

**HAMPTON BOARD OF EDUCATION
SPECIAL WORK SESSION MEETING
Minutes
September 16, 2014**

Call to Order –Megan Bruton, President –The meeting was called to order by President Bruton at 6:42 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on September 4, 2014 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Bruton:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning
- Develop a continuing interest in self-improvement in all areas

Roll Call – Acting Board Secretary Jones

Present: Elizabeth Dilts, Legislative Delegate, NJSBA and HCSBA Representative
Cheryl Drzewoszewski
Jennifer Shaner
Gina Sharkey, Vice President and ESC Representative
Megan Bruton, President

Absent: None

Also Present: Michael Jones, Administrative Principal
Christine M. Werner, Business Administrator (arrived at 6:52 p.m.)
There were three members of the public present.

Board President's Report – Mrs. Megan Bruton

President Megan Bruton led a discussion regarding the following matters:

Action Plan Discussion – 2014-2015 Board of Education Goals – to be completed by October 2014.

Assigned to Policy Committee (Bruton/Dilts) - To complete the revisions and updates to the policy manual; conversion to NJSBA system –will be completed by June 2015. Board Trustee Elizabeth Dilts stated that once achieved, monthly updates will be done as prescribed. Discussion ensued regarding the process of updating critical policies. President Bruton offered to assist Board Trustee Elizabeth Dilts in this process.

Assigned to Personnel and Negotiations (Bruton/Dilts) - To successfully complete negotiations – training either in attending NJSBA workshops or requesting NJSBA training in-house to insure this Board goal is achieved. A brief discussion ensued. Board Trustee Elizabeth Dilts stated she might be able to schedule Patrick Duncan to provide training to Hampton Board of Education and stated the committee was looking to develop a timetable for negotiations with the HEA.

Assigned to Board of Education President (Bruton) - To engage in on site, in district professional development for the board including the following topics: negotiations, school treasurer –role and responsibilities and in- district orientation for new board members – all BOE members should provide President Bruton with suggestions and recommendations in compiling a BOE Member Handbook / New Board Member Orientation Handbook in an effort to achieve this Board goal. President Bruton also attending to scheduling NJSBA representative Gwen Thornton to provide training for the BOE regarding the district's monthly financial reports and the role of the Treasurer at future Committee of the Whole Workshop meetings. Invitations will be extended to new BOE members to attend these workshops if they are scheduled prior to January 1, 2015. A brief discussion ensued.

Assigned to Communications Committee (Drzewoszewski/Shaner) - To have Board representation at as many school community events as time/schedules permit - Board Trustee Cheryl Drzewoszewski has developed/created a Google Mail/Google Calendar which serves as a "share calendar" of which has been/will be updated/maintained by the Communications Committee members and include school events and BOE events that are then shared with all BOE members. This shared calendar enables BOE members to "sign-up" to attend school events in an effort to insure this Board goal is achieved. A brief discussion ensued.

Administrative Principal's Report – Mr. Jones

Administrative Principal Jones discussed the following matters:

1. **CSA Action Plan Update and Discussion. Much discussion ensued. CSA retreat on Sept. 25 & 26, 2014.**
2. **NJ Ask scores were delivered and sent out to all parents last week Sept. 8-12th, 2014.**
3. **Presentation of scores on attached sheet show progress and areas of to work on in each grade level. Percentages were given out this year to show progress. A public presentation of the test scores will be provided next week at the monthly business meeting scheduled on Sept. 23, 2014.**
4. **Repairs to HPS Dugout started Sept. 15, 2014.**
5. **9/11 was observed with our middle schoolers. All participated in a moment of silence.**
6. **The beginning of the school year started off well. Our pictures from the red carpet were posted in the Hunterdon Democrat.**
7. **HSA meeting attendance was a lot higher than previous years. Sept. 8, 2014 at 7:00 p.m.**
8. **Two workshops and informational sessions were given to parents discussing chromebooks. Documents were given out for review by the students and parents for expectations that Hampton School has from them. Workshop days: Sept. 10 & 11, 2014 from 6:00 – 8:00 p.m.**
Administrative Principal Jones stated that his Standard Certificate will arrive on August 27, 2014.
9. **Lonnie Allgood came to HPS for Character Development.**

Board Secretary's Report – Christine M. Werner

Board Secretary Werner stated that NJSBA required Board Member annual training has opened registration for required A-5 workshops. Board Secretary Werner stated all BOE members should advise as to whether they wish to complete the required training online or by attending locally scheduled NJSBA training workshops.

Comments from Public I (Public discussion of agenda items.)

Board Trustee moved Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner to open the public session at 7:57 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 7:57 p.m.

There being no items presented for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to close the public session at 7:57 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters and student matters that are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:58 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, to close executive session at 9:00 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 9:00 pm with the following members present:

Present: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President.

Administrative Principal Jones provided an overview of the work session Agenda stating that this evening Board members will have the ability to discuss the Agenda resolutions as presented as a Committee of the Whole, rather than in individual committee meetings. This process will enable the full Board of Education to work collaboratively in developing/finalizing the Regular Business Meeting Agenda and respective resolutions that will be considered for approval next week – September 23, 2014.

Committee Reports

A. BUILDING AND GROUNDS – Bruton/Drzewoszewski

The Board briefly discussed Agenda resolution A-1 as presented.

Facility Request –

A-1. Hampton Public School Facility Requests –2014 - 2015

Recommend the Board approve the following facility request(s) as presented:

| Group | Purpose | Date | Time | Fee (As Applicable) |
|---------------------------------------|---|-----------------------------------|------------------|------------------------------------|
| Hampton Priority School Night Program | Healthy Habits Night – Multipurpose Room | Thursday 9/25/14 | 6:00 - 7:30 p.m. | N/A Non-Profit HPS Organization |
| Hampton Bible Club | Bible lesson, songs, games, snacks, fun - Classroom | Wednesdays 10/08/14 – 05/20/15 | 3:15 - 4:30 p.m. | N/A Non-Profit HPS Organization |
| HEA | Family Pumpkin Carving – Multipurpose Room | Thursday 10/30/14 | 6:00 - 7:30 p.m. | N/A Non-Profit HPS Organization |

* All dates/times are subject to cancellation in the event of inclement weather by the Administrative Principal in consult with the Board President or Vice President and the Buildings & Grounds Committee Member(s).

An inquiry pertaining to the Hampton Bible Club facility request was made “is the Bible Club for HPS students only?” Administrative Principal Jones stated yes. Board Trustee Chery Drzewoszewski stated that all community requests for HPS facility use should be provided to the business office via use of the district’s “new facility use” form and that copies of both sides of the form as completed by the requestor should be provided to the BOE when requesting their approval of same. A brief discussion ensued.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

Head Custodian Report September 2014 – Bob Myers (Attached)

A brief discussion ensued regarding the format of the monthly Head Custodian Report that is presented to the Board of Education, revision of the form has been requested and Administrative Principal Jones will discuss the matter/revisions with Mr. Myers. A brief discussion ensued regarding the inspections included on Mr. Myers report and the Dug-Out repairs. Board Trustee Elizabeth Dilts requested that Board Trustee Cheryl Drzewoszewski sign off on the purchase order/invoice payment for the Dug-Out repairs.

B. BUDGET AND FINANCE –Dilts/Drzewoszewski

Discussion ensued pertaining to the following matters:

- 1. ACES – NJASBO Shared Services Energy Consortium of School Districts**
- 2. Pheonix Advisors – Approval of Financial Advisor of Record and Continuing Disclosure Agent (Debt Service)**

Board Trustee Elizabeth Dilts stated that Board Secretary Werner had discussed and provided an overview of the above matters in the Budget and Finance Committee meeting held in August. Board Trustee Elizabeth Dilts stated that the Budget and Finance Committee will recommend approval of the district's participation in the ACES program and approval of Pheonix Advisors to publish the district's Continuing Disclosure forms per Federal regulations.

Board Secretary Werner stated that the monthly Business Meeting Agenda will have the regular standard resolutions, including but not limited to, the SBA/BS Monthly Certification Statement, Approval of the Monthly Bills List, Approval of Transfers (as may be necessary), Approval of the Monthly Payrolls, Approval of the monthly Board Secretary/Treasurer's Reports, Approval of Agreements i.e. ACES and Financial Advisor as listed on this evening's Agenda. A brief discussion ensued.

B-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of September 23, 2014.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

B-2. Approve Monthly Bills List – September 23, 2014

Recommend the Board approves the attached August 27, 2014 – September 23, 2014 Bills List as recommended by the Administrative Principal and School Business Administrator.

| Fund | Total |
|---------------------------------------|--------------|
| Fund 10 – Current Expense | |
| Fund 20 – Special Revenue | |
| Fund 30 – Capital Outlay | |
| Fund 40 – Debt Service | |
| Fund 50 – Food Service | |
| Fund 60 – Aftercare Enterprise | |
| Grand Total: | |

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

B-3. Approval of Transfers

Recommend the Board approves, upon the recommendation of the Business Administrator and the Administrative Principal, the list of transfers and the monthly transfer report as of September 23, 2014.

| | From: | To: |
|--|--------------|------------|
| | | |
| | | |
| | | |
| | | |

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

B-4. Approval Monthly Payrolls – August 28, 2014 and September 15, 2014

Recommend the Board confirms the approval of the payrolls for August 28, 2014 in the amount of \$14,773.86 and September 15, 2014 in the amount of \$81,544.19.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

B-5. Approval of Board Secretary and Treasurer’s Monthly Financial Reports – July 2014

Recommend the Board accepts, upon the recommendation of the School Business Administrator and the Administrative Principal, the financial Report of the Board Secretary (A-148) for July 2014 and the associated Treasurer of School Monies’ (A-149) report for the month of July 2014 which were reconciled with each other by Fund for that period.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

B-6. Approval of Agreement with Pheonix Advisors. LLC – Continuing Disclosure Agent and Financial Advisor of Record

WHEREAS, to fulfill its reporting and filing requirements under its Continuing Disclosure Agreement(s), the Issuer needs to engage the professional services of a continuing disclosure agent (the “Disclosure Agent”); and

WHEREAS, it is beneficial for the Issuer to have access to and to engage the professional services of a Financial Advisor who is a Registered “Municipal Advisor” with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to advise the Issuer in connection with, inter alia, the issuance of bonds, notes and matters relating to fiscal management; and

WHEREAS, Phoenix Advisors provides such Disclosure Agent services and professional Financial Advisor services, and, is a Municipal Advisor registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board, and has heretofore been appointed by the Issuer to provide such services.

WHEREAS, the parties desire hereby to set forth the terms and conditions under which Pheonix Advisors will provide Disclosure Agent and professional Financial Advisor services to the Issuer.

NOW THEREFORE BE IT RESOLVED, the parties heretofore, in consideration of mutual covenants herein contained and other good and valuable consideration, each intending to be legally bound, hereby agree as follows:

- 1. Pheonix Advisors will perform, as Disclosure Agent and Financial Advisor, the tasks more fully described in the Scope of Services provided with the attached agreement;**
- 2. The Issuer will compensate Pheonix Advisors for Services, in accordance with this agreement, as below:**
 - a) Disclosure Agent Services:**
\$650 – All inclusive fee (for three outstanding issues), plus \$100 for each additional issue during which bonds or notes are outstanding which require secondary market disclosure.
 - b) Financial Advisory Service:**
When advisory services are needed relating to the issuance of short or long term obligations or other consultant services a fee will be set under a separate agreement letter.
 - c) Out of Pocet Expenses.....NONE**
- 3. This Agreement as to Disclosure Agent and Financial Advisory services shall be in effect for the Issuer’s fiscal year ending June 30, 2015 and is renewable annually.**
- 4. This Agreement may be terminated by the Issuer or Pheonix Advisors, upon giving thirty (30) days prior written notice.**
- 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.**

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

B-7

**A RESOLUTION BINDING THE HAMPTON BOROUGH SCHOOL DISTRICT
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Hampton Borough School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

C. PERSONNEL AND NEGOTIATIONS – Bruton/Dilts

Discussion ensued pertaining to the following matters:

- 1. Increase Instructional Aide FTE from .5 to 1***
- 2. Professional Services Contract ABA Therapy – Autism Family Cooperative of NJ**

Board Trustee Elizabeth Dilts stated that the Personnel and Negotiations Committee has discussed the (FTE or Full Time Equivalency) increase of Ms. Moran with Administrative Principal Jones and is currently awaiting his proposal pertaining to same. Administrative Principal Jones stated that this will be provided to the BOE upon completion and final determination of the district’s needs. President Bruton stated that the Board of Education has reviewed the Professional Services Contract with Autism Family Cooperative of NJ as presented and recommends approval of same.

C-1. Approval of Revised Employment Contract – Ms. Jennifer Moran, Instructional Aide

Recommend the Board approve, upon the recommendation of the Administrative Principal, the revised employment contract of Ms. Jennifer Moran effective September 17, 2014.

| | From | To |
|----------------|-----------------------|-----------------------|
| Jennifer Moran | 10 Months – Part Time | 10 Months – Full Time |
| | \$7,650 | \$15,300 (Prorated) |

Resolution may be included on September 23, 2014 Regular Business Meeting Agenda pending receipt of Administrative Principal Jones’ report and recommendation of same.

C-2. Approval Professional Services Contract 2014-2015 SY – Autism Family Cooperative of NJ – BCBA Therapy

Recommend the Board approve, upon the recommendation of the Administrative Principal, the Professional Services contract with Autism Family Cooperative of NJ to provide BCBA Services for the Hampton Borough School District for 2014-2015 school year at the following fee schedule (as noted in the Professional Services contract) not to exceed * hours/week:

September 16, 2014 - December 22, 2014

| | |
|------------------------------------|--------------------------|
| <u>Professional Service</u> | <u>Rate</u> |
| BCBA Therapy Services | \$150.00/per hour |

- Administrative Principal Jones will make a recommendation pertaining to the district’s need for the # of hours/week that is required for this service in consultation with the CST.**

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

D. POLICY – Bruton/Dilts

There was no Policy matters to be discussed this evening.

E. CURRICULUM AND TECHNOLOGY – Shaner/Sharkey

Discussion ensued pertaining to the following matters:

1. NCLB Grant Award FY2015
2. IDEA Grant Award FY 2015
3. Approval of HPS 2014-2015 Nursing Services Plan
4. Approval of Field Trips/Athletic Team Transportation
5. Approval of Update to Uniform State Memorandum of Agreement between Hampton Borough Public School and the NJ State Police (Washington, NJ for the 2014-2015 SY

Administrative Principal Jones provided and overview of the above mentioned items. Much discussion ensued.

E-1. Accepts NCLB Grant Award FY2015

Recommend the Board accepts, upon the recommendation of the Administrative Principal, the FY2015 NCLB grant award as follows:

| Program Name | Hampton Award Entitlement | Program Duration |
|----------------|---------------------------|---|
| NCLB | | START: July 1, 2014 END: Aug. 31, 2015 |
| NCLB-Title I | \$27,483 | |
| NCLB-Title IIA | \$4,709 | |

| Account No. | Description | Allocation – District | Total: |
|--------------|-------------------|-----------------------|---------------------------|
| NCLB Title I | | | |
| 100-100 | Teacher Salaries | \$20,000 | Ruthann Dalrymple .36 FTE |
| 100-600 | General Supplies | \$2,283 | |
| 200-200 | Employee Benefits | \$5,200 | |
| | | Total: | \$27,483 |

| Account No. | Description | Allocation – District | Total: |
|----------------|--------------------------|-----------------------|---------|
| NCLB Title IIA | | | |
| 100-100 | Teacher Salaries | \$1,309 | |
| 200-500 | Other Purchased Services | \$3,400 | |
| | | Total: | \$4,709 |

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

E-2. Accepts IDEA Grant Award FY2015 IDEA

Recommend the Board accepts, upon the recommendation of the Administrative Principal, the FY2015 IDEA grant award as follows:

| Program name | Hampton Award Entitlement | Program Duration |
|----------------|---------------------------|---|
| | | Start: July 1, 2014 End: Aug. 31, 2015 |
| IDEA-Basic | \$31,498 | |
| IDEA-Preschool | \$1,865 | |

| Account No. | Description | Allocation – District | Total: |
|-------------------|---|-----------------------|-----------------|
| IDEA BASIC | | | |
| 200-300 | Purchased Prof. and Technical Services – OT & PT & Speech Therapy | \$31,498 | |
| | | Total: | \$31,498 |

| Account No. | Description | Allocation – District | Total: |
|-----------------------|---|-----------------------|----------------|
| IDEA Preschool | | | |
| 200-300 | Purchased Prof. and Technical Services – OT & PT & Speech Therapy | \$1,865 | |
| | | Total: | \$1,865 |

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

E-3. Approval of the 2014-2015 Nursing Services Plan

Recommend the board accepts, upon the recommendation of the Administrative Principal, the 2014-2015 District Nursing Plan as presented.

Note: A copy of the Nursing plan will be made available to the Public upon request.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

E-4 Approval of Field Trip Request – 2014-2014 HPS Soccer Games

Recommend the board approves, upon the recommendation of the Administrative Principal, the following Field Trips as listed:

(Transportation will be provided by Snyder Bus Service funded through current expense as listed.)

a) **Hampton Public School Soccer Team**

| Date/Day | Time | Destination | Cost of Transportation |
|--------------------|-----------------------|-------------------|------------------------|
| September 17, 2014 | 3:05 p.m. - 5:45 p.m. | Kingwood | \$225.00 |
| September 29, 2014 | 3:05 p.m. - 5:45 p.m. | Alexandria | \$225.00 |
| October 1, 2014 | 3:05 p.m. - 5:45 p.m. | Franklin Township | \$225.00 |
| October 8, 2014 | 3:05 p.m. - 5:45 p.m. | Califon | \$225.00 |
| October 15, 2014 | 3:05 p.m. - 5:45 p.m. | Lebanon Twp. | \$225.00 |
| October 22, 2014 | 3:05 p.m. - 5:45 p.m. | Play-off game/TBA | \$225.00 |

b) **Hampton Public School Field Trip to Clinton Township - Grade 8**

| Dates | Grade | Field Trip |
|----------|--|---|
| 10/17/14 | Grade 8 – Ms. Mouras Students: 11/1 Adult | Intolerance Presentation by Michael Fowlin Clinton Township, New Jersey Admission Cost: No Cost Bus Transportation Cost: \$150.00 Substitute Cost: None |

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

E-5. Approval of Update to Uniform State Memorandum of Agreement between Hampton Borough Public School and the NJ State Police (Washington, NJ) for the 2014-2015 School Year

Recommend the board approves, upon the recommendation of the Administrative Principal, the Update to the Uniform State Memorandum of Agreement between the Hampton Borough Public School and the NJ State Police (Washington, NJ) for the 2014-2015 School Year.

Resolution had been recommended to be included on September 23, 2014 Regular Business Meeting Agenda.

I. COMMUNICATION – Drzewoszewski/Shaner

Board Trustee Cheryl Drzewoszewski stated that the Communication Committee met at 9:00 a.m. on September 11, 2014 and stated that a verbal report of the meeting discussion and meeting minutes will be provided to the Board of Education on September 23, 2014..

New Business

There were no New Business matters presented for discussion this evening.

Old Business

There were no Old Business matters presented for discussion this evening.

Parking Lot Discussion:

The following Parking Lot matters were briefly discussed as appropriate:

- ✓ Mind Program: Robotics (Ages 9-14) approximately \$350.00/Year
- ✓ Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants) Tournament/NJ State Competition for Mind Programs cost approximately \$770.00/inclusive.
- ✓ Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants) There is a Tournament for this program as well. (2012-2013 Tournament held in May in Robbinsville, NJ). This program tournament also includes instant challenges.
- ✓ Unused Playground Grant Funds - \$600.00
- ✓ Youth Center
- ✓ Dash Board

A brief discussion ensued noting that Parking Lot matters are reviewed / updated at the Board meeting as may be appropriate.

Comments from Public II:

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to open the public session at 9:27 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 9:27 p.m.

There being no items presented for discussion at this time, Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to close the public session at 9:27 pm. This was approved by a unanimous voice vote by all members present.

Board President Bruton requested that Board Secretary Werner include “Hampton Board of Education Committee Meeting Structure Discussion” under the President’s Report section of the Regular Business Meeting Agenda on September 23, 2014.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Elizabeth Dilts made a motion, seconded by Board Trustee Cheryl Drzewoszewski and carried by Unanimous Voice Vote to adjourn the September 16, 2014 Special Work Session meeting of the Hampton Board of Education at 9:29 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary