

District Goals for 2014 – 2015

1. Analyze multiple assessments, use the data to drive instructional changes to address the identified areas of student needs
2. To provide professional development for staff on utilization of online assessments including PARCC and utilization of the parent portal
3. Foster and expand collaboration with parents/guardians to fully utilize the data and information available on the parent portal
4. To reduce per pupil costs without sacrificing quality educational opportunities for all students
5. To retain current student enrollment numbers in the district

Board of Education Goals 2014-2015

1. To complete the revisions and updates to the policy manual; conversion to NJSBA system
2. To successfully complete negotiations
3. To engage in on site, in district professional development for the board including the following topics: negotiations, school treasurer –role and responsibilities and in- district orientation for new board members
4. To have Board representation at as many school community events as time/schedules permit

Roll Call – Board Secretary Werner

Present: Megan Bruton, NJSBA and HCSBA Representative
Darek Merkel
Jennifer Shaner, Vice President, ESC Representative
Elizabeth Dilts, President

Absent: Marielia Gavlick

Also Present: Michael Jones, Administrative Principal
Christine M. Werner, Business Administrator/Board Secretary
There were three members of the public present.

Board President's Report – Mrs. Elizabeth Dilts

President Dilts discussed the following matters:

- ✓ **PreK/Kindergarten Registration Update**
Registration will take place on Thursday, February 19, 2015 from 9:00 a.m. – 2:00 p.m.
Notice appeared in the 1/22/15 edition of the Hunterdon Democrat.
Notices posted on Facebook, and sent out on both the community and school e-mail lists as date approaches.
Mr. Jones has already begun giving tours to interested families.
Current Enrollment is 28.
For 2015-2016 (Based on current knowledge)
 - 14 current PreK students are aging up into Kindergarten
 - 11 current PreK students are staying in PreK
 - 3 current PreK students are leaving HPS
 - 19 open spaces for PreK in 2015-2016

- ✓ **Upcoming Board Training**
Kathy Olsen, HBOE Treasurer, will attend the Committee of the Whole Meeting on February 17th to review and discuss the contents of a typical Treasurer's Report.

Gwen Thornton, NJSBA Field Representative, will attend the following upcoming meetings:

Tuesday, March 31 Regular Business Meeting at 6:30 p.m. to discuss Administrative Review process.

Tuesday, May 26 Regular Business Meeting at 6:30 p.m. to discuss the Annual Board Self Evaluation and Board Goal Setting for 2015-2016.

- ✓ **Administrative Principal Annual Review Basic Timeline**
- ✓ **Board Goals/Board Self Evaluation Annual Review Timeline**

Discussion ensued.

Administrative Principal's Report – Michael Jones

Administrative Principal Jones discussed the Special Education Medicaid Initiative- SEMI initiative as it relates to the Accountability Regulations (N.J.A.C.) 6A:23A-5.3, guidelines and standards for school districts to maximize participation in SEMI. A brief discussion ensued. Administrative Principal Jones stated that school districts that have fewer than 40 Special Education Medicaid eligible students or that efforts to participate in SEMI would not provide a cost benefit to the district, the district is eligible to submit a waiver request and supporting documentation to the Executive County Superintendent on an annual basis. Administrative Principal Jones stated that HPS has very few students <3 that are eligible and does not benefit the district such that he will recommend that the Board of Education consider and approve the resolution on this evening's agenda requesting that the district be given approval for a waiver pertaining to the SEMI requirements for the 2015-2016 school year. A brief discussion ensued. Board President Dilts indicated that the district's Policy shall be reviewed to insure that the district is in compliance pertaining to same.

Board Secretary's Report – Christine M. Werner

JUNE 30, 2014 PRESENTATION of CAFR – AUDIT BY OUR AUDITOR, MR. VINCENT MONTANINO of VM ASSOCIATES

Mr. Vincent Montanino provided an overview of the June 30, 2014 CAFR (annual audit) for the Hampton Board of Education including a comparison of the district's Fund Balance Analysis at 06/30/14, 06/30/13 and 06/30/12. Mr. Montanino stated that at June 30, 2014 the district had \$291,005.00 in Surplus and \$75,582.65 in excess surplus funds which is required to be appropriated in the 2015-2016 school year budget as tax relief. Board President Dilts stated she was pleased that the district would provide for local tax relief during the 2015-2016 SY as a result of the Board of Education's and Administration's commitment to prudent fiscal responsibility to the Hampton Borough community. Mr. Montanino provided an overview of the district's 2013-2014 SY Revenues and Uncommitted Budget Expenditures at June 30, 2014 as per the attached summary sheet. Discussion ensued regarding GAAP accounting practices and the district's Financial Statements (Board Secretary A-148 and Treasurer Reports A-149), Special Revenue/Grant Funds (Fund 20) Food Service (Fund 50) Payroll & Payroll Agency accounts and Student Activity fund account, as well as, the status of various other financial matters of the district. Mr. Montanino also reviewed and discussed the L.O.R. Point List for the 2013-2014 SY as per the attachment, cancellation of out dated Student Activity account checks and the district's untimely Agency Account reconciliation. Discussion ensued. Mr. Montanino stated that the district's financial status is healthy and there are no audit recommendations at June 30, 2014.

Mrs. Werner and the Board then **"thanked"** Mr. Montanino for his informative presentation. Mr. Montanino left the meeting at 7:03 pm.

Board Secretary Werner noted the following timeline as it pertains to the 2015-2016 School Budget:

2015 – 2016 Budget Timeline

January – March 2015	Board Meetings and Committee Meetings as per schedule
March 20, 2015	Last Day for Adoption and Filing of Preliminary Budget to ECS
April 24, 2015	Last Day for Budget approval by ECS
May 7, 2015	Last Day for Public Hearing
May 14, 2015	Last Day to Adopt Budget
May 19, 2015	Last Day to Certify Tax Levy to County Board of Taxation

Minutes Approval

Board Trustee Megan Bruton moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

Date	Meeting
December 18, 2014	Regular Business Meeting Executive Session
January 6, 2015	Annual Reorganization Meeting

The motion was seconded by Board Trustee Jennifer Shaner and was approved by a majority voice vote of the members present pertaining to the December 18, 2014 meeting minutes (3-0-1). Mr. Merkel abstained. The meeting minutes for the January 6, 2015 Reorganization meeting were approved by a unanimous voice vote of all members present.

Comments from Public I (Public discussion of agenda items.)

Board Trustee Megan Bruton moved, seconded by Board Trustee Jennifer Shaner to open the public session at 7:22 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 7:22 p.m.

There being no items presented for discussion at this time, Board Trustee Jennifer Shaner moved, seconded by Board Trustee Darek Merkel to close the public session at 7:22 p.m. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding legal matters, negotiations and student matters which are attorney –client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:23 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, to close executive session at 8:20 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:21 pm with the following members present:

Present: Mrs. Bruton, Mr. Merkel, Mrs. Shaner and Mrs. Dilts, President.

Committee Reports

A. BUILDING AND GROUNDS – Mrs. Bruton and Mr. Merkel

Facility Request –

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that resolution numbered A-1 be adopted as presented:

A-1. Hampton Public School Facility Requests –2014 – 2015

Recommend the Board approve the following facility request(s) as presented:

Group	Purpose	Date	Time	Fee (As Applicable)
Hampton Priority School Night Program	Game Night for Pre-K-Grade 5 families	January 29, 2015	6:45 p.m. – 8:00 p.m.	N/A Non-Profit HPS Organization
Hampton School Association	Clothing Drive 8 th grade class	March 12, 2015 March 13, 2015 March 16, 2015 March 17, 2015	8:00 a.m. – 6:00 p.m.	N/A Non-Profit HPS Organization
Hampton Woman’s Club	Town Wide Flea Market	June 6, 2015	7:00 a.m. – 4:00 p.m.	N/A Non-Profit Organization

* All dates/times are subject to cancellation in the event of inclement weather by the **Administrator** in consult with the Board President or Vice President and the Buildings & Grounds Committee Member(s).

The motion was approved by a unanimous voice vote of all members present.

-Head Custodian Report January 2015 – Bob Myers

Attachment

B. BUDGET AND FINANCE –Dilts/Drzewoszewski

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Darek Merkel, that resolution numbered B-1 be adopted as presented:

B-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of **February 3, 2015**.

VOTE : BUDGET AND FINANCE RESOLUTION B-1 AS PRESENTED.

AYES: Mrs. Bruton, Mr. Merkel, Mrs. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Megan Bruton, that resolutions numbered B-2 – B-8 be adopted as presented:

RESOLVED that resolutions numbered B-2 - B-8 be adopted as presented:

B-2. Approval Of AMENDED Application For Course Reimbursement

Recommend the Board approve, upon the recommendation of the Administrative Principal, the following **AMENDED** Application for Course Reimbursement:

Employee	Course	Reimbursement	Line Item Charged
Rebecca Bortman	Course ED 5230 - Developmental Theories for Teaching in Early Childhood and Family Studies	\$300.00/Credit x 3 Credits = <u>\$900.00</u> Per HEA Contract 2012-2015	11-190-100-280-000-000 2014-2015 School Budget Spring 2015

B-3. Approve Intermittant Bills List – December 19, 2014 – December 31, 2014

Recommend the Board approves the attached Intermittant Bills List as recommended by the Administrative Principal and School Business Administrator.

Fund	Total
Fund 10 – Current Expense	\$131,123.99
Fund 20 – Special Revenue	\$ 12,051.00
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$ 2,240.57
Fund 60 – Aftercare Enterprise	\$ 327.00
Grand Total:	\$145,742.56

B-4. Approve Monthly Bills List – January 27, 2015

Recommend the Board approves the attached Bills List as recommended by the Administrative Principal and School Business Administrator.

Fund	Total
Fund 10 – Current Expense	\$142,350.16
Fund 20 – Special Revenue	\$ 6,059.95
Fund 30 – Capital Outlay	-0-
Fund 40 – Debt Service	-0-
Fund 50 – Food Service	\$2,366.19
Fund 60 – Aftercare Enterprise	\$ 360.00
Grand Total:	\$151,336.30

* A brief discussion ensued regarding the purchased professional service (OT, PT and Speech) invoices/payments as presented. Board President Dilts stated that the HBOE Finance Committee members (Mrs. Shaner and Dr. Gavlick) had reviewed the bills lists/monthly remittances as presented and concurred with the recommendation of Administration to approve them (December 19 – 31, 2014 and January 27, 2015).

B-5. Approval Semi-Monthly Payrolls – December 23, 2014 and January 15, 2015

Recommend the Board confirms the approval of the payrolls for December 23, 2014 in the amount of \$79,247.82 and January 15, 2015 in the amount of \$78,725.47.

B-6. Approval Maschio’s Food Service Report – December 2014

Recommend the Board accept/approve Maschio’s Food Service Income Statement report for the month of December 2014, which shows a monthly profit of \$1,756.23 and a year-to-date income profit of \$5,057.97.

B-7. Approval of Transfers

Recommend the Board approves, upon the recommendation of the Business Administrator and the Administrative Principal, the list of transfers and the monthly transfer report as of January 1, 2015.

	From:	To:
11-000-262-520-000-000 Insurance	\$10,000	
11-000-262-624-000-000 Energy - Oil	\$ 7,000	
11-000-261-420-000-000 Clean/Repair/Maint Services		\$17,000
Total:	\$17,000	\$17,000

B-8. SEMI Waiver Special Education Medicaid Initiative

Whereas NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 15-16 school year, and

Whereas the Hampton Board of Education desires to apply for this waiver due to the fact that projects having fewer than forty Medicaid eligible classified students and the participation in SEMI would not provide a coist benefit to the district based on available SEMI reimbursement for 15-16;

Therefore be it resolved that the Hampton Board of Education hereby authorizes the Administrative Principal to submit to the Executive County Superintendent of Schools , Hunterdon County and appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 15-16 school year.

VOTE : **BUDGET AND FINANCE RESOLUTIONS B-2 – B-8 AS PRESENTED.**

AYES: **Mrs. Bruton, Mr. Merkel, Mrs. Shaner and Mrs. Dilts, President**

NAYS: **None**

ABSTENTIONS: **None**

C. PERSONNEL AND NEGOTIATIONS – Mrs. Dilts and Mrs. Shaner

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Jennifer Shaner, that resolution numbered C-1 be adopted as presented:

RESOLVED that resolutions numbered C-1 be adopted as presented:

C-1. Approval of Professional Workshops

Date	Personnel	Subject	Estimated Cost
2/3/15	Mrs. Dignazio	Improving Instruction and Success on PARCC Assessments	\$149.00 NCLB Title IIA Mileage (102 miles x .31 = \$31.62) Total = \$180.62
2/7/15	Mrs. Dilts	NJSBA Leadership Conference	\$200.00 11-000-230-895-000
2/7/15	Mrs. Shaner	NJSBA Leadership Conference	\$200.00 11-000-230-895-000
2/23/15	Mrs. Marookian	Conference for New Jersey Pre-Kindergarten	\$242.00 (1 day registration cost) NCLB Title IIA Mileage (283 miles x .31=\$87.73) Total = \$329.73
2/23/15	Mrs. Rush	Conference for New Jersey Pre-Kindergarten	\$242.00 (1 day registration cost) NCLB Title IIA (Mileage cost declined)

VOTE : PERSONNEL AND NEGOTIATIONS RESOLUTION C-1 AS PRESENTED.

AYES: Mrs. Bruton, Mr. Merkel, Mrs. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: Mrs. Shaner abstained on her own registration for the NJSBA Leadership conference 02/07/15.
Mrs. Dilts abstained on her own registration for the NJSBA Leadership conference 02/07/15.

D. POLICY – Bruton/Dilts

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that resolutions numbered D-1 and D-2 be adopted as presented:

D-1. Revised Policies – Second Reading

Recommend the Board approve the **second reading** and adoption of the following revised Policies:

BYLAW, POLICY AND REGULATION – revisions:

Policy #	Title	Type
3000/3010	Concepts and Rolse in Business and Noninstructional Operations	Old Policy
3100	Budget Planning, Preparation and Adoption	Old Policy
3160	Transfer of Funds Between Line Items/Amendments/Purchases not Budgeted	Old Policy

Policy #	Title	Type
3220/3230	State Funds/Federal Funds	Old Policy
3250	Income From Fees, Fines, Charges	Old Policy
3251	Non Payment of Before/After Care Program Fees	Old Policy
3260/3270	Sale and Disposal of Books, Equipment and Supplies/Sale, Licensing and Rental of Property	New Policy
3280	Gifts, Grants and Bequests	Old Policy
3300	Expenditures/Expending Authority	New Policy
3320	Purchasing Procedures	Old Policy
3326	Payment for Goods and Services	Old Policy
3327	Relations with Vendors	Old Policy
3400	Accounts	New Policy
3440	Inventories	Old Policy
3450	Money in School Buildings	New Policy
3451	Petty Cash Funds	Old Policy
3453	School Activity Funds	Old Policy
3510	Operation and Maintenance of Plant	Old Policy
3514	Equipment	New Policy
3515	Smoking Prohibition	Old Policy
3515.2	Parking	Old Policy
3516	Safety	Old Policy
3541.1	Transportation Routes and Services	Old Policy
3541.3	Nonschool Use of District Vehicles	Old Policy
3541.32	District-Owned Vehicles	New Policy
3541.33	Transportation Safety	Old Policy
3542	Food Service	Old Policy
3542.1	Local Wellness/Nutrition	New Policy
3542.2	Offer Versus Serve	New Policy
3542.31	Free or Reduced-Price Lunches/Milk	Old Policy
3542.44	Purchasing	Old Policy
3570	District Records and Reports	Old Policy
3570 (R)	Regulation, District Records and Reports	New Policy
3570 (F)	Form, Request for Public Records	New Policy
3571.4	Audit	Old Policy

A brief discussion ensued regarding the highlighted policies.

D-2. Revised Policies - Second Reading

Recommend the Board approve the **second reading** and adoption of the following revised Policies:

BYLAW, POLICY AND REGULATION – revisions:

Policy #	Title	Type
4111/4211	Recruitment, Selection and Hiring	Old Policy
4111(F)	Form, Verification of Certification	New Form
4111.1/4211.1	Nondiscrimination/Affirmative Action	Old Policy
4112.2	Certification	Old Policy
4112.4/4212.4	Employee Health	Old Policy
4112.6/4212.6	Personnel Records	Old Policy
4112.8/4212.8	Nepotism	Old Policy
4113/4213	Assignment; Transfer	Old Policy
4113.1	Permission to Leave School Premises	New Policy

Policy #	Title	Type
4115	Supervision	Old Policy
4116	Evaluation	Old Policy (Major Revisions)
4116 (R)	Teacher Evaluation	Old Policy (Major Revisions)
4117.4/4217.4	Reduction in Force/Abolishing a Position	Old Policy
4117.41	Nonrenewal	Old Policy
4119.21/4219.21	Conflict of Interest	New Policy
4119.22/4219.22	Conduct and Dress	Old Policy
4119.23/4219.23	Employee Substance Abuse	Old Policy
4119.26	Electronic Communication by School Staff	Old Policy
4121	Substitute Teachers	Old Policy
4122	Student Teachers/Interns	New Policy
4123	Classroom Aides	New Policy
4131/4131.1	Staff Development; Inservice Education/Visitations/Conferences	Old Policy
4138/4238	Nonschool Employment	Old Policy
4138.2	Private Tutoring	New Policy
4144/4244	Insurance/Worker's Compensation	New Policy
4147/4247	Employee Safety	Old Policy
4151/4251	Attendance Patters	Old Policy
4151.1/4251.1	Personal Illness and Injury/Health and Hardship	Old Policy
4151.1(R)/4251.1(R)	Regulation, Sick & Personal Leave	New Policy
4151.2	Family and Medical Leave	New Policy
4151.2(F)/4252.1(F)	Form, Application for Medical Leave	New Policy
4151.2(F2)/4252.1(F2)	Form, Application of Healthcare Provider	New Policy
4151.2(F3)/4252.1(F3)	Form, Medical Certification Statement	New Policy
4215	Supervision	New Policy
4216	Evaluation	New Policy
4222	Noninstructional Aides	Old Policy
4231/4231.1	Staff Development; Inservice Education/Visitations/Conferences	Old Policy

A brief discussion ensued. Board Trustee Jennifer Shanner made an inquiry regarding our district's PARCC Test policy in so far as it is mandatory for all students. Board President Dilts stated that our district is responsible to insure that all students take PARCC as required by the NJDOE/NJ Regulations and could be enforced as such i.e. Student Attendance Policy.

VOTE : POLICY RESOLUTIONS D-1 AND D-2 AS PRESENTED.

AYES: Mrs. Bruton, Mr. Merkel, Mrs. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

E. CURRICULUM AND TECHNOLOGY – Dr. Gavlick and Mrs. Bruton

Motion by Board Trustee Megan Bruton, seconded by Board Trustee Darek Merkel, that resolution number E-1 be adopted as presented:

RESOLVED that resolution number E-1 be adopted as presented:

E.1 Approve Curricula for HPS 2014-2015

Recommend the Board approve the following curricula for the Hampton School District for the 2014-2015 year.

21st Century Curriculum: Refer to <http://www.state.nj.us/education/modelcurriculum/ss>

A brief discussion ensued. Board Trustee Megan Bruton inquired about link as provided in the resolution noting it did not appear to be the entire curriculum document. A brief discussion ensued. Board President Dilts stated that the 21st Century Curriculum document was provided by Administration in the prior Board Agenda package. .

VOTE : CURRICULUM AND TECHNOLOGY RESOLUTION E-1 AS PRESENTED.

AYES: Mrs. Bruton, Mr. Merkel, Mrs. Shaner and Mrs. Dilts, President

NAYS: None

ABSTENTIONS: None

F. COMMUNICATION – Mr. Merkel and Dr. Gavlick

There were no Communication matters presented for discussion this evening.

New Business

There were no New Business matters presented for discussion this evening.

Old Business

There were no Old Business matters presented for discussion this evening.

Parking Lot

- ✓ Mind Program: Robotics (Ages 9-14) approximately \$350.00/Year – Administrative Principal Jones stated that this program will be offered during the Enrichment period with Mrs. Harris (2:25 pm – 3:00 pm) for HPS students in grades 3-8. Administrative Principal Jones stated that students in grades 6, 7 and 8 have begun the program at present.
- ✓ Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants)
- ✓ Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants)
- ✓ Unused Playground Grant Funds - \$600.00
- ✓ Dash Board

Administrative Principal Jones noted the following upcoming HPS events:

- 1. Walk to School Event – February 12, 2015**
- 2. 100th Day of School – February 12, 2015**
- 3. Valentine’s Day festivities – February 12, 2015**

Board President Dilts noted the following Board of Education Meeting Schedule:

February 17, 2015 Committee of the Whole Work Session – Kathleen Olsen, Treasurer Report Overview/Presentation
February 24, 2015 Regular Business Meeting – Preliminary 2015-2016 School Budget Overview /Presentation

Comments from Public II:

Board Trustee Jennifer Shaner moved, seconded by Board Trustee Megan Bruton to open the public session at 8:51 p.m. and was approved by a unanimous voice vote by all members present. President Dilts opened the meeting to the public at 8:51 p.m.

There being no items presented for discussion at this time, Board Trustee Megan Bruton moved, seconded by Board Trustee Jennifer Shaner to close the public session at 8:51 pm. This was approved by a unanimous voice vote by all members present.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Megan Bruton made a motion, seconded by Board Trustee Jennifer Shaner and carried by Unanimous Voice Vote to adjourn the January 27, 2015 Regular Business Meeting of the Hampton Board of Education at 8:52 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary