

**HAMPTON BOARD OF EDUCATION
MONTHLY BUSINESS MEETING
Minutes
September 23, 2014**

Call to Order –Megan Bruton, President –The meeting was called to order by President Bruton at 6:36 p.m. The meeting was held in the Hampton Public School Library as publicly advertised.

Open Public Meeting Announcement - The following is made part of the minutes:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on February 5, 2014 and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance - All of those present participated in the pledge to the allegiance.

District Mission Statement was read into the minutes by President Bruton:

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Working with the community, the district shall:

- Offer a wide range of academic experiences that encourages all students to meet their potential and prepares them to meet the New Jersey Core Curriculum Standards.
- Foster a respect for self and others
- Encourage personal, social, and civic responsibility
- Develop a continuing interest in self-improvement in all areas
- Create an environment that encourages a desire for successful learning
- Generate an enthusiasm for life-long learning
- Develop a continuing interest in self-improvement in all areas

District Goals for 2014 – 2015

1. Analyze multiple assessments, use the data to drive instructional changes to address the identified areas of student needs
2. To provide professional development for staff on utilization of online assessments including PARCC and utilization of the parent portal
3. Foster and expand collaboration with parents/guardians to fully utilize the data and information available on the parent portal
4. To reduce per pupil costs without sacrificing quality educational opportunities for all students
5. To retain current student enrollment numbers in the district

Board of Education Goals 2014-2015

1. To complete the revisions and updates to the policy manual; conversion to NJSBA system
2. To successfully complete negotiations
3. To engage in on site, in district professional development for the board including the following topics: negotiations, school treasurer –role and responsibilities and in- district orientation for new board members
4. To have Board representation at as many school community events as time/schedules permit

Roll Call – Acting Board Secretary Jones

Present: Elizabeth Dilts, Legislative Delegate, NJSBA and HCSBA Representative
Cheryl Drzewoszewski
Jennifer Shaner
Gina Sharkey, Vice President and ESC Representative
Megan Bruton, President

Absent: None

Also Present: Michael Jones, Administrative Principal
Christine M. Werner, Business Administrator (**entered the meeting at 6:51 p.m.**)
There were five members of the public present.

Minutes Approval

Board Trustee Jennifer Shaner moved the following resolution:

Recommend the Board approve the minutes of the following meetings:

| Date | Meeting |
|---------------|--------------------------|
| July 15, 2014 | Regular Business Meeting |

The motion was seconded by Board Trustee Elizabeth Dilts. A brief discussion ensued. Board Trustee Cheryl Drzewoszewski requested a change be made to page 3 – Mr. Fitzsimmons statement – change to “confirmed he would be involved”, page 5 – Buildings and Grounds Shared Services Agreement – should read “shared service 90 hours plus other services” and page 14 – “parents including the Board” and bullet #3 – “Board Trustee Jennifer Shaner said email address per survey response.” Board Trustee Cheryl Drzewoszewski stated that minutes say Special –vs- Regular Monthly to which Board Trustee Elizabeth Dilts stated Board Secretary Werner indicated that she had already changed.

Board Trustee Jennifer Shaner moved the following resolution:

Recommend the Board approve the ****AMENDED**** minutes of the following meetings:

| Date | Meeting |
|---------------|---|
| July 15, 2014 | Regular Business Meeting **AMENDED** |

The motion was seconded by Board Trustee Elizabeth Dilts. The motion as amended was approved as follows:

VOTE : APPROVAL OF BOARD MEETING MINUTES – JULY 15, 2014 AS AMENDED AND AS PRESENTED.

AYES: Mrs. Dilts, Mrs. Drzewoszewski and Mrs. Shaner

NAYS: None

**ABSTENTIONS: Mrs. Drzewoszewski due to her absence from the meeting.
President Bruton due to her absence from the meeting.**

Board President’s Report – Mrs. Megan Bruton

Board of Education Committee Meeting Structure - Discussion President Bruton led a discussion regarding the Board of Education Committee Structure stating that under BOE Policy there are two meetings per month – “Work Session” which is long and a “Regular Business Meeting” for the consideration and approval of resolutions that were discussed at the BOE work session meeting. The Regular Business Meeting being the meeting of which the Board of Education takes action. Much discussion ensued. Board Trustee Elizabeth Dilts stated she had concerns from the Board of Education Policy perspective because a change in the Board Meeting structure would require a change to Board Policy. Board Trustee Gina Sharkey stated that she felt that the Committee of the Whole Board meeting is effective and the committee meeting structure (meeting in a small group that reports back to the BOE to discuss as a large group works as well. Administrative Principal Jones stated that there are pluses and minuses to both, but that he also felt there were benefits of both types of BOE meetings. Administrative Principal Jones noted that there are currently two BOE meetings scheduled in October 2014 (10/21/14 – Work Session and 10/28/14 - Regular Business Meeting). A brief discussion ensued. Board Trustee Elizabeth Dilts stated that she likes the BOE committee structure but that the Hampton BOE is not “good” at operating in this manner quite yet and stated the BOE should give it more time. In this manner, Board Trustee Elizabeth Dilts stated, the BOE can take time to review everything and everyone can read reports ahead of time. Board Trustee Elizabeth Dilts stated that the benefit of the committee structure is that it allows for the freedom of discussion and then the BOE can work out more sensitive matters in a private manner, not to keep things from the public, but rather, to provide the BOE with a chance to discuss certain matters without inflaming emotion. Board Trustee Elizabeth Dilts added that certain BOE committees must meet monthly regardless i.e. Finance to attend to business matters and financial matters of the district. Board Trustee Gina Sharkey stated that currently, the BOE has two meetings per month lasting at least 3 hours each. Much discussion ensued. Board Trustee Cheryl Drzewoszewski stated she preferred one monthly meeting. Board Trustee Elizabeth Dilts stated that she has made a commitment to her committees and whatever amount of time they require to attend to BOE business but that she would be OK with getting committee reports from the other BOE members and trusting that they have held discussions and made recommendations for BOE action that they feel is appropriate and in the best interest of the district. It was noted that the annual Reorganization meeting is only a few short months away and that the BOE/new BOE may consider making changes to the current structure if it feels it is appropriate. Board President Bruton stated that Ms. Gwen Thornton, NJSBA Field Service Representative will meet with the BOE to discuss various different types of Board meetings and provide training to the Board of Education as appropriate. Much discussion ensued. Board President Bruton stated that two meetings per month, in addition to BOE committee meetings requires the commitment of a significant amount of time for Board members but, as discussed this evening, the BOE will continue operations as has been done at present.

Board Secretary Werner entered the meeting at 6:51 p.m.

Board Trustee Elizabeth Dilts stated that Finance Committee members must make a significant time commitment to review financial matters, contracts, financial statements and Budget development. Discussion ensued. Board Trustee Elizabeth Dilts stated that in accordance with BOE policy, committee meeting minutes must be provided to the full BOE within 3 days after a committee has met. Discussion ensued. The BOE meeting schedule for October (two meetings), as noted by Administrative Principal Jones, was discussed and the consensus of the BOE members present felt that the work session meeting was not necessary particularly due to the fact that Administration would be heavily involved with attending to submitting NJDOE annual reports. A brief discussion ensued.

Board Trustee Elizabeth Dilts moved the following resolution:

Recommend the Board authorize the SchoolBusiness Administrator/Board Secretary to advertise the cancellation of the Work Session meeting scheduled to be held on Tuesday, October 21, 2014 at 6:30 p.m.

The motion was seconded by Board Trustee Jennifer Shaner and was approved by a unanimous voice vote of the members present.

Administrative Principal’s Report – Michael Jones

1. Safety Drill Report

| | DATE/TIME | EVACUATION TIME |
|------------------------------------|------------------|------------------------|
| HAMPTON PUBLIC SCHOOL-FIRE DRILL | 8/27/14 | 1:02 |
| HAMPTON PUBLIC SCHOOL-Fire Drill | 8/28/14 | 58 seconds |
| Missing Student or Runaway student | 9/3/14 | 12:40-12:45 |

2. HPS HIB Report School Self Assessment Score 2014 = 61. Document attached.

Administrative Principal Jones provided an overview of the HPS HIB Report School Self Assessment Score 2014 and reviewed the indicators pertaining to same. Discussion ensued.

Board Trustee Elizabeth Dilts moved the following resolution:

RESOLVED, that upon the recommendation of the Administrative Principal, the Hampton Board of Education approves the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR); and

BE IT FURTHER RESOLVED, that the Hampton Board of Education approves the submission of the self-assessment to the New Jersey Department of Education for approval.

The motion was seconded by Board Trustee Jennifer Shaner and was approved by a unanimous voice vote of the members present.

- 3. Presentation of HPS 2014 NJASK scores for each grade level. Partially Proficient – Proficient – Advanced Proficient percentages show progress. A copy of the powerpoint presentation is attached to the minutes. Administrative Principal Jones “thanked” Mrs. Mouras for her work/assistance with the HPS NJASK 2014 presentation this evening. Administrative Principal “thanked” Mrs. Dalrymple for her assistance with the HPS NJASK 2014 presentation this evening. Administrative Principal Jones noted that the presentation will be provided to Parents on October 6, 2014.**
- 4. Back To School Night Event Update. Back-To-School held on September 18, 2014.**
- 5. Week of Respect: October 6 – 10, 2014
School Violence Awareness Week : October 20-24, 2014**
- 6. 2013-2014 Violence and Vandalism Community Report. (Verbal Report)**

Administrative Principal Jones provided an overview of the HPS 2013- 2014 Violence and Vandalism Community Report. Discussion ensued.

Board Trustee Cheryl Drzewoszewski moved the following resolution:

RESOLVED, that the Hampton Board of Education accepts the report and acknowledges the presentation by the Administrative Principal of the incidents of violence and vandalism during the 2013-2014 school year as reported on the Electronic Violence and Vandalism Reporting System (EVVRS) for the State; and

BE IT FURTHER RESOLVED, that the Hampton Board of Education recognizes the school's participation in Violence Awareness Week during the week of October 6– 10, 2014.

The motion was seconded by Board Trustee Jennifer Shaner and was approved by a unanimous voice vote of the members present.

Board Secretary's Report – Christine M. Werner

Board Secretary Werner stated that the following annual reports must be submitted to the NJDOE during October/November:

- ✓ **ASSA (Annual Student Enrollment Report)**
- ✓ **DRTRS (Annual District Transportation Report)**
- ✓ **Debt Service Report**

Comments from Public I (Public discussion of agenda items.)

Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Gina Sharkey to open the public session at 7:42 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 7:42 p.m.

There being no items presented for discussion at this time, Board Trustee Gina Sharkey moved, seconded by Board Trustee Elizabeth Dilts to close the public session at 7:43 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – None.

Committee Reports

A. BUILDING AND GROUNDS – Bruton/Drzewoszewski

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolution numbered A-1 be adopted as presented:

A-1. Hampton Public School Facility Requests –2014 - 2015

Recommend the Board approve the following facility request(s) as presented:

| Group | Purpose | Date | Time | Fee (As Applicable) |
|---------------------------------------|---|-----------------------------------|------------------|------------------------------------|
| Hampton Priority School Night Program | Healthy Habits Night – Multipurpose Room | Thursday 9/25/14 | 6:00 - 7:30 p.m. | N/A Non-Profit HPS Organization |
| Hampton Bible Club | Bible lesson, songs, games, snacks, fun - Classroom | Wednesdays 10/08/14 – 05/20/15 | 3:15 - 4:30 p.m. | N/A Non-Profit HPS Organization |
| HEA | Family Pumpkin Carving – Multipurpose Room | Thursday 10/30/14 | 6:00 - 7:30 p.m. | N/A Non-Profit HPS Organization |

* All dates/times are subject to cancellation in the event of inclement weather by the Administrative Principal in consult with the Board President or Vice President and the Buildings & Grounds Committee Member(s).

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that the following resolution be **ADDED and adopted as presented:**

Recommend the Board approve the following facility request(s) as presented:

| Group | Purpose | Date | Time | Fee (As Applicable) |
|--------------------------------|---|--------------------------|------------------|------------------------------------|
| Student Leadership Dance (SLC) | School Dance for Middle School Students | Friday, October 17, 2014 | 7:00 - 9:30 p.m. | N/A Non-Profit HPS Organization |

All in favor.

VOTE : BUILDINGS AND GROUNDS RESOLUTION A-1 AND A-1 AS ADDED AND AS PRESENTED.

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

B. BUDGET AND FINANCE –Dilts/Drzewoszewski

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolution numbered B-1 be adopted as presented:

B-1. SBA/BS Monthly Certification – NJAC 6:20-2:113

Recommend in accordance with NJAC 6:20-2:113 the Board of Education certifies to the best of their knowledge, that no major account or fund has been over expended and that sufficient funds are available to meet the districts financial obligations as of September 23, 2014.

VOTE : BUDGET AND FINANCE RESOLUTION B-1 AS PRESENTED.

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolutions numbered B-2 - B-7 be adopted as presented:

RESOLVED that resolutions numbered B-2 - B-7 be adopted as presented:

B-2. Approve Monthly Bills List – September 23, 2014

Recommend the Board approves the attached August 27, 2014 – September 23, 2014 Bills List as recommended by the Administrative Principal and School Business Administrator.

| Fund | Total |
|---------------------------------------|---------------------|
| Fund 10 – Current Expense | \$161,224.71 |
| Fund 20 – Special Revenue | \$ 5,569.10 |
| Fund 30 – Capital Outlay | -0- |
| Fund 40 – Debt Service | \$ 52,706.88 |
| Fund 50 – Food Service | -0- |
| Fund 60 – Aftercare Enterprise | \$ 312.00 |
| Grand Total: | \$216,812.69 |

B-3. Approval Monthly Payrolls – August 28, 2014 and September 15, 2014

Recommend the Board confirms the approval of the payrolls for August 28, 2014 in the amount of \$14,773.86 and September 15, 2014 in the amount of \$81,544.19.

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Gina Sharkey, that resolutions numbered B-4 be **TABLED at this time:**

B-4. Approval of Board Secretary and Treasurer’s Monthly Financial Reports – July 2014

Recommend the Board accepts, upon the recommendation of the School Business Administrator and the Administrative Principal, the financial Report of the Board Secretary (A-148) for July 2014 and the associated Treasurer of School Monies’ (A-149) report for the month of July 2014 which were reconciled with each other by Fund for that period.

All in favor.

B-5. Approval of Agreement with Pheonix Advisors. LLC – Continuing Disclosure Agent and Financial Advisor of Record

WHEREAS, to fulfill its reporting and filing requirements under its Continuing Disclosure Agreement(s), the Issuer needs to engage the professional services of a continuing disclosure agent (the “Disclosure Agent”); and

WHEREAS, it is beneficial for the Issuer to have access to and to engage the professional services of a Financial Advisor who is a Registered “Municipal Advisor” with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to advise the Issuer in connection with, inter alia, the issuance of bonds, notes and matters relating to fiscal management; and

WHEREAS, Phoenix Advisors provides such Disclosure Agent services and professional Financial Advisor services, and, is a Municipal Advisor registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board, and has heretofore been appointed by the Issuer to provide such services.

WHEREAS, the parties desire hereby to set forth the terms and conditions under which Pheonix Advisors will provide Disclosure Agent and professional Financial Advisor services to the Issuer.

NOW THEREFORE BE IT RESOLVED, the parties heretofore, in consideration of mutual covenants herein contained and and other good and valuable consideration, each intending to be legally bound, hereby agree as follows:

1. Pheonix Advisors will perform, as Disclosure Agent and Financial Advisor, the tasks more fully described in the Scope of Services provided with the attached agreement;

2. The Issuer will compensate Pheonix Advisors for Services, in accordance with this agreement, as below:

a) Disclosure Agent Services:

\$650 – All inclusive fee (for three outstanding issues), plus \$100 for each additional issue during which bonds or notes are outstanding which require secondary market disclosure.

b) Financial Advisory Service:

When advisory services are needed relating to the issuance of short or long term obligations or other consultant services a fee will be set under a separate agreement letter.

c) Out of Pocket Expenses.....NONE

3. This Agreement as to Disclosure Agent and Financial Advisory services shall be in effect for the Issuer’s fiscal year ending June 30, 2015 and is renewable annually.

4. This Agreement may be terminated by the Issuer or Pheonix Advisors, upon giving thirty (30) days prior written notice.

5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

B-6.

**A RESOLUTION BINDING THE HAMPTON BOROUGH SCHOOL DISTRICT
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Hampton Borough School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

VOTE : BUDGET AND FINANCE RESOLUTIONS B-2 – B-3 AND B-5 – B-7 AS PRESENTED.

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

C. PERSONNEL AND NEGOTIATIONS – Bruton/Dilts

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Cheryl Drzewoszewski, that resolution numbered C-1 be adopted as presented:

RESOLVED that resolution numbered C-1 be adopted as presented:

C-1. Approval Professional Services Contract 2014-2015 SY – Autism Family Cooperative of NJ – BCBA Therapy

Recommend the Board approve, upon the recommendation of the Administrative Principal, the Professional Services contract with Autism Family Cooperative of NJ to provide BCBA Services for the Hampton Borough School District for 2014-2015 school year at the following fee schedule (as noted in the Professional Services contract) not to exceed [redacted] hours/week:

September 16, 2014 - December 22, 2014

| <u>Professional Service</u> | <u>Rate</u> |
|------------------------------------|--------------------------|
| BCBA Therapy Services | \$150.00/per hour |

A brief discussion ensued regarding the # of hours per week to be provided. Administrative Principal Jones recommended 50 hours.

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Cheryl Drzewoszewski, that resolution numbered C-1 be adopted as presented:

RESOLVED that resolution numbered C-1 be **AMENDED and adopted as presented:**

C-1. Approval Professional Services Contract 2014-2015 SY – Autism Family Cooperative of NJ – BCBA Therapy

Recommend the Board approve, upon the recommendation of the Administrative Principal, the Professional Services contract with Autism Family Cooperative of NJ to provide BCBA Services for the Hampton Borough School District for 2014-2015 school year at the following fee schedule (as noted in the Professional Services contract) not to exceed **50** hours/week:

September 16, 2014 - December 22, 2014

| <u>Professional Service</u> | <u>Rate</u> |
|-----------------------------|-------------------|
| BCBA Therapy Services | \$150.00/per hour |

VOTE : PERSONNEL AND NEGOTIATIONS RESOLUTION C-1 AS **AMENDED** AND AS PRESENTED.

AYES: Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: Mrs. Dilts

Motion by Board Trustee Elizabeth Dilts, seconded by Board Trustee Jennifer Shaner, that resolution number C-2 be adopted as presented:

C-2. Approval of Substitute Teacher – Nicholas Cosimano

Recommend the Board, upon the recommendation of the Administrative Principal, add Nicholas Cosimano to the district’s substitute teacher list for the 2014-2015 school year. Mr. Cosimano has his certificate of eligibility and has completed his criminal history background check.

VOTE : PERSONNEL AND NEGOTIATIONS RESOLUTION C-2 AS PRESENTED.

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

D. POLICY – Bruton/Dilts

There were no Policy matters presented for discussion this evening.

E. CURRICULUM AND TECHNOLOGY – Shaner/Sharkey

Motion by Board Trustee Gina Sharkey, seconded by Board Trustee Jennifer Shaner, that resolutions numbered E-1 - E-5 be adopted as presented:

E-1. Accepts NCLB Grant Award FY2015

Recommend the Board accepts, upon the recommendation of the Administrative Principal, the FY2015 NCLB grant award as follows:

| Program Name | Hampton Award Entitlement | Program Duration |
|----------------|---------------------------|---|
| NCLB | | START: July 1, 2014 END: June 30, 2015 |
| NCLB-Title I | \$27,483 | |
| NCLB-Title IIA | \$4,709 | |

| Account No. | Description | Allocation – District | Total: |
|---------------------|-------------------|-----------------------|---------------------------|
| NCLB Title I | | | |
| 100-100 | Teacher Salaries | \$20,000 | Ruthann Dalrymple .36 FTE |
| 100-600 | General Supplies | \$2,283 | |
| 200-200 | Employee Benefits | \$5,200 | |
| | | Total: | \$27,483 |

| Account No. | Description | Allocation – District | Total: |
|-----------------------|--------------------------|-----------------------|----------------|
| NCLB Title IIA | | | |
| 100-100 | Teacher Salaries | \$1,309 | |
| 200-500 | Other Purchased Services | \$3,400 | |
| | | Total: | \$4,709 |

E-2. Accepts IDEA Grant Award FY2015 IDEA

Recommend the Board accepts, upon the recommendation of the Administrative Principal, the FY2015 IDEA grant award as follows:

| Program name | Hampton Award Entitlement | Program Duration |
|----------------|---------------------------|---|
| | | Start: July 1, 2014 End: Aug. 31, 2015 |
| IDEA-Basic | \$31,498 | |
| IDEA-Preschool | \$1,865 | |

| Account No. | Description | Allocation – District | Total: |
|-------------------|--|-----------------------|-----------------|
| IDEA BASIC | | | |
| 200-300 | Purchased Prof. and Technical Services – OT & PT & Speech Therapy | \$31,498 | |
| | | Total: | \$31,498 |

| Account No. | Description | Allocation – District | Total: |
|-----------------------|---|-----------------------|----------------|
| IDEA Preschool | | | |
| 200-300 | Purchased Prof. and Technical Services – OT & PT & Speech Therapy | \$1,865 | |
| Total: | | | \$1,865 |

E-3. Approval of the 2014-2015 Nursing Services Plan

Recommend the board accepts, upon the recommendation of the Administrative Principal, the 2014-2015 District Nursing Plan as presented.

Note: A copy of the Nursing plan will be made available to the Public upon request.

E-4 Approval of Field Trip Request – 2014-2014 HPS Soccer Games

Recommend the board approves, upon the recommendation of the Administrative Principal, the following Field Trips as listed:

(Transportation will be provided by Snyder Bus Service funded through current expense as listed.)

a) **Hampton Public School Soccer Team**

| Date/Day | Time | Destination | Cost of Transportation |
|--------------------|-----------------------|-------------------|------------------------|
| September 17, 2014 | 3:05 p.m. - 5:45 p.m. | Kingwood | \$225.00 |
| September 25, 2014 | 3:05 p.m. - 5:45 p.m. | Milford | \$225.00 |
| September 29, 2014 | 3:05 p.m. - 5:45 p.m. | Alexandria | \$225.00 |
| October 1, 2014 | 3:05 p.m. - 5:45 p.m. | Franklin Township | \$225.00 |
| October 8, 2014 | 3:05 p.m. - 5:45 p.m. | Califon | \$225.00 |
| October 15, 2014 | 3:05 p.m. - 5:45 p.m. | Lebanon Twp. | \$225.00 |
| October 22, 2014 | 3:05 p.m. - 5:45 p.m. | Play-off game/TBA | \$225.00 |

b) **Hampton Public School Field Trip to Clinton Township - Grade 8**

| Dates | Grade | Field Trip |
|----------|--|---|
| 10/17/14 | Grade 8 – Ms. Mouras Students: 11/1 Adult | Intolerance Presentation by Michael Fowlin Clinton Township, New Jersey Admission Cost: No Cost Bus Transportation Cost: \$150.00 Substitute Cost: None |

c) **Hampton Public School Field Trip to Grochowicz Farm - Preschool**

| Dates | Grade | Field Trip |
|----------|---|---|
| 10/10/14 | Preschool – Marookian/Rush Students: 27/8 Adults | Gorchowicz Farm Glen Gardner, New Jersey Admission Cost: \$280.00 Bus Transportation Cost: None Substitute Cost: None |

E-5. Approval of Update to Uniform State Memorandum of Agreement between Hampton Borough Public School and the NJ State Police (Washington, NJ) for the 2014-2015 School Year

Recommend the board approves, upon the recommendation of the Administrative Principal, the Update to the Uniform State Memorandum of Agreement between the Hampton Borough Public School and the NJ State Police (Washington, NJ) for the 2014-2015 School Year.

VOTE : CURRICULUM AND TECHNOLOGY RESOLUTIONS E-1 – E-5 AS PRESENTED.

AYES: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President

NAYS: None

ABSTENTIONS: None

COMMUNICATION – Drzewoszewski/Shaner

Board Trustee Cheryl Drzewoszewski stated that a copy of the 09/11/14 Communication Committee meeting minutes have been distributed to the Board.

New Business

There were no New Business matters presented for discussion this evening.

Old Business

- ✓ Board President Bruton stated that Ms. Gwen Thornton, NJSBA Field Service Representative will attend the Regular Business Meeting scheduled on October 25, 2014.
- ✓ With regard to NJSBA training workshops, Board President Bruton requested that Board of Education members would provide her with what matters (BOE) are important to you (a few things/points) via email and that you would also provide 3-5 points/matters that you feel new BOE members should know via email. A brief discussion ensued.

Parking Lot

- ✓ Mind Program: Robotics (Ages 9-14) approximately \$350.00/Year
- ✓ Mind Program: Storms/Natural Disaster Themes – Kit \$420.00 for group usage (10 participants) Tournament/NJ State Competition for Mind Programs cost approximately \$770.00/inclusive.
- ✓ Destination Imagination – Odyssey of the Mind Program – \$145.00 (2-7 participants) There is a Tournament for this program as well. (2012-2013 Tournament held in May in Robbinsville, NJ). This program tournament also includes instant challenges.
- ✓ Unused Playground Grant Funds - \$600.00
- ✓ Youth Center – **Rental of Fields Consideration**
- ✓ Dash Board

A brief discussion ensued pertaining to the Youth Center and rental (use of) the HPS fields. Administrative Principal Jones stated that the dug-out construction has been completed and "it is awesome"! Administrative Principal Jones then stated that he was in the process of reaching out to local community groups regarding facility use of HPS fields/rental. Discussion ensued. Board Trustee Cheryl Drzewoszewski suggested that Administrative Principal Jones might send out fliers regarding same. It was also suggested that Administrative Principal Jones might purchase and display field rental signs to be placed on the fence noting same. Administrative Principal Jones stated that he sent a school newsletter to the Borough yesterday to be included in the Hampton Junction but did not note this, however, Administrative Principal Jones stated that he may be able to include this prior to its publication.

Miscellaneous Matters:

Board Trustee Jennifer Shaner inquired about the district's Social Studies and Science curricula as it pertains to HPS multiage classrooms. Administrative Principal Jones requested that Mrs. Shaner email him with said questions and that he would provide a response to her at the next opportunity. A brief discussion ensued.

Comments from Public II:

Board Trustee Jennifer Shaner moved, seconded by Board Trustee Gina Sharkey to open the public session at 8:00 p.m. and was approved by a unanimous voice vote by all members present. President Bruton opened the meeting to the public at 8:00 p.m.

There being no items presented for discussion at this time, Board Trustee Elizabeth Dilts moved, seconded by Board Trustee Jennifer Shaner to close the public session at 8:01 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Jennifer Shaner, seconded by Board Trustee Gina Sharkey, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Board of Education hold a closed Executive Session regarding personnel matters and student matters that are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:02 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Cheryl Drzewoszewski, seconded by Board Trustee Gina Sharkey, to close executive session at 8:35 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:35 pm with the following members present:

Present: Mrs. Dilts, Mrs. Drzewoszewski, Mrs. Shaner, Mrs. Sharkey and Mrs. Bruton, President.

ADJOURNMENT - There being no further business to come before the board, Board Trustee Jennifer Shaner made a motion, seconded by Board Trustee Gina Sharkey and carried by Unanimous Voice Vote to adjourn the September 23, 2014 Regular Business Meeting of the Hampton Board of Education at 8:36 PM.

Respectfully Submitted,

Christine M. Werner
Board Secretary